



November 14, 2022 ~ 6:00pm
Audit Committee Meeting of the ESM Board of Education
Regular Meeting to Immediately Follow
Minoa Elementary School Community Cafe'

III-A-4553
12/12/2022

REGULAR MEETING

Board of Education Present: Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Leah Cushing (Arrived @ 6:44 pm), Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman, Mr. D. Paul Waltz.

Board of Education Absent:

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. Gary Gerst, Principal Minoa

Other Present: Mrs. Marcia Kelley, SIO; Ms. Tammy Hughes, ESM TA.

Interested Citizens: 8

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:28 PM AT ESM CENTRAL HIGH SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. National School Psychology Week: November 7-11, 2022 *"Together We SHINE"*
- B. School Related Professionals Day: November 15, 2022 *"Super Heroes Among Us"*
- C. Utica National School Safety Excellence Award for 2022: *Titanium with Honors*
- D. Dr. DeSiato Inspiration Award
- E. Minoa School Improvement Plan Highlight: *All Means All at Minoa Elementary School*

FIFTEEN MINUTE PERIOD: No one spoke

REPORTS:

- A. Acceptance of Minutes:
October 17, 2022 Regular Meeting
- B. President/Vice President/Board Member Reports:
NYSSBA Convention & Education Expo
Spartan Stage Fall Play - The Addams Family: November 17, 18, 19, 2022
NSBA Conference: April 1-3, 2023

C. Superintendent Reports:

Community Cafes for School Safety and Security, Diversity, Equity, Inclusion
and Mental Health

Building Our Spartan Future Update

Town of DeWitt Letter of Support for Traffic Reconfiguration for Inland Port

Staffing Transfer (FYI)

Name	Transfer From:	Transfer To:	Effective
Margaret Moziak	Teacher Aide (Special Edu.) @ Minoa	Teacher Aide (Special Edu.) @ Woodland	11/2/2022

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 9, Nays – 0, Motion Carried

ACTION ITEMS:

A. School Designation Payment

“RESOLVED THAT, the real property tax revenue in the amount of \$3,986.46 collected from Jay Bradley Thomas and Christine E. Thomas for property located at 5828 Pierson Road, in the Town of Manlius, shall be remitted to the Fayetteville-Manlius School District, pursuant to Education Law §3203, as recommended by the Superintendent.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 9, Nays – 0, Motion Carried

B. Lead Evaluator Certification for Administrators

“BE IT RESOLVED THAT, **Randi Ludwig** is hereby certified as Qualified Lead Evaluators of **classroom teachers** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, their related elements and performance Indicators and the Leadership Standards, and their related functions, as applicable;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved teacher rubrics selected by the East Syracuse Minoa CSD for use in the evaluation of **classroom teachers**, including training on the effective application of such rubric to observe a **classroom teacher’s** practice;
- (5) Application and use of the assessment tools that the East Syracuse Minoa CSD utilizes to evaluate its **classroom teachers**, including, but not limited to multiple classroom observations and structured reviews of lesson plans and/or student work;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the East Syracuse Minoa CSD to evaluate its **classroom teachers**;
- (7) The scoring methodology utilized by the Department and the East Syracuse Minoa CSD to

- evaluate a **classroom teacher** under 8 NYCRR §30-2, including:
- (a) how scores are generated for each subcomponent and the composite effectiveness score of **classroom teachers**, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of **classroom teachers** and their subcomponent ratings; and
- (8) Specific considerations in evaluating **classroom teachers** of English language learners and students with disabilities.”

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the East Syracuse Minoa CSD annual professional performance review plan.

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 9, Nays – 0, Motion Carried

C. Capital Improvement Project Notice of Meeting and Vote Proposition

“**WHEREAS**, the East Syracuse Minoa Central School District, is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

WHEREAS, the District is considering undertaking a capital improvement project (the “Project”) consisting of renovations, reconstruction, alterations and improvements to (i) the Central High School building, athletic stadium and press box, athletic fields, roads and parking areas and (ii) the Transportation Center including, for both, site and infrastructure improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, and all other necessary costs incidental to such work; and

WHEREAS, the District has prepared, examined and reviewed an environmental assessment form (“EAF”) relating to the Project and has reviewed the classifications of actions contained in the Regulations; and

WHEREAS, the District determined by resolution adopted October 17, 2022 that the Project constitutes an Type II Action under 6 NYCRR § 617.5(c) of the Regulations and is not subject to review under SEQRA.”

“**NOW THEREFORE, BE IT RESOLVED** by this Board of Education as follows:

Section 1. A special meeting of the qualified voters of the East Syracuse Minoa Central School District, Counties of Onondaga and Madison, State of New York, will be held in the Gymnasium Lobby of the East Syracuse Minoa Central School District Central High School located at 6400 Fremont Road, East Syracuse, New York on **January 12, 2023** from 12:00 noon to 9:00 p.m., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Syracuse Post Standard*, a newspaper having a general circulation within the District, such publication to be made no fewer than four (4) times in such newspaper within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Special District Meeting shall be called by giving the following notice thereof:

NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING OF VOTERS OF THE EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT

“THE BOARD OF EDUCATION OF THE EAST SYRACUSE MINOA CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on November 14, 2022, a special meeting of the qualified voters of said District will be held in the Gymnasium Lobby of the East Syracuse Minoa Central High School located at 6400 Fremont Road, East Syracuse, New York on **January 12, 2023** from 12:00 noon to 9:00 p.m., prevailing time, for the purpose of voting on the following proposition by voting machine or paper ballot:

PROPOSITION

Shall the Board of Education undertake a project consisting of renovations, reconstruction, alterations and improvements to (i) the Central High School building, athletic stadium and press box, athletic fields, roads and parking areas and (ii) the Transportation Center including, for both, site and infrastructure improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, and all other necessary costs incidental to such work, at a total estimated cost not to exceed \$19,100,000 and obtain the necessary funds by using up to \$1,300,000 from the District’s Capital Reserve Fund, available State building aid and the levy of a tax in the amount of \$17,800,000 upon the taxable property of said District to be collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued in the principal amount not to exceed \$17,800,000.

NOTICE IS GIVEN that voting upon the foregoing Proposition will be by paper ballot or voting machine and will take place on **January 12, 2023** in the Gymnasium Lobby of the East Syracuse Minoa Central School District Central High School located at 6400 Fremont Road, East Syracuse, New York from 12:00 p.m. to 9:00 p.m., prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on January 11, 2023 and must be received no later than 4:00 p.m. on January 5, 2023 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on January 5, 2023 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. during each of the five (5) business days prior to the election.

NOTICE IS FURTHER GIVEN that military ballots may be applied for by qualified voters by requesting an application from the District Clerk at 315-434-3004 or kskahen@esmschools.org. Completed applications for military ballots must be received by the District Clerk no later than 4:00pm on December 16, 2022. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

DATED: November 14, 2022

BY ORDER OF THE BOARD OF EDUCATION

Katherine Skahen, District Clerk

Section 4. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The Clerk of the District is hereby authorized and directed in the name of and on behalf of the District to do all acts and things necessary, following the advice and counsel of the District's Attorney and the District's Bond Counsel, to comply with all applicable laws, regulations and executive orders relating to the Special Meeting to be held on January 12, 2023 and to do all other acts as may be necessary, or in the opinion of the District's Attorney and the District's Bond Counsel, desirable or proper to effectuate the purposes of the foregoing Resolution and to cause compliance by the District with all applicable laws, regulations and executive orders relating to the notice of, and procedural steps to be taken in connection with such Special Meeting.

Section 6. The Proposition Resolution adopted by the Board of Education on October 17, 2022 is hereby rescinded.

Section 7. This resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were _____ votes in favor of the resolution and _____ votes against the resolution as follows:

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, the Action Item C, as recommended by the Superintendent, be approved.”

Ayes – 9, Nays – 0, Motion Carried

D. Promise Zone Contract

“WHEREAS, the East Syracuse Minoa Central School District has developed an Elementary and Secondary School Emergency Relief (ESSER) Fund American Rescue Plan (ARP) Federal Grant Spending Plan; and

WHEREAS, the ESSER ARP Federal Grant Spending Plan includes investments in increasing the capacity and efficacy of service delivery to all students to ensure social, emotional and academic achievement; and

WHEREAS, the East Syracuse Minoa Central School District wishes to continue an agreement with Coordinated Care Services, Inc. (CCSI), which will provide and supervise six (6) Promise Zone Student Engagement Specialists (PZSES) for the 2022-2023 school year; and

WHEREAS, the East Syracuse Minoa Central School District cost for the services of providing and supervising the PZSES for the 2022-2023 school year is \$38,435 per FTE with the balance of the per FTE cost provided on a cost sharing basis by the Onondaga County Department of Children and Family Services; and

WHEREAS, the PZSES will work with students at six (6) schools (East Syracuse Elementary, Minoa Elementary, Fremont Elementary, Woodland Elementary, Pine Grove Middle School, and Central High School);

NOW THEREFORE BE IT RESOLVED THAT, the Board of Education, upon the recommendation of the Superintendent, authorizes the Superintendent to execute an agreement with Coordinated Care Services, Inc. (CCSI) for the 2022-23 school year in the amount of \$230,610.00 to be paid from Federal ARP grant funding using budget F2825.150-01-AR22 (\$106,750.00) and from the General Fund budget using budget A2825.420-00 (\$123,860.00).”

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Action Item D, as recommended by the Superintendent, be approved.”

Ayes – 9, Nays – 0, Motion Carried

E. Resolution to Support Traffic Reconfiguration for Inland Port

“WHEREAS, the school district has been advised by the Town of DeWitt that the Central New York Inland Port facility at the CSX DeWitt Rail Yard has seen increased truck traffic with recent improvements to the facility; and anticipates even greater traffic based upon wholesale, technology and other developments within Central New York and the Northeast; and

WHEREAS, the town advises that such traffic currently utilizes local roads such as Kirkville Road and Fremont Road to access interstate highways; and

WHEREAS, a Connector Project has been proposed whereby a new road would be established, parallel to Interstate Route I-481 that would tie into a reconfigured Kirkville Road interchange with I-481/future I-81, diverting highway-bound trucks away from Fremont and Kirkville Roads;

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the East Syracuse Minoa Central School District hereby expresses its support for the Central New York Inland Port Connector Project and the attendant benefit of improved safety for those who travel on Fremont and Kirkville Roads, including the District's students and staff at Woodland Elementary School, Pine Grove Middle School, and the East Syracuse Minoa Central High School."

"RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. AIRD THAT, the Action Item E, as recommended by the Superintendent, be approved."

Ayes – 9, Nays – 0, Motion Carried

CONSENT AGENDA:

Treasurer's Report (Sept-22)
 Extra Classroom Activity Fund Reports CHS/PGMS (Sep -22)
 Appropriation Status Reports (Sept-22)
 Budget Transfers (Sept-22)
 Revenue Status Report (Quarterly)
 Accounts Payable Warrant Reports #9, #11, #13, #15
 Payroll Warrant Reports #8, #10, #12
 CSE/CPSE Reports
 Donations

"RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE, THAT, the Consent Agenda, as recommended by the Superintendent, be approved."

Ayes –9, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Retirements

David Krak Jr., Maintenance Worker I - Districtwide, Eff. 11/30/2022
 Kelly Willette, School Bus Driver - Transportation Department, Eff. 01/04/2023

B. Resignations

Jessica Dingman, Teacher Aide (.5FTE) - Minoa Elementary, Eff. 10/20/2022
 Ronald Perry, Principal - East Syracuse Elementary, Eff. 12/31/2022

C. Create Position

“RESOLVED THAT, an ENL Teacher position be created, as outlined in the enclosure, and as recommended by the Superintendent.”

D. Appointments/Rescind Appointment

Instructional, Annual Appointment

Emily Holst, Permanent Itinerant Substitute - Woodland, Eff. 11/15/2022-6/30/2023

Ashley Murray, Permanent Itinerant Substitute - Minoa, Eff. 11/28/2022-6/30/2023

Zhanna Saakian, Permanent Itinerant Substitute - CHS, Eff. 11/15/2022-6/30/2023

Gabrielle Hill, Permanent Itinerant Substitute - CHS, Eff. 11/15/2022-6/30/2023

Non-Instructional 52-Week Probationary Appointments

Matthew Hebert, School Bus Driver - Transportation Department, Eff. 11/15/2022

Non-Instructional, Provisional Appointment

Linda Burns, School Bus Dispatcher - Transportation Department, Eff. 11/28/2022

2022-2023 Winter Coaching Appointments

Sports	Position	Coach
Bowling-Girls	Head Coach	Turbeville, Adrienne

2022-2023 Stadium Worker (Winter & Spring)

SUPERVISOR STAFF 2022-23	ACTUAL ROLE IN DISTRICT	TITLE IN EXTRA DUTY ROLE	CURRENT RATE OF PAY
Alyssa Renk Landry	Athletic Duty Only	Horn/Clock/Scoreboard Operator, Site Supervisor, Inventory Control, Athletic/PE Supply Equipment, Ticket Taker, Concession	\$18.00/hr.

2022-2023 Volunteer Coaches

Buddie, Daniel	Indoor Track
Comstock, Garry	Indoor Track
Harrigabn, Conor	Indoor Track
Hayes, Jeff	Girls Basketball
Wolfe III, Robert	Wrestling

Rescind - Instructional, Annual Appointment

Daniel Almonte, Permanent Itinerant Substitute - Pine Grove MS, Eff. 10/18/2022

E. Tenure Recommendations

“RESOLVED THAT the Superintendent of Schools recommends the following personnel for appointment to tenure:”

Name	Area	Certification	Eff. Date
Ann Sherwood	Special Education Teacher	Students with Disabilities 7-12, Generalist	11/21/2022
Stephanie Rhyde	Elementary Teacher	Pre-K -Grade 6	12/02/2022
Kristen Caruana	Teaching Assistant	Teacher Certification	12/04/2022

F. Amended Substitute List

“RESOLVED THAT, the enclosed substitute list dated 11/14/2022, be approved.”

“RESOLVED BY MRS. SEAMAN, SECONDED BY MRS. CALLAHAN THAT, Personnel Items A- F, as recommended by the Superintendent, be approved.”

Ayes –9, Nays – 0, Motion Carried

G. Memorandum of Agreement

“RESOLVED THAT, the Memorandum of Agreement between the East Syracuse Minoa Central School District and the ESM United Teachers Local #2623, as outlined in enclosure, be approved, effective November 14, 2022.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. GALLERY THAT, Personnel Item G recommended by the Superintendent, be approved.”

Ayes –9, Nays – 0, Motion Carried

POLICY DISCUSSION: None

POLICY ACTION:

A. Instruction: Board Policy #8470 Home Instruction (Home Schooling)

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, Policy Action A, as recommended by the Superintendent, be approved.”

Ayes –0, Nays –9, Motion Defeated

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, THE REGULAR MEETING BE ADJOURNED AT 8:26 PM”

Ayes - 9, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____
Filed _____



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Regular Meeting to Immediately Follow
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AGENDA

I. SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. National School Psychology Week
- B. School Related Professionals Day
- C. Utica National School Safety Excellence Award for 2022
- D. Dr. DeSiato Inspiration Award
- E. Minoa School Improvement Plan Highlight: *All Means All at Minoa Elementary School*

II. FIFTEEN MINUTE PERIOD:

III. REPORTS:

- A. Acceptance of Minutes:
October 17, 2022 Regular Meeting
- B. President/Vice President/Board Member Reports:
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Spartan Stage Fall Play - The Addams Family
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- C. Superintendent Reports:
Community Cafes for School Safety and Security, Diversity, Equity, Inclusion
and Mental Health
Building Our Spartan Future Update
Town of DeWitt Letter of Support for Traffic Reconfiguration for Inland Port
Staffing Transfer (FYI)

IV. ACTION ITEMS:

- A. School Designation Payment
- B. Lead Evaluator Certification for Administrators
- C. Capital Improvement Notice of Meeting and Vote Proposition
- D. Promise Zone Contract
- E. Resolution to Support Traffic Reconfiguration for Inland Port

CONSENT AGENDA:

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CSE/CPSE Reports
Donations

V. PERSONNEL ITEMS:

- A. Retirement
- B. Resignation
- C. Create Position
- D. Appointments/Rescind Appointment
- E. Tenure Recommendations
- F. Amended Substitute List
- G. Memorandum of Agreement

VI. POLICY DISCUSSION: None

VII. POLICY ACTION:

- A. Instruction: Board Policy #8470 Home Instruction (Home Schooling)