



March 22, 2021 at 6:00pm  
Regular Meeting of the ESM Board of Education

*Video Conferencing Meeting via GoogleMeet*

III-A-4302  
4/19/2021

## REGULAR MEETING

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Leah Cushing, Mrs. Diane Seaman.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Ms. Ashleigh Wilson, Principal PG; Ms. Shelley LaMarche, Assist. Principal PG; Ms. Nicole Petranichuk, Assist. Principal PG.

**Other Present:** Mr. Michael Rood, District Treasurer, Ms. Cindy Todd, ESMUT.

**Interested Citizens:** 6

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:01 VIA GOOGLE MEET VIDEO CONFERENCING.

## PLEDGE OF ALLEGIANCE

### SPECIAL PRESENTATIONS/RECOGNITIONS:

A. PGMS School Improvement Team Highlight: *Pine Grove, Making an Impact*

**FIFTEEN MINUTE PERIOD:** *Given this unprecedented time and the virtual nature of this meeting, there will not be a Fifteen Minute Period for public comment. Please follow District [Communications Protocols](#) or contact the [ESM Board Clerk](#) for further information.*

### REPORTS:

A. Acceptance of Minutes

March 1, 2021 Regular Meeting

B. President/Vice President/Board Member Reports

OCM BOCES Annual Meeting: April 7, 2021 via Zoom

CNYSBA Annual Meeting: May 26, 2021, The Lodge at Hill-Rom or *Virtually*

NYSSBA Annual Convention: October 24-26, 2021, New York City

C. Superintendent Reports

Learning Models Update Planning Process  
2021-2022 Superintendent's Proposed School Budget Presentation  
2021-2022 ESM School Calendar  
Parent/Administrative Leadership Meetings

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

**ACTION ITEMS:**

A. Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments

**NOTICE OF ANNUAL MEETING**

“BE IT RESOLVED by the Board of Education (the Board) of the East Syracuse Minoa Central School District, Onondaga County, New York (the District), as follows:

Section 1. That the annual budget hearing will be held on May 10, 2021 at 6:00 p.m. via videoconference for the purpose of discussing expenditure of funds for the 2021-2022 school year and the budgeting thereof. The public has the right to view or listen to the meeting. If the hearing is also in person it will be held at the Central High School located at 6400 Fremont Road, in the Town of Manlius, New York. Updated information about access and location in light of the COVID-19 pandemic will be published on the School District's website at <https://www.esmschools.org/> when available and questions may also be directed to the District Clerk at 315-434-3004, or [kskahen@esmschools.org](mailto:kskahen@esmschools.org).

Section 2. That voting upon (i) the 2021-2022 annual school budget; (ii) any additional propositions and (iii) the election of members of the Board will take place on May 18, 2021 at the High School gymnasium, between the hours of 12:00 noon and 9:00 p.m., and that such voting shall be by voting machine or paper ballots.

Section 3. That the School District Clerk is hereby authorized to publish the legal notices as specified by law and to amend such notice from time to time as, in her discretion, such amendment may be required by law.

Section 4. This resolution shall take effect immediately.”

**VOTE PROPOSITIONS**

“BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District as follows:

Section 1. The propositions set forth below are hereby authorized to be submitted for the approval of the qualified voters at the annual vote and election to be conducted on May 18, 2021.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual vote and election notice in substantially the following form regarding said propositions:

NOTICE IS HEREBY FURTHER GIVEN THAT, at said Annual Vote and Election to be held on May 18, 2021 the following propositions will be submitted:

**Proposition 1: BUDGET**

“RESOLVED, that the Board of Education of the East Syracuse Minoa Central School District be and hereby is authorized to expend the sum of \$86,860,298 as general fund appropriation for the school year 2021-2022 and to levy the necessary tax therefore.”

**Proposition 2: PURCHASE OF SCHOOL BUSES**

“Shall the Board of Education purchase and, at the option of the Board, finance six (6) student transportation vehicles at an estimated cost not to exceed \$743,241, including necessary furnishings, fixtures and equipment and all other necessary costs incidental thereto and to expend a total sum not to exceed \$743,241 which is estimated to be the total maximum cost thereof, and levy a tax which is hereby voted for the foregoing in the amount of \$743,241, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$743,241 and a tax is hereby voted to pay the interest on said obligations when due?”

**ELECTION PERSONNEL APPOINTMENTS**

“NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District, Onondaga County, New York, as follows:

Section 1. The following named qualified voters are appointed as officers of the special District Meeting and Annual Budget Vote and election of board members referred to in the preambles hereof as follows:

Chairperson & Chief Inspector: Linda Deyo

Deputy Chairperson: Lindy Tompkins 12-3	Deputy Chief Inspector: Lindy Tompkins 12-3
Deputy Chairperson: Linda Stoddard 3-6	Deputy Chief Inspector: Linda Stoddard 3-6
Deputy Chairperson: Marybeth Vasiloff 6-9	Deputy Chief Inspector: Anne Baggett 6-9
Clerk: Katherine Skahen	Deputy Clerk: Tracy Lothridge

Section 2. The following named qualified voters are hereby appointed to act as inspectors and assistant clerks of the Annual Budget Vote and election of Board members:

Anne Baggett, Linda Brefka, Michelle Costello, Wendy Czjak, Linda Deyo, Gina McGinn, Laura Rivera, Linda Stoddard, Lindy Tompkins, Marybeth Vasiloff, Susan Wysocki.”

Section 3. This resolution shall take effect immediately.”

“RESOLVED BY MRS. AIRD, SECONDED BY MR. ALBANESE THAT, the Action Item A, as recommended by the Superintendent be approved.”

Ayes –7, Nays – 0, Motion Carried

B. Pandemic Plan Amendment to District-Wide School Safety Plan

“WHEREAS, the East Syracuse Minoa Central School District (the “District”) is required to annually review and adopt a District-wide School Safety Plan (the “Plan”); and

WHEREAS, public hearing and comment requirements are included in Education Law §2801-a, which governs the creation and approval of such a plan; and

WHEREAS, the Plan was previously approved for the 2020-2021 academic year; and

WHEREAS, Education Law §2801-a was recently amended to require the incorporation of protocols for responding to a declared public health emergency involving a communicable disease that are substantially consistent with the provisions of New York Labor Law §27 (the “Pandemic Plan”); and

WHEREAS, Education Law §2801-a requires the District to present the Draft Pandemic Plan to representatives of its employees, who must be provided an opportunity to review it and make recommendations; and

WHEREAS, the District has developed the Pandemic Plan, complied with requirements to communicate the Pandemic Plan to representatives of its employees and to hold the necessary public hearing, and now presents the Pandemic Plan as part of the broader Plan for Board adoption;

NOW, THEREFORE, the Board of Education resolves as follows:

1. The revised District-wide School Safety Plan is approved and adopted by the Board.
2. The Superintendent of Schools is directed to submit the revised Plan to the Commissioner of Education within thirty (30) days of this resolution and to publish the Pandemic Plan as required under the law.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. CALLAHAN THAT, the Action Item B, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

C. OCM BOCES Wide Area Network Contract Renewal

“**WHEREAS**, the Board of Education of the East Syracuse Minoa School District (hereinafter referred to as the “District”) desires to enter into a thirty-six month service agreement with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereinafter referred to as OCM BOCES) in order for the OCM BOCES to furnish certain services to the District pursuant to

New York State Education Law §1950(4)i), those services being lit fiber for high speed communications services in Co-Ser 601.”

**“NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of East Syracuse Minoa School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$46,963.00 and associated CNYRIC charges with such amount to include annual OCM BOCES support costs and applicable **taxes** and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state or local authority.”

“This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by OCM BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual OCM BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum period of thirty-six months commencing on or about July 1, 2021 and continue through June 30, 2024.”

**“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT**, the Action Item C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

**D. Bid Rejection**

**“BE IT RESOLVED THAT**, that the ESM Board of Education rejects all of the bids received on March 16, 2021 for Minoa Elementary, Park Hill School and East Syracuse Elementary School capital construction projects and directs the Architect and Construction Manager to issue new bid packages for each of the school buildings.”

“This resolution shall take effect immediately.”

**“RESOLVED BY MRS. CAIN, SECONDED BY MRS. GALLERY THAT**, the Action Item D, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Treasurer’s Report (Feb-21)

Extra Classroom Activity Fund Reports CHS/PGMS (Feb-21)

Appropriation Status Report (Feb-21)

Budget Transfers (Feb-21)

Accounts Payable Warrant Reports #35, #37

Payroll Warrant Reports #34, #36

2021-2022 ESM School Calendar  
CSE/CPSE Reports  
Donations  
Surplus Equipment/Furniture - District Wide

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Retirements

Laurie Cecconi, Teaching Assistant (Early Childhood, Literacy & Tech.) - Fremont, Eff. 7/1/2021

B. Appointments

Fall-2, 2021 Coaching Appointment

Jaime Vollmer, Unified Bowling

Spring 2021 Coaching Appointments

Athletic Trainer	Asst. Trainer	Houck, Paul A.
Baseball	Head Coach	Herrington, John R.
Baseball	Asst. Coach-V (1/2 Time)	Rybczak, Alexander
Baseball	Asst. Coach-V (1/2 Time)	Para II, Keith
Baseball	Asst. Coach-JV	Galuski, Gregory
Baseball	Asst. Coach-MOD	Gigliotti, Joseph
Baseball	Asst. Coach-MOD	Young, Brian
Golf-Girls	Head Coach	Ferris, Michael N.
Golf-Girls	Asst. Coach-JV	Trivelpiece, Mark W.
Lacrosse-Boys	Head Coach	McCoy, Jonathan R.
Lacrosse-Boys	Asst. Coach-V	Dunham-Jones, Jerome
Lacrosse-Boys	Asst. Coach-V	Linton, David M.
Lacrosse-Boys	Asst. Coach-JV	Wolfe III, Robert
Lacrosse-Boys	Asst. Coach-JV	deBerjeois, Michael
Lacrosse-Boys	Asst. Coach-MOD	Michaud, Kevin
Lacrosse-Boys	Asst. Coach-MOD	Porter, Scott D.
Lacrosse-Girls	Head Coach	Lissner, Michelle
Lacrosse-Girls	Asst. Coach-V	Casaletta, Gina
Lacrosse-Girls	Asst. Coach-V	Farrell, Marilyn
Lacrosse-Girls	Asst. Coach-JV	Casaletta, Cody

Lacrosse-Girls	Asst. Coach-JV	Harris, Kathryn
Lacrosse-Girls	Asst. Coach-MOD	Cayea, Lindsey
Lacrosse-Girls	Asst. Coach-MOD	Scott, Carolyn
Outdoor Track-(B)	Head Coach	Carr, Mark
Outdoor Track-(B)	Asst. Coach-V	Eschbacher, Michael J.
Outdoor Track-(B)	Asst. Coach-MOD	Underwood, Eyan
Outdoor Track-(B)	Asst. Coach-MOD	Staub, Christopher J.
Outdoor Track-(G)	Head Coach	Gorney, James F.
Outdoor Track-(G)	Asst. Coach-V	Smith, James T.
Outdoor Track-(G)	Asst. Coach-MOD	Felicia, Denise L.
Outdoor Track-(G)	Asst. Coach-MOD	Neff, Kevin A.
Softball	Head Coach	Meola, Lucia
Softball	Asst. Coach-V	Ervin, Megan L.
Softball	Asst. Coach-JV	Neuhaus Lindner, Lindsey B.
Softball	Asst. Coach-MOD	Brown, Christopher
Softball	Asst. Coach-MOD	<b>OPEN</b>
Tennis-Boys	Head Coach	Cline, Jake
Weight Training-HS (AM)	Coach	Eschbacher, Michael J.
Weight Training-HS (PM)	Coach	Twichell, Matthew
Weight Training-HS (Summer)	Coach	Eschbacher, Michael J.

Spring 2021 Volunteer Coaching Appointments

Jonathan Bang, Boys Lacrosse  
Garry Comstock, Outdoor Track  
Robert Wolfe, III - Wrestling

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, Personnel Items A + B recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

C. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated 03/22/2021, be approved.”

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. AIRD THAT, Personnel Items C, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

D. Tentative Agreement

“RESOLVED THAT, the Tentative Agreement between the ESM Board of Education and the Bus Driver and Bus Aide Unit, SEIU Local 200United, effective 7/1/2020 through 6/30/2021, as recommended by the Superintendent, be approved.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, Personnel Items D, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

E. Resignation

Sharon Kaptan, School Bus Attendant - Transportation Department, Eff. 3/22/2021

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. GALLERY THAT, Personnel Items E, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**POLICY DISCUSSION:** None

RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE AT 7:49 PM.”

ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT;

MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; MR. JOSEPH SHIELDS, ATTORNEY.

Ayes – 7, Nays - 0, Motion Carried

“RESOLVED BY MR. ALBANESE, SECONDED BY. MRS. CAIN THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:10 PM.”

**POLICY ACTION:**

A. ESM Board Policy #5633: Gender Neutral Single-Occupancy Bathrooms

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT, Policy Action A, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, THE REGULAR MEETING BE ADJOURNED AT 8:13 PM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_





March 22, 2021 at 6:00pm  
Regular Meeting of the ESM Board of Education

*Video Conferencing Meeting via GoogleMeet*

---

## **AGENDA**

### **I. SPECIAL PRESENTATIONS/RECOGNITIONS:**

A. PGMS School Improvement Team Highlight: *Pine Grove, Making an Impact*

### **II. FIFTEEN MINUTE PERIOD: None**

### **III. REPORTS:**

A. Acceptance of Minutes

March 1, 2021 Regular Meeting

B. President/Vice President/Board Member Reports

OCM BOCES Annual Meeting

CNYSBA Annual Meeting

NYSSBA Annual Convention

C. Superintendent Reports

Learning Models Update Planning Process

2021-2022 Superintendent's Proposed School Budget Presentation

2021-2022 ESM School Calendar

Parent/Administrative Leadership Meetings

### **IV. ACTION ITEMS:**

A. Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments

B. Pandemic Plan Amendment to District-Wide School Safety Plan

C. OCM BOCES Wide Area Network Contract Renewal

#### **CONSENT AGENDA:**

Treasurer's Report (Feb-21)

Extra Classroom Activity Fund Reports CHS/PGMS (Feb-21)

Appropriation Status Report (Feb-21)

Budget Transfers (Feb-21)

Accounts Payable Warrant Reports #35, #37

Payroll Warrant Reports #34, #36

2021-2022 ESM School Calendar

CSE/CPSE Reports

Donations

Surplus Equipment/Furniture - District Wide

### **V. PERSONNEL ITEMS:**

A. Retirements

B. Appointments

C. Amended Substitute List

D. Tentative Agreement

### **VI. POLICY DISCUSSION: None**

### **VII. POLICY ACTION: None**