



December 16, 2019 ~ 6:00pm
Regular Meeting of the ESM Board of Education
Park Hill School

III-A-4162
01/13/2020

REGULAR MEETING

Board of Education Present: Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman, Mr. D. Paul Waltz.

Board of Education Absent: Mrs. Lori Aird

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldeine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities. Ms. Pamela Buddendeck, Park Hill Principal.

Other Present: Ms. Cindy Todd, ESMUT.

Interested Citizens: 14

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:05 PM AT PARK HILL SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. Board Recognition and Appreciation
- B. NYSPRA Communication Awards of Honor:
 - Special Purpose Publication: *ESM Strategic Plan 2018-2023*
 - Photography: *Primary Colors*
- C. Park Hill School Improvement Team Highlight: *Families as Partners*

FIFTEEN MINUTE PERIOD:

REPORTS:

- A. Acceptance of Minutes
November 18, 2019 Audit & Regular Meetings
- B. President/Vice President/Board Member Reports
District-wide Holiday Concerts
- C. Superintendent Reports
Elementary Objective

ESM Education Foundation Dinner Dance/Wall of Distinction: February 29, 2020
Staffing Transfer/**Amended** Transfers (FYI):

Name	Transfer From:	Transfer To:	Effective
Joseph Schultz	Custodial Worker I @ CHS M-F, 3:30pm -12:00am	Custodial Worker I @ PGMS M-F, 3:30pm-12:00am	12/17/2019
Lisa Parsons	School Nurse @ ESE	School Nurse @ Woodland	01/06/2020
Maureen Aliani	Part-Time Occupational Therapist @ PGMS (2.5FTE) & Minoa (2.5FTE)	Part-Time Occupational Therapist @ PGMS (2.5FTE) & ESE (2.5FTE)	09/03/2019

“RESOLVED BY MR. ALBANESE, SECONDED BY MR. WALTZ THAT, the Reports A –C, as recommended by the Superintendent be approved.”

Ayes – 8, Nays – 0, Motion Carried

ACTION ITEMS:

A. Reserve Transfer - Tax Certiorari Reserve Fund

“RESOLVED THAT, a total appropriation of \$54,349.33 be made from the Tax Certiorari Reserve Fund, as outlined in the enclosed memorandum.”

B. Dignity Act Coordinator Recommendation

“RESOLVED THAT, the Board of Education appoint Mary Schiltz, Interim Principal, as Dignity Act Coordinator for Pine Grove Middle School, from January 6, 2020 until the end of the 2019-2020 school year.”

C. Lead Evaluator (Teachers) Certification for Administrator

“BE IT RESOLVED THAT, **Mary Schiltz** is hereby certified as Qualified Lead Evaluator of **classroom teachers** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, their related elements and performance Indicators and the Leadership Standards, and their related functions, as applicable;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved teacher rubrics selected by the East Syracuse Minoa CSD for use in the evaluation of **classroom teachers**, including training on the effective application of such rubric to observe a **classroom teacher’s** practice;
- (5) Application and use of the assessment tools that the East Syracuse Minoa CSD utilizes to evaluate its **classroom teachers**, including, but not limited to multiple classroom observations and structured reviews of lesson plans and/or student work;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the East Syracuse Minoa CSD to evaluate its **classroom teachers**;
- (7) The scoring methodology utilized by the Department and the East Syracuse Minoa CSD to evaluate a **classroom teacher** under 8 NYCRR §30-2, including:

- (a) how scores are generated for each subcomponent and the composite effectiveness score of **classroom teachers**, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of **classroom teachers** and their subcomponent ratings; and
- (8) Specific considerations in evaluating **classroom teachers** of English language learners and students with disabilities.”

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification effective January 6, 2020, has been issued in accordance with the process for certifying lead evaluators described in the East Syracuse Minoa CSD annual professional performance review plan.

RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CUSHING, THAT, Action Item A-C, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

CONSENT AGENDA:

Treasurer’s Report (Oct-19)
Extra Classroom Activity Fund Reports CHS/PGMS (Oct-19)
Appropriation Status Report (Oct-19)
Budget Transfers (Oct-19)
Accounts Payable Warrant Reports #16, #18
Payroll Warrant Report #15, #17
CSE/CPSE Reports
Donations
New Course Proposals (4)

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. GALLERY, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignation

Malgorzata Gerbsch, 2019-20 Regular Part-time, Special Education Substitute Teacher
@ Living Word Academy (.5FTE), Eff. 12/16/2019

B. Appointments

Instructional, Four-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Eyan Underwood, Teaching Assistant (Special Edu.) - CHS, Eff. 12/17/2019-12/16/2023

The probationary period expiration date will depend on the individual's APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time."

Internal Claims Auditor

"RESOLVED THAT, Katherine R. Phillips be appointed Internal Claims Auditor effective 01/01/2020 until the next Annual Organizational Meeting."

C. Tenure Recommendation

"RESOLVED THAT the Superintendent of Schools recommends the following personnel for appointment to tenure:"

Name	Area	Certification	Eff. Date
Gina Terzini	Principal	School District Leader	03/13/2020

D. Amended Substitute List

"RESOLVED THAT, the enclosed amended substitute list dated 12/16/2019, be approved."

"RESOLVED BY MR. WALTZ, SECONDED BY MRS. CALLAHAN THAT, Personnel Items A- D, as recommended by the Superintendent, be approved."

Ayes -8, Nays - 0, Motion Carried

POLICY DISCUSSION:

A. ESM Board Policy #7221: Participation in Graduation Ceremonies and Activities

POLICY ACTION: None

RESOLVED BY MR. WALTZ, SECONDED BY MRS. CUSHING THAT, IN ACCORDANCE WITH PUBLIC OFFICER'S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR COLLECTIVE BARGAINING AT 6:47 PM." ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; DR. THOMAS NEVELDINE, DEPUTY SUPERINTENDENT.

Ayes - 8, Nays - 0, Motion Carried

"RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CUSHING THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 7:21 PM."

Ayes - 8 Nays - 0, Motion Carried

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. CAIN THAT, THE REGULAR MEETING BE ADJOURNED AT 7:21 PM”

Ayes - 8, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____

Filed _____



AGENDA

I. SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. Board Recognition and Appreciation
- B. NYSPRA Communication Awards of Honor
- C. Park Hill School Improvement Team Highlight: *Families as Partners*

II. FIFTEEN MINUTE PERIOD:

III. REPORTS:

- A. Acceptance of Minutes
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- B. President/Vice President/Board Member Reports
District-wide Holiday Concerts
- C. Superintendent Reports
Elementary Objective
ESM Education Foundation Dinner Dance/Wall of Distinction
Staffing Transfers (FYI)

IV. ACTION ITEMS:

- A. Reserve Fund Transfer (Tax Certiorari)
- B. DASA Coordinator
- C. Lead Evaluator Certification for Administrators

CONSENT AGENDA:

- Treasurer's Report (Oct-19)
- Extra Classroom Activity Fund Reports CHS/PGMS (Oct-19)
- Appropriation Status Report (Oct-19)
- Budget Transfers (Oct-19)
- Accounts Payable Warrant Reports #16, #18
- Payroll Warrant Report #15, #17
- CSE/CPSE Reports
- Donations
- New Course Proposals

V. PERSONNEL ITEMS:

- A. Resignation
- B. Appointment
- C. Tenure Recommendation
- D. Amended Substitute List

VI. POLICY DISCUSSION:

- A. ESM Board Policy #7221: Participation in Graduation Ceremonies and Activities

VII. POLICY ACTION: None