



December 14, 2020 ~ 6:00pm  
Regular Meeting of the Board of Education  
*Video Conferencing Meeting via GoogleMeet*

III-A-4277  
01/11/2021

## REGULAR MEETING

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman, Mr. D. Paul Waltz (left meeting @ 6:52pm).

**Board of Education Absent:** Mrs. Leah Cushing

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Dr. Thomas Nevelidine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities; Mr. Ronald Perry, Principal East Syracuse Elementary.

**Other Present:** Ms. Amanda Graham-Quirk, District Treasurer; Mrs. Yvette Hinman, ESM TA; Ms. Cindy Todd, ESMUT; Mr. Donald Budmen, Attorney.

**Interested Citizens:** 8

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:01 PM VIA GOOGLE MEET VIDEO CONFERENCING.

### PLEDGE OF ALLEGIANCE

### SPECIAL RECOGNITIONS/PRESENTATIONS:

A. East Syracuse Elementary School Improvement Team Highlight: *Building Our Character-* Mr. Perry & ESE Staff presented.

**FIFTEEN MINUTE PERIOD:** No one spoke

### REPORTS:

A. Acceptance of Minutes

November 16, 2020 Audit Committee Meeting

November 16, 2020 Regular Meeting

B. President/Vice President/Board Member Reports

OCM BOCES Board of Education Appointment

C. Superintendent Reports

ESM Learning Models: Elementary & Secondary, 2nd Semester  
School Comprehensive Education Plan (SCEP)  
Emergency School Closing Days 2020-2021  
Staffing Transfers (FYI)

Name	Transfer From:	Transfer To:	Effective
Michele Dlugozima	Teaching Assistant (Special Education) @ Fremont	Teaching Assistant (Special Education) @ Pine Grove	11/30/2020

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CAIN THAT, the Reports A– C, as recommended by the Superintendent be approved.”

Ayes – 8, Nays – 0, Motion Carried

**PERSONNEL ITEM:**

Instructional, Three-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Amber Rehm, Social Studies Teacher - CHS, Eff. 01/13/2021 - 01/12/2024

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, Personnel Item B, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR COLLECTIVE BARGAINING AT 6:52 PM.” ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; MR.DOUGLAS MOHORTER, EXECUTIVE DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY; MR. DONALD BUDMEN, ATTORNEY.

Ayes –7, Nays - 0, Motion Carried

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. AIRD THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 7:25 PM.”

Ayes – 7 Nays - 0, Motion Carried

**ACTION ITEMS:**

A. Records Retention and Disposition Schedule

“**RESOLVED**, by the Board of Education of the East Syracuse Minoa Central School District (hereinafter, the “District”) that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods;
- (c) The Superintendent is directed to conform Board of Education Policy to these new requirements.”

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CAIN THAT, the Action Item A, as recommended by the Superintendent be approved.”

Ayes –7, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Extra Classroom Activity Fund Reports CHS/PGMS (Oct-20)  
CSE/CPSE Reports  
Donations

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. SEAMAN THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Resignations

Amanda Graham-Quirk, School District Treasurer - District Office, Eff. 12/27/2020  
Charles Civiletto, Permanent Itinerant Substitute - Pine Grove Middle School, Eff. 12/07/2020

B. Appointments

Instructional, Annual Appointment

Emily Casazza, Permanent Itinerant Substitute - CHS, Eff. 12/16/2020-06/30/2021  
Christopher Lowe, Permanent Itinerant Substitute - CHS, Eff. 12/14/2020-06/30/2021

Amended 2020-2021 Elementary Extra-Duty Appointment  
Leslie Almstead, ESE Rocket Club Co-Advisor  
Denise McGinley, ESE Rocket Club Co-Advisor

2020-2021 Winter Coaching Appointments

Bowling-Boys	Head Coach	Piraino, Martin
Bowling-Girls	Head Coach	Piraino, Martin

2020-2021 Winterguard/Winter Percussion Appointments

Winter Guard	VWG	Designer (Virtual)	Matthew Stevens	\$1,500.00
Winter Guard	VWG	Varsity Winter Guard Tech	Jennifer Dormio	\$2,400.00
Winter Guard	VWG	Varsity Winter Guard Tech	Carrie Ratkoski	\$2,400.00
Winter Guard	VWG	Choreographer (Virtual)	Benjamin Ash	\$1,900.00
Winter Guard	VWG	Choreographer (Virtual)	Claud McCrory	\$1,900.00
Winter Guard	PGWG	Coordinator	Corrine Parry-Cantello	\$2,000.00
Winter Guard	PGWG	Tech	Francesca Rodolico	\$1,500.00
Winter Percussion	WPE	Front Ensemble Tech	Amanda Spagnola	\$2,400.00
Winter Percussion	WPE	Battery Coordinator	Thomas Revere	\$2,400.00
Winter Percussion	WPE	Battery Tech	James (Noel) Bottoms	\$2,400.00
Winter Percussion	WPE	Front Ensemble Coordinator	Irene Fiesinger	\$2,400.00
Winter Percussion	Tech	Sound Engineer	Thomas James	\$2,400.00

C. Tenure Recommendations

“RESOLVED THAT the Superintendent of Schools recommends the following personnel for appointment to tenure:”

Name	Area	Certification	Eff. Date
Pamela Buddendeck	Principal	School District Professional	02/27/2021
Ronald Perry	Principal	School District Administrator	03/07/2021
Nicole Alexander	Teaching Assistant Special Education	Teaching Assistant, Level III	01/31/2021
Michele Dlugozima	Teaching Assistant Special Education	Teaching Assistant, Level I	02/02/2021

D. Amended Substitute List

“RESOLVED THAT, the enclosed substitute list dated 12/14/2020, be approved.”

“RESOLVED BY MRS.AIRD , SECONDED BY MRS.GALLERY THAT, Personnel Items A-D, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

E. Tentative Agreement

“RESOLVED THAT, the Tentative Agreement between the East Syracuse Minoa Board of Education and the ESM Custodial Unit, SEIU Local 200United, effective 7/1/2020 through 6/30/2021, as outlined in the enclosed memorandum, and recommended by the Superintendent, be approved.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. CALLAHAN THAT, Personnel Items E, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**POLICY DISCUSSION:**

A. Non-Instructional/Business Operations: Board Policy #5670 Records Management

**POLICY ACTION:** None

RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, THE REGULAR MEETING BE ADJOURNED AT 7:38 PM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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## **AGENDA**

### **I. SPECIAL RECOGNITIONS/PRESENTATIONS:**

- A. East Syracuse Elementary School Improvement Team Highlight: *Building Our Character*

### **II. FIFTEEN MINUTE PERIOD:**

### **III. REPORTS:**

- A. Acceptance of Minutes
  - November 16, 2020 Audit Committee Meeting
  - November 16, 2020 Regular Meeting
- B. President/Vice President/Board Member Reports
  - OCM BOCES Board of Education Appointment
- C. Superintendent Reports
  - ESM Learning Models: Elementary & Secondary, 2nd Semester
  - School Comprehensive Education Plan (SCEP)
  - Emergency School Closing Days 2020-2021
  - Staffing Transfers (FYI)

### **IV. ACTION ITEMS:**

- A. Records Retention and Disposition Schedule

### **CONSENT AGENDA:**

- Extra Classroom Activity Fund Reports CHS/PGMS (Oct-20)
- CSE/CPSE Reports
- Donations

### **V. PERSONNEL ITEMS:**

- A. Resignation
- B. Appointments/Amended Appointment
- C. Tenure Recommendations
- D. Amended Substitute List
- E. Tentative Agreement

### **VI. POLICY DISCUSSION:**

- A. Non-Instructional/Business Operations: Board Policy #5670 Records Management

### **VII. POLICY ACTION: None**