



May 11, 2020 ~ 6:00pm  
Regular Meeting of the Board of Education to Follow  
Video Conferencing Meeting via GoogleMeet

III-A-4200  
6/01/2020

**REGULAR MEETING  
VIA VIDEO CONFERENCING**

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Leah Cushing, Mrs. Diane Seaman,

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. Gernardo Avellino, Executive Principal CHS.

**Other Present:** Mrs. Marcia Kelley, SFO; Mrs. Amanda Graham-Quirk, District Treasurer; Ms. Tammy Hughes, ESM TA; Mrs. Yvette Hinman, ESM TA; Ms. Cindy Tood, ESMUT

**Interested Citizens:** 30

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:00 PM VIA GOOGLE MEET VIDEO CONFERENCING.

**PLEDGE OF ALLEGIANCE**

**SPECIAL RECOGNITIONS:**

- A. New York State School Boards Association Recognition Program
- Lori Aird, *Level 1 - Board Achievement Award*
  - Tracy Callahan, *Level 1 - Board Achievement Award*

**FIFTEEN MINUTE PERIOD:** NONE

**REPORTS:**

- A. Acceptance of Minutes  
April 20, 2020 Regular Meeting
- B. President/Vice President/Board Member Reports  
Rescheduled Board of Education Retreat: June 15, 2020  
101st Annual NYSSBA Convention & Expo: October 29-31, 2020
- C. Superintendent Reports  
Update on Executive Order: State of Emergency  
- Continuity of Learning Plan  
- Child Nutrition Plan  
- Child Care Plan  
2020-2021 School Budget Update  
ESM Strategic Plan Update  
- Annual District-wide Survey  
Partnerships for Learning 2020  
- ESM Education Foundation  
ESM Retirement and Longevity Celebration Update  
District-Wide School Safety Team Appointments  
Revised Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments  
Adjusted 2019-2020 ESM School Calendar Due to COVID-19  
Staffing Transfer (FYI): Linda Obine, FROM: Elementary Teacher (Grade 5) - Fremont  
TO: Elementary Teacher (Grade 6) - PGMS, Eff. 9/2/2020

“RESOLVED BY MR. WALTZ, SECONDED BY MR. ALBANESE THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

**ACTION ITEMS:**

- A. SEQR Type II for 2021 Capital Outlay Project  
“WHEREAS, the Board of Education of the East Syracuse Minoa Central School District has considered the impacts to the environment of the proposed 2021 Capital Outlay to replace flooring at the High School in accordance with the detailed scope of work prepared by King+King Architects.”

“WHEREAS, the Board has reviewed the scope of the Proposed Action and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the Proposed Action; and

WHEREAS, the District has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c) (1), (2) and (3) and concluded that the project involves activities involving no substantial changes in existing structures or facilities, and replacement, rehabilitation or reconstruction of structures or facilities in kind and routine activities of an educational institution, now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action individually and collectively does not exceed the threshold established under 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines that the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This Resolution shall be effective immediately.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE, THAT, Action Item A, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

B. 2020-2021 OCM BOCES Final Request for Services

“RESOLVED THAT, the East Syracuse Minoa CSD Board of Education agrees to participate in the specific services contract marked on the 2020-2021 Final Request for Services Contract with the Onondaga-Cortland-Madison BOCES, and authorizes the School Board President and the Superintendent of Schools to execute said contract.”

“RESOLVED BY MRS. AIRD, SECONDED BY MRS. GALLERY, THAT, Action Item B, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

C. 2020-2021 School Budget Adoption

“RESOLVED THAT, the East Syracuse Minoa CSD Board of Education adopt an annual budget of \$84,149,032, for the 2020-2021 school year; and

BE IT FURTHER RESOLVED THAT, the District Clerk is directed to make arrangements for voting on this budget on June 9, 2020 via paper Absentee Ballots mailed to qualified District voters.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. WALTZ, THAT, Action Item C, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

D. Revised 2020-2021 Property Tax Report Card

“RESOLVED THAT, the enclosed Revised Property Tax Report Card for the East Syracuse Minoa Central School District 2020-2021 Budget be approved.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. WALTZ, THAT, Action Item D, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

E. Reserve Transfers

Reserve Transfer - Retirement System Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$350,000 be made to the Retirement System Reserve Fund (NYSTRS Sub-fund), as outlined in the enclosed memorandum.”

Reserve Transfer - EBALR Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$100,000 be made to the EBALR Reserve Fund, as outlined in the enclosed memorandum.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE, THAT, Action Item E, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

F. DASA Coordinator

“RESOLVED THAT, the Board of Education appoint Ashleigh Wilson, Principal, as Dignity Act Coordinator for Pine Grove Middle School, effective 05/04/2020.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. WALTZ, THAT, Action Item F, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

G. District-Wide School Safety Team Appointments

“**RESOLVED THAT**, the Board of Education appoint the following individuals to the District-Wide School Safety Team required under the Safe Schools Against Violence in Education (S.A.V.E.) Legislation to develop the District-Wide School Safety Plan for the 2020-2021 school year:

Dr. Thomas B. Nevelndine, Deputy Superintendent, Chief Emergency Officer; D. Paul Waltz, Board of Education; Douglas Mohorter, Executive Director of Human Resources, John Young, Director of Facilities; Greg Avellino, Executive Principal Central High School; Kate Colucci, Director of Special Education; Cheryl West, Coordinator for Youth Development and Leadership; Mike Clonan, Athletic Director; Brian Damon, SIRO – CHS; Rebecca Kammar, SIRO – PGMS; Kevin Schafer, Captain – Town of Manlius Police; Kelly Slocum – Clerical Representative; Ken Waldby – OCM BOCES Representative; John Longo – Central High School Parent Representative; Yvette Hinman – Teaching Assistants Representative; Todd Henry – Transportation Supervisor; Cindy Todd – Teacher Representative; and Christian Rogers-Romeo – Student Representative.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CAIN, THAT, Action Item A, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

H. **Revised - Notice of Annual Meeting and Vote Propositions**

**NOTICE OF ANNUAL MEETING**

“BE IT RESOLVED by the Board of Education (the Board) of the East Syracuse Minoa Central School District, Onondaga County, New York (the District), as follows:

Section 1. That on June 1, 2020, commencing at 6:00 p.m., the Board of Education (the “Board”) of the East Syracuse Minoa Central School District (the “District”) will conduct a public hearing for the purpose of discussing the expenditure of District funds and the budget therefore for the fiscal year commencing July 1, 2020, and ending June 30, 2021. The meeting will be held virtually through a videoconferencing format.

Section 2. That in accordance with Executive Order 202.26, the annual meeting and election of members of the Board of Education of the East Syracuse Minoa Central School District, vote upon the appropriation of necessary funds to meet the estimated expenditures for the fiscal year commencing July 1, 2020 and authorizing the levy of taxes, and vote upon any other propositions properly submitted will take place on June 9, 2020, by absentee ballot only, due to the East Syracuse Minoa District Office, 407 Fremont Road, East Syracuse, NY 13057 by 5:00 PM on June 9, 2020.

Section 3. That the School District Clerk is hereby authorized to publish the legal notices as specified by law and to amend such notice from time to time as, in her discretion, such amendment may be required by law.

Section 4. This resolution shall take effect immediately.”

**VOTE PROPOSITIONS**

“BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District as follows:

Section 1. The propositions set forth below are hereby authorized to be submitted for the approval of the qualified voters at the annual vote and election to be conducted by absentee ballot on June 9, 2020.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual vote and election notice in substantially the following form regarding said propositions:

NOTICE IS HEREBY FURTHER GIVEN THAT, at said Annual Vote and Election to be held on June 9, 2020 the following propositions will be submitted:"

**BUDGET**

"RESOLVED, that the Board of Education of the East Syracuse Minoa Central School District be and hereby is authorized to expend the sum of \$84,149,032 as general fund appropriation for the school year 2020-2021 and to levy the necessary tax therefore."

**PURCHASE OF SCHOOL BUSES**

"Shall the Board of Education purchase and finance eight (8) student transportation vehicles at an estimated cost not to exceed \$994,989, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and to expend a total sum not to exceed \$994,989, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing in the amount of \$994,989, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the principal amount not to exceed \$994,989, and a tax is hereby voted to pay the interest on said obligations when due."

**EAST SYRACUSE FREE LIBRARY**

"Shall the annual appropriation for the East Syracuse Free Library be increased from \$333,922 to \$340,600 and shall the Board of Education of the East Syracuse Minoa Central School District be authorized to collect such sum by a tax levy."

**DEBT SERVICE RESERVE FUND PROPOSITION**

"RESOLVED, that the Board of Education of the East Syracuse Minoa Central School District shall be authorized to transfer an amount not to exceed \$2,500,000 in excess funds currently in the Debt Service Reserve Fund to the 2017 Capital Reserve Fund for use in accordance with the purpose of the Capital Reserve Fund."

Section 3. This resolution shall take effect immediately."

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CAIN, THAT, Action Item H, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**CONSENT AGENDA:**

CSE/CPSE Reports

Donations

Extra Classroom Activity Fund Report PGMS (March-20)

Revenue Status Report (Quarterly)

Adjusted 2019-2020 ESM School Calendar

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. CAIN, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Retirement

Leroy Clark, School Counselor - Central High School, Eff. 6/30/2020

B. Appointments

2020 Temporary Student Workers, Eff. 5/18/2020 - 6/30/2020

|                 |                     |
|-----------------|---------------------|
| Rachel Brefka   | Cara Buffaloe       |
| David Kirchoff  | Leah McGinn         |
| Samantha Schell | Natalia Purchiaroni |

C. Letters of Reasonable Assurance

“RESOLVED THAT, the Board of Education authorizes the Superintendent of Schools to initiate and forward letters of reasonable assurance to employees, notifying them of the District’s intent to continue their employment for the 2020-2021 school year.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. WALTZ THAT, Personnel Items A- C, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**POLICY DISCUSSION:**

A. ESM Board Policy #5674 Data Security and Privacy

**POLICY ACTION:** NONE

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. CAIN THAT, THE REGULAR MEETING BE ADJOURNED AT 7:05 PM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,



Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_





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## AGENDA

### **I. SPECIAL RECOGNITIONS:**

A. New York State School Boards Association Recognition Program

### **II. FIFTEEN MINUTE PERIOD: NONE**

### **III. REPORTS:**

A. Acceptance of Minutes

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B. President/Vice President/Board Member Reports

Rescheduled Board of Education Retreat

101st Annual NYSSBA Convention & Expo

C. Superintendent Reports

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- Child Nutrition Plan
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- ESM Education Foundation

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Staffing Transfer (FYI)

### **IV. ACTION ITEMS:**

A. SEQR Type II for 2021 Capital Outlay Project

B. 2020-2021 OCM BOCES Final Request for Services

C. 2020-2021 School Budget Adoption

D. Revised 2020-2021 Property Tax Report Card

E. Reserve Transfers

F. DASA Coordinator

G. District-Wide School Safety Team Appointments

H. Revised Notice of Annual Meeting and Vote Propositions

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**V. PERSONNEL ITEMS:**

- A. Retirements
- B. Appointments
- C. Letters of Reasonable Assurance

**VI. POLICY DISCUSSION:**

- A. ESM Board Policy #5674 Data Security and Privacy

**VII. POLICY ACTION: NONE**