



November 13, 2023 ~ 6:00pm  
Audit Committee Meeting of the ESM Board of Education  
Regular Meeting to Immediately Follow  
Pine Grove Middle School Community Cafe'

III-A-4698  
12/11/2023

## REGULAR MEETING

**Board of Education Present:** Mrs. Diana Abdella, Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Leah Cushing, Mrs. Kay Gallery, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Tracy Callahan, Mrs. Deborah Kolod.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Mr. Greg Avellino, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mrs. Ashleigh Wilson, Principal PG; Ms. Jordyn Brienzi, Assistant Principal PG; Ms. Kerri Lopez, Assistant Principal PG.

**Other Present:** Mrs. Marcia Kelley, SIO/SRP; Ms. Tammy Hughes.

**Interested Citizens:** 32

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:23 PM AT PINE GROVE MIDDLE SCHOOL.

### PLEDGE OF ALLEGIANCE

### SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. Pine Grove School Improvement Plan Highlight: *Gearing Up for Greater Improvement at Pine Grove*
- B. Golden Spartan Award

**FIFTEEN MINUTE PERIOD:** A resident spoke about policies, safety, and security

### REPORTS:

- A. Acceptance of Minutes:
  - October 5, 2023 Special Meeting
  - October 16, 2023 Regular Meeting
- B. President/Vice President/Board Member Reports:
  - NYSSBA Convention & Education Expo
- C. Superintendent Reports:
  - National School Psychology Week: November 6-10, 2023 *"Let's Grow Together"*
  - School Related Professionals Day: November 21, 2023 *"RISE to the Challenge"*

ESM Strategic Plan Update

- PLC @ Work

New York School and Municipal Energy Consortium (NYSMEC) - New Electricity and Natural Gas Bids for 2024

Leave of Absence (FYI): Meaghan Jaworski, Speech Therapist (.6FTE) - Districtwide,  
Eff. 12/7/2023-6/30/2024

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CAIN THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

#### **ACTION ITEMS:**

- A. New York School and Municipal Energy Consortium (NYSMEC) - New Electricity and Natural Gas Bids for 2024

#### **(NYSMEC) FOR ELECTRICITY**

“WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, the East Syracuse Minoa Central School District, (hereinafter sometimes referred to as ESMCSD) is a “municipal corporation” as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the “Agreement”), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium (“NYSMEC”) upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.”

“NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the East Syracuse Minoa Central School District to participate in the NYSMEC, and authorizes and directs Katherine Skahen, Executive Director of School Business Administration (insert name or title of Participant representative) to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this

Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.”

**(NYSMEC) FOR NATURAL GAS**

“WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, the East Syracuse Minoa Central School District (Insert name of school district, town, village, etc.) (hereinafter sometimes referred to as “ESMCS”) is a “municipal corporation” as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the “Agreement”), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium (“NYSMEC”) upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.”

“NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the East Syracuse Minoa Central School District (Insert name of school district, town, village, etc.) to participate in the NYSMEC, and authorizes and directs Katherine Skahen, Executive Director of School Business Administration (insert name or title of Participant representative) to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. AIRD THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Treasurer's Report (Sept-23)  
Extra Classroom Activity Fund Reports CHS/PGMS (Sep -23)  
Appropriation Status Reports (Sept-23)  
Budget Transfers (Sept-23)  
Revenue Status Report (Sept-23)  
Accounts Payable Warrant Reports #10, #12 (off cycle), #14  
Payroll Warrant Reports #9, #11(no report), #13, #15  
2024-2025 FINAL Budget Calendar  
CSE/CPSE Reports  
Donations  
Study Excursion Non-curricular Field Trip Request  
Surplus Medical Equipment

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Retirement

Bojka Bergovec, School Bus Driver - Transportation Center, Eff. 11/30/2023

B. Resignations

Marie Smith, Teaching Assistant (Special Education) - Pine Grove MS, Eff. 11/18/2023

Elina Nguyen, Teacher Aide (Special Education) - Woodland Elementary, Eff. 11/8/2023

Ashley Day, Part-time (.5FTE) Teacher Aide (Office) - Woodland Elementary, Eff. 11/14/2023

C. Appointments/**Amended** Appointment

Instructional, Four-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Lena Monroe, Teaching Assistant (Spec. Ed.) - Fremont, Eff. 11/14/2023-11/13/2027

Bryan Straub, Teaching Assistant (Spec. Ed.) - Pine Grove MS, Eff. 11/14/2023-11/13/2027

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, Annual Appointment

Mary Stehle, Permanent Itinerant Substitute - East Syracuse Elem., Eff. 11/14/2023-6/30/2024

Non-Instructional, Provisional Appointment

Bryan Mengel, Assistant Director of Facilities II - District Office, Eff. 11/14/2023

Non-Instructional, 52-Week Probationary Appointment

Ashley Day, Teacher Aide (Office 1.0FTE) - Woodland Elementary, Eff. 11/14/2023

2023-2024 Winter Coach Appointment

Dustin Moss - Assistant Wrestling Coach JV

2023-2024 Stadium Worker Appointment

Supervisor Staff	Actual Role in District	Est. Frequency of Work (# of Events by Season)	Title in Extra Duty Pay (Roles)	Current Rate of Pay
Loope, Lori	Athletic Duty Only	15 - Winter 10 - Spring	Horn/ClockScoreboard Operator Site Supervisor, Concession Stand Athletic/PE Supply, Equipment Ticket Taker	\$18.00 or \$20.00

2023-2024 Winter Volunteer Coach Appointments

Buddie, Daniel	Indoor Track
Cramer, Mallori	Winter Cheer
Harrigan, Conor	Indoor Track
Hayes, Jeffrey	Girls Basketball
Wolfe III, Robert	Wrestling

2023 Fall Coach Appointment

Lindsey Cayea, Assistant Coach - Cross Country MOD (25%)

Amended 2023 Fall Coach Appointments

Joseph Gigliotti, Assistant Coach - Cross Country MOD (75%)

Patrick Salvador, Assistant Coach - Football Varsity (90%)

D. Amended Substitute List

“RESOLVED THAT, the enclosed substitute list dated November 13, 2023, be approved.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, Personnel Items A- D, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR EMPLOYMENT MATTERS RELATING TO A PARTICULAR PERSON OR CORPORATION AND MATTERS OF PUBLIC SAFETY AT 8:25 PM.” ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; GREG AVELLINO, DEPUTY SUPERINTENDENT; MR. DOUGLAS, DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY.”

Ayes – 6, Nays - 0, Motion Carried

“RESOLVED BY MRS. CAIN, SECONDED BY. MR. ALBANESE THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:55 PM.”

Ayes – 6 Nays - 0, Motion Carried

**POLICY DISCUSSION:** None

**POLICY ACTION:** None

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT, THE REGULAR MEETING BE ADJOURNED AT 8:55 PM”

Ayes - 6, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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## **AGENDA**

### **I. SPECIAL RECOGNITIONS/PRESENTATIONS:**

- A. Pine Grove School Improvement Plan Highlight: *Gearing Up for Greater Improvement at Pine Grove*
- B. Golden Spartan Award

### **II. FIFTEEN MINUTE PERIOD:**

### **III. REPORTS:**

- A. Acceptance of Minutes:
  - October 5, 2023 Special Meeting
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- B. President/Vice President/Board Member Reports:
  - NYSSBA Convention & Educational Expo
- C. Superintendent Reports:
  - National School Psychology Week
  - School Related Professionals Day
  - ESM Strategic Plan Update
    - PLC @ Work
  - New York School and Municipal Energy Consortium (NYSMEC) - New Electricity and Natural Gas Bids for 2024
  - Leave of Absence (FYI)

### **IV. ACTION ITEMS:**

- A. New York School and Municipal Energy Consortium (NYSMEC) - New Electricity and Natural Gas Bids for 2024

### **CONSENT AGENDA:**

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2024-2025 FINAL Budget Calendar  
CSE/CPSE Report  
Donations  
Study Excursion Non-curricular Field Trip Request  
Surplus Medical Equipment



**V. PERSONNEL ITEMS:**

- A. Retirement
- B. Resignations
- C. Appointments/**Amended** Appointment
- D. Amended Substitute List

**VI. POLICY DISCUSSION:** None

**VII. POLICY ACTION:** None