



September 20, 2021  
Audit Committee Meeting at 6:00pm  
Regular Meeting of the Board of Education to Follow  
Central High School Library Media Center

III-A-4405  
10/18/2021

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## REGULAR MEETING

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman.

**Board of Education Absent:** Mrs. Leah Cushing, Mr. D. Paul Waltz.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities; Mrs. Kathleen Colucci, Dir. of Spec. Ed; Mrs. Meghan Thomas, Associate Director for Spec. Ed.; Mr. Gernardo Avellino, Executive Principal CHS; Ms. Naomi Trivison, Associate Principal CHS.

**Other Present:** Mr. Michael Rood, District Treasurer.

**Interested Citizens:** 5

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE AUDIT COMMITTEE MEETING TO ORDER AT 6:40 PM AT CENTRAL HIGH SCHOOL.

### PLEDGE OF ALLEGIANCE

### SPECIAL PRESENTATION:

- A. Summer 2021 Program Highlights
- CHS Summer School, Driver's Education, Project SPARK, Aviation & Engineering
  - Special Education Summer Programming
  - Spartan Academy Summer Learning

### FIFTEEN MINUTE PERIOD:

### REPORTS:

- A. Acceptance of Minutes
- August 11, 2021 Special Meeting
  - August 23, 2021 Regular Meeting
  - August 31, 2021 Special Meeting
  - September 8, 2021 Special Meeting

B. President/Vice President/Board Member Reports

NYSSBA Proposed Resolutions for Annual Business Meeting

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CALLAHAN THAT, the Reports A + B, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

C. Superintendent’s Reports

School Reopening Update

ESM Strategic Plan 2018-2023:

- Priorities for 2021-2022 Strategic Plan

NYSED CTE Approval of Communications and Media Studies Program

Key Communicators’ *Virtual* Event

Staffing Transfers (FYI)

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Eff</b>
Maria Rizzo [Vacant]	Teaching Assistant (Special Education) @ CHS	Teaching Assistant (Special Education) @ Woodland	9/1/2021
Newly Created 1 Year Position	Teaching Assistant (Special Education) @ Woodland	Teaching Assistant (Special Education) @ ESE	9/7/2021
Brittany O’Malley	Teaching Assistant (Special Education) @ PGMS	Teaching Assistant (Special Education) @ ESE	9/20/2021
Andrea Tanner	Teaching Assistant (Special Education) @ ESE	Teaching Assistant (Special Education) @ PGMS	9/20/2021

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT, the Report C, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

**ACTION ITEMS:**

A. 2020-2021 External Audit Report

“RESOLVED THAT, the Board of Education approves the External Audit of the Basic Financial Statements and the Management Letter with the District’s corrective action plan for the year ending June 30, 2021 and the External Audit of the Extra-Classroom Activity Fund for the year ending June 30, 2021, as recommended by the Superintendent.”

“RESOLVED BY MRS. SEAMAN, SECONDED BY MRS. AIRD THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

B. Transportation Lease Agreement

“**WHEREAS**, the District has a short term need for a small school bus equipped for wheel-chair(s) for a ten (10) month period commencing on September 21, 2021 and terminating on June 30, 2022 (the “Lease Term”); and

**WHEREAS**, Matthews Buses, Inc. has agreed to lease a 2015 Freightliner “C2” VIN 4UZABRDT9FCFV7409 (the “School Bus”) for the District’s use during the Lease Term for the sum of \$1,500.00 per month; and

**WHEREAS**, the short term lease is authorized under Education Law § §1709(25)(i), and is in the best interest of the District.”

“**NOW, THEREFORE**, the Board of Education of the East Syracuse Minoa Central School District resolves as follows:

1. The lease of the School Bus from Matthews Buses, Inc. between September 21, 2021, and June 30, 2022 is hereby approved.
2. The Superintendent is directed and authorized to execute the Lease Agreement with Matthews Buses, Inc. in a form approved by legal counsel, and to take all steps necessary to give full force and effect to its terms.
3. This Resolution is effective immediately.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Treasurer’s Report (August -21)  
Extra Classroom Activity Fund Reports CHS/PGMS (August -21)  
Appropriation Status Reports (August -21)  
Budget Transfers (August -21)  
Accounts Payable Warrant Report #7, #9  
Payroll Warrant Report #6, #8  
Donations

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. GALLERY, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Amended Retirement

Denise Aaserud, Special Education Teacher - PGMS, **Eff. 10/1/2021**

B. Resignations

Marshall Bailey, Rocket Club 2021-22 Extra Duty - Minoa Elementary  
Dolores Engelbrecht, Learning/Science Fair 2021-22 Extra Duty - Minoa Elementary  
Andrea Tanner, Permanent Itinerant Substitute - PGMS, Eff. 9/1/2021  
Michele Dlugozima, Teaching Assistant (Special Education) - PGMS, Eff. 10/2/2021  
Candace Dorr, Teacher Aide - Central High School, Eff. 9/14/2021  
Robert Harper, Jr., Custodial Worker I - Pine Grove Middle School, Eff. 9/21/2021  
Mahkayla Sobon, School Bus Attendant - Transportation Department, Eff. 9/15/2021

C. Create Positions

“RESOLVED THAT, the following positions will be created, as outlined in the enclosure.”

1 - Permanent Itinerant Substitute @ Central High School  
1 - Permanent Itinerant Substitute @ Pine Grove Middle School  
1 - Permanent Itinerant Substitute @ Park Hill  
2 - Permanent Itinerant Substitutes @ East Syracuse Elementary  
2 - Permanent Itinerant Substitutes @ Fremont Elementary  
2 - Permanent Itinerant Substitutes @ Minoa Elementary  
2 - Permanent Itinerant Substitutes @ Woodland Elementary  
1 - Teaching Assistant (Special Education) @ Woodland  
1 - Part Time Speech Therapist (.5FTE) @ District-wide

D. Appointments/Amended Appointments

Instructional, Four-Year Probationary Appointments

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Kathleen Chau, Teaching Assistant (Special Edu.) - Woodland, Eff. 9/21/2021 to 9/20/2025  
McKenzie Marti, Teaching Assistant (Early Childhood, Literacy & Tech) - Park Hill  
Eff. 9/21/2021 to 9/20/2025

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, Regular Substitute Appointment

Andrea Tanner, Teaching Assistant (Special Education) - ESE, Eff. 9/1/2021-6/30/2022

Non-Instructional, Annual Appointments

Maureen Aliani, Occupational Therapist (1.0FTE) - District-wide, Eff. 9/21/2021-6/30/2022  
Catherine Keough, Physical Therapist (1.0FTE) - District-wide, Eff. 9/21/2021-6/30/2022

Non-Instructional, 52-Week Probationary Appointment

Robert Harper, Jr., Custodian I - Pine Grove Middle School, Eff. 9/21/2021

Non-Instructional, Provisional Appointment

Katie Garback, Account Clerk II - District Office (Business Office), Eff. 10/4/2021

Amended, Instructional Four-Year Probationary Appointment

Gina Stein, Teaching Assistant - Woodland Elementary, Eff. 10/12/2021 - 10/11/2025

Amended, Instructional Three-Year Probationary Appointment

Anthony Veiga, Music Teacher - Central High School, Eff. 9/1/2021 - 8/31/2024

2021-2022 CHS Extra Duty Appointments

Aimee deBerjeois, Spring Musical Vocal Coach

Aimee deBerjeois, Spring Musical Director

Darlene Baker, Spring Musical Producer

David Terry, Math Team Co-Advisor

Matthew Kissling, Masterminds Co-Advisor

Ann Sherwood, Masterminds Co-Advisor

Amended, 2021-2022 CHS Extra Duty Appointment

Kathleen Pelkey, Math Team Co-Advisor

2021 Fall Coaching Appointment

Jeffrey Hayes, High School Weight Room [PM]

2021-2022 Marching Band Appointment

Drew Fowler, Marching & Maneuvering Tech.

E. Amended Substitute List

“RESOLVED THAT, the enclosed substitute list dated 9/20/2021, be approved.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. GALLERY THAT, Personnel Items A- E, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**POLICY DISCUSSION:** None

**POLICY ACTION:** None

“RESOLVED BY MR. ALBANESE SECONDED BY MRS. CAIN THAT, THE REGULAR MEETING BE ADJOURNED AT 8:11 PM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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- II. FIFTEEN MINUTE PERIOD:**
- III. REPORTS:**
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  - C. Superintendent's Reports
    - School Reopening Update
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      - Priorities for 2021-2022 Strategic Plan
    - NYSED CTE Approval of Communications and Media Studies Program
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- IV. ACTION ITEMS:**
  - A. 2020-2021 External Audit Report
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  - Extra Classroom Activity Fund Reports CHS/PGMS (August -21)
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  - Donations
- V. PERSONNEL ITEMS**
  - A. Amended Retirement
  - B. Resignation
  - C. Create Positions
  - D. Appointments
  - E. Amended Substitute List
- VI. POLICY DISCUSSION:** None
- VII. POLICY ACTION:** None