



May 8, 2023 ~ 6:00pm
Public Hearing on 2023-2024 ESM School Budget
Regular Meeting of the Board of Education to Follow
Central High School Library

III-A-4606
6/12/2023

REGULAR MEETING

Board of Education Present: Mrs. Lori Aird, Mr. John Albanese, Mrs. Tracy Callahan, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman, Mr. D. Paul Waltz.

Board of Education Absent: Mrs. Susan Cain, Mrs. Leah Cushing.

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. Gernardo Avellino, Executive Principal CHS; Ms. Kelsey DeLany, Principal Fremont.

Other Present: Mrs Marcia Kelley, SFO; Ms. Tammy Hughes, ESM TA.

Interested Citizens: 20

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:33 PM AT CENTRAL HIGH SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. LeMoyné College 2023 Impact Award: Tom Decker
- B. Dr. DeSiato Inspiration Award
- C. New York State School Boards Association Recognition Program
 - John Albanese, *Level 1 - Board Achievement Award*
 - Lori Aird, *Level 2 - Board Excellence Award*
 - Susan Cain, *Level 2 - Board Excellence Award [Absent]*
 - Tracy Callahan, *Level 2 - Board Excellence Award*
 - Kay Gallery, *Level 3 - Board Mastery Award*

FIFTEEN MINUTE PERIOD: No one spoke

REPORTS:

- A. Acceptance of Minutes
April 17, 2023 Regular Meeting

B. President/Vice President/Board Member Reports

ESM EXPO 2023 - May 12, 2023, CHS at 5:00-8:30pm

Board of Education Retreat - May 22, 2023, CHS Career Center at 6:00pm

CNYSBA Annual Meeting - May 24, 2023, The Lodge at Hill-Rom at 5:00pm

C. Superintendent Reports

2023 Best Communities for Music Education Award [10th Year]

Declaration of Emergency and Contingent Expense

SEQRA for High School HVAC Main Data Center

Lyncourt Agreement

Food Service Management Bid Award

Leave of Absence (FYI): Emily Phalon, Speech Therapist - Minoa Elementary, Eff. 6/12/2023 through 6/24/2023

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. AIRD THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

ACTION ITEMS:

A. 2023-2024 OCM BOCES Final Request for Services

“RESOLVED THAT, the East Syracuse Minoa CSD Board of Education agrees to participate in the specific services contract marked on the 2023-2024 Final Request for Services Contract with the Onondaga-Cortland-Madison BOCES, and authorizes the School Board President and the Superintendent of Schools to execute said contract.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. SEAMAN THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

B. 2023-2024 ESM District-Wide School Safety Plan

"RESOLVED THAT, East Syracuse Minoa 2023-2024 District-Wide School Safety Plan, as recommended by the Superintendent, be approved."

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. AIRD THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

C. Declaration of Emergency and Contingent Expense

“**WHEREAS**, it was recently discovered that the central mechanical system for the main data room at the High School has broken and must be replaced; and

WHEREAS, the School District has received the opinion from King + King Architects that the replacement of the mechanical system in the main data room at the central high school in order to preserve the life, safety and wellbeing of the School District students and staff; and

WHEREAS, NYSED Project Manager concluded the replacement of the mechanical system for the main data room is essential for the protection of the health and safety of the students and staff and for the protection of the District’s property and is a State emergency eligible to receive State aid reimbursement in the 2023-24 school year.”

“NOW, THEREFORE BE IT RESOLVED as follows:

1. The Board of Education hereby finds pursuant to the Education Law, that the replacement of the sewer line at the Transportation Center is essential for protection of the health and safety of the students and staff and for protection of the District’s property, and hereby declares the Project to be an ordinary contingent expense.
2. The maximum estimated cost of the Project, as determined by King + King Architects, the School District’s consultant is Three Hundred Fifty Thousand Dollars (\$350,000.00). The source of funds will be fund balance and State aid.
3. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid.
4. This Resolution shall take effect immediately.”

D. SEQRA for High School HVAC Main Data Center

“WHEREAS, the Board of Education of the East Syracuse Minoa Central School District (the “Board”) has considered the impacts of the environment to replace the mechanical system in the main data center of the central high school located at 6400 Fremont Road, East Syracuse, New York, and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c); now therefore;

NOW, THEREFORE BE IT RESOLVED, by the East Syracuse Minoa Central School District as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MR. ALBANESE THAT, the Action Items C & D, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

E. Recommendation for Lyncourt Agreement

“WHEREAS, the East Syracuse Minoa Central School District (“ESM CSD”) hereby wishes to enter into an Instruction Contract with Lyncourt Union Free School District (“Lyncourt UFSD”) to allow graduated eighth grade students from the Lyncourt School to attend grades nine (9) through twelve (12) at the East Syracuse Minoa Central High School; and

WHEREAS, the Parties are duly empowered to enter into a contract whereby all, or part, of the children of school age in grades nine (9) through twelve (12) residing in the Lyncourt UFSD shall be entitled to be taught in the ESM CSD during the school year commencing July 1, 2023 pursuant to Education Law Sections 2040 through 2045 and Title 8, Part 174 of the New York State Regulations; and

WHEREAS, Lyncourt UFSD and ESM CSD have agreed to permit students entering the ninth (9th), tenth (10th), eleventh (11th) and twelfth (12th) grades for the 2023-2024 school year and for a period of one year thereafter to attend the East Syracuse Minoa Central High School, and received the approval for such action by a majority vote of the qualified voters present and voting at Lyncourt UFSD’s District Meeting on May 21, 2019; and

WHEREAS, Lyncourt UFSD has agreed to pay tuition to ESM CSD for the Lyncourt students who attend the East Syracuse Minoa Central High School, in accordance with the “Tuition Rate Formula” outlined in the Instruction Contract;

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Instruction Contract between ESM CSD and Lyncourt UFSD is approved and the Superintendent of Schools is hereby authorized and directed to take all steps necessary and appropriate to complete the transaction.
2. This resolution shall take effect immediately.”

“RESOLVED BY MRS. AIRD, SECONDED BY MRS. CALLAHAN THAT, the Action Item E, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

F. Food Service Management Bid Award

“WHEREAS, the Board of Education of the East Syracuse Minoa Central School District solicited bids for a Child Nutrition Contract on April 9, 2023; and

WHEREAS, the District received bids from Compass Group (Chartwells) and Whitsons Culinary Group and opened the bids on April 28, 2023; and

WHEREAS, Jim Bigley of HMB Consultants, LLC, has recommended that the District award the Child Nutrition Contract to the lowest bid, which was submitted by Compass Group (Chartwells);

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the East Syracuse

Minoa Central School District as follows:

1. The Board of Education hereby authorizes the Superintendent to execute the Child Nutrition Contract in the amount of \$1,309,001.15 to Compass Group (Chartwells) for a period of July 1, 2023 - June 30, 2024.
2. This Resolution shall take effect immediately.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MR. ALBANESE THAT, the Action Item F, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

CONSENT AGENDA:

Treasurer’s Report (March-23)
Extra Classroom Activity Fund Reports CHS/PGMS (March-23)
Appropriation Status Report (March-23)
Budget Transfers (March-23)
Revenue Status Report (Quarterly)
Accounts Payable Warrant Reports #37, #39
Payroll Warrant Reports #36, #38
CSE Reports for 2022-2023 & 2023-2024
Donations

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Retirement

Julie Horn, Teacher Aide (10-month) - Transportation Center, Effective, 6/30/2023
Ann Falkner, Kindergarten - Minoa Elementary, Eff. 7/1/2023

Rescind Retirement

Mark Palen, Custodial Worker 1 - Woodland Elementary, Eff. 8/30/2023

B. Resignation

Maria Lorenzo, DECA Assistant - Central High School (2nd half of 22-23 school year)

C. Create Position

“RESOLVED THAT, a School Secretary 1 position be created, as outlined in the enclosed memorandum, and recommended by the Superintendent.”

D. Appointments

Instructional, Four-Year Administrative Appointment

Jennifer Homeyer, Director of Safety, Operations and Employee Accountability at Transportation
-Transportation Center, Eff. 7/1/2023-6/30/2027

Administrative, Four-Year Probationary Appointment

Vanessa McClowry, Principal - Woodland Elementary School, Eff. 7/1/2023 - 6/30/2027

Instructional, Four-Year Probationary Appointments

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Dylan Bartlett, English Teacher - Central High School, Eff. 9/5/2023-9/4/2027

Nikke-Marie Varre, Teaching Assistant (Project SAVE) - PGMS, Eff. 5/9/2023-5/8/2027

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

2023 Summer Student Worker Appointment - 7/3/2023 through 8/11/2023

Colin Krupa

Amended 2023 Summer Student Worker Appointments

High School Students: 7/3/2023 through 8/11/2023

Zack Harmon

Justin Oakley

Jared Bricco

Jacob Harmon

Jocelyn Andrews

Rahmir Baker

Sara Brefka

Christopher Janack

Brianna Drapikowski

Sofia Costello

Owen Tompkins

Amelia Costello

Amber Hayes

Ryan Dablock

Elise Mancini

Michael Munger

Isabelle Chavoustie

Leah Chavoustie

Extra-Duty Appointments

Tara Cline, Learning/Science Fair Director - Minoa (2nd half of 22-23 school year)

Darlene Baker, DECA Assistant - Central High School (2nd half of 22-23 school year)

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MR. ALBANESE THAT, Personnel Items A - D, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

E. Personnel Changes

Name	From	To	Effective
Caitlyn Burns	School Secretary 1 (12-month) 7.5/hr. day @ CHS	School Secretary 1 (12-month) 8.0/hr. day @ CHS	4/24/2023
Susan Lamphier	Typist II (12-month) 7.5/hr. day @ CHS	Typist II (12-month) 8.0/hr. day @ CHS	4/24/2023
Vincent Martino	Typist II (11-month) 7.5/hr. day @ CHS	Typist II (11-month) 8.0/hr. day @ CHS	4/24/2023
Carmen Perry	Typist II (11-month) 7.5/hr. day @ CHS	Typist II (11-month) 8.0/hr. day @ CHS	4/24/2023
Julie Queor	Typist II (11-month) 7.5/hr. day @ CHS	Typist II (11-month) 8.0/hr. day @ CHS	4/24/2023
Theresa Scarlata	Typist II (11-month) 7.5/hr. day @ CHS	Typist II (11-month) 8.0/hr. day @ CHS	4/24/2023

F. Tenure Recommendations

“RESOLVED THAT, the Superintendent of Schools recommends the following personnel for appointment to tenure:”

Name	Area	Certification	Eff. Date
Lindsay Cayea	Health	Health Education	9/3/2023
Shelby Drake	Kindergarten	Early Childhood Ed. B-2	9/3/2023
Lydia Gruber	Science	Biology/General Science 7-12	9/3/2023
Gail Garvey Dempsey	Teaching Assistant	Level III Teaching Assistant	9/3/2023
John Hamilton	Teaching Assistant	Level III Teaching Assistant	9/3/2023
Emily Spath	Teaching Assistant	Level III Teaching Assistant	9/3/2023
Anna Grower	Teaching Assistant	Level II Teaching Assistant	9/3/2023
Stephanie Sponable	Teaching Assistant	Level I Teaching Assistant	9/3/2023

G. Letters of Reasonable Assurance

“RESOLVED THAT, the Board of Education authorizes the Superintendent of Schools to initiate and forward letters of reasonable assurance to employees, notifying them of the District’s intent to continue their employment for the 2023-2024 school year.”

H. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated 05/08/2023, be approved.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, Personnel Items E - H, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

POLICY DISCUSSION: None

POLICY ACTION: None

RESOLVED BY MRS. CALLAHAN, SECONDED BY MR. ALBANESE THAT, THE REGULAR MEETING BE ADJOURNED AT 7:13 PM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____

Filed _____



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- B. Dr. DeSiato Inspiration Award
- C. New York State School Boards Association Recognition Program

II. FIFTEEN MINUTE PERIOD:

III. REPORTS:

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Leave of Absence (FYI)

IV. ACTION ITEMS:

- A. 2023-2024 OCM BOCES Final Request for Services
- B. ESM 2023-2024 District-Wide School Safety Plan
- C. Declaration of Emergency and Ordinary Contingent Expense
- D. SEQRA - High School HVAC Main Data Center
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- Donations

- V. PERSONNEL ITEMS:**
- A. Retirement/Rescind Retirement
 - B. Resignation
 - C. Create Position
 - D. Appointments
 - E. Personnel Changes
 - F. Tenure Recommendations
 - G. Letters of Reasonable Assurance
 - H. Amended Substitute List

VI. POLICY DISCUSSION: None

VII. POLICY ACTION: None