



May 25, 2021 ~ 8:00am  
Special Meeting of the ESM Board of Education  
*Video Conferencing Meeting via GoogleMeet*

III-A-4329  
06/14/2021

## **SPECIAL MEETING**

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Deborah Kolod, Mrs. Diane Seaman, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Leah Cushing, Mrs. Kay Gallery.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Dr. Thomas Nevelndine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology.

**Other Present:** Mr. Michael Rood, District Treasurer.

**Interested Citizens:** 0

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE SPECIAL MEETING TO ORDER AT 8:00 AM VIA GOOGLE MEET VIDEO CONFERENCING.

### **PLEDGE OF ALLEGIANCE**

RESOLVED BY MR. WALTZ, SECONDED BY MRS. CAIN THAT, IN ACCORDANCE WITH PUBLIC OFFICER'S LAW SECTION, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR EMPLOYMENT MATTERS RELATING TO ATTORNEY CLIENT PRIVILEGE AND EMPLOYMENT MATTERS RELATING TO A PARTICULAR PERSON OR CORPORATION AT 8:01 PM." ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; MR. DOUG MOHORTER, DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY; MR. JOSEPH SHIELDS, ATTORNEY

Ayes – 7, Nays - 0, Motion Carried

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. AIRD THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:06 PM.”

Ayes – 7 Nays - 0, Motion Carried

**RECOGNITIONS/PRESENTATIONS:** None

**REPORTS:**

- A. Acceptance of Minutes: None
- B. President/Vice President/Board Member Reports: None
- C. Superintendent’s Report:
  - Elementary and Secondary Education Relief Fund (ESSER) Update - Process/Timeline
  - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA)
  - Governor’s Emergency Education Relief Fund (GEER)
  - American Rescue Plan (ARP)

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. SEAMAN THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

**ACTION ITEMS:**

- A. 2019 Capital Improvement Project Phase 2 Bid Award - Minoa Elementary School  
“WHEREAS, the East Syracuse Minoa Central School District solicited bids for the 2019 Capital Improvement Project Phase 2, Minoa Elementary School SED #42-04-01-06-0-020-009 (the “Project”); and

WHEREAS, the bids were received and opened on May 4, 2021; and

WHEREAS, the Project Architect, King + King Architects and the Project Construction Manager, Watchdog Building Partners LLC, have recommended award of the bids for the following prime contracts in the amounts set forth below:

<u>Trade</u>	<u>Contractor Name</u>
General Construction	PAC & Associates of Oswego, Inc.
HVAC Construction	Erie Mechanical Contractors, Inc.
Plumbing Construction	Burns Bros Contractors, LLC
Electrical Construction	Myriad Construction, Inc.
Asbestos Abatement	Midlantic Environmental

NOW, THEREFORE, the Board of Education of the East Syracuse Minoa Central School District hereby accepts the recommendation of the Project Architect and the Project Construction Manager and hereby awards the Project contracts as follows:

1. General Construction Contract: Award of contract to PAC & Associates of Oswego, Inc., in the following amount:

Base Bid	\$4,890,000.00
<u>Alternates</u>	<u>0.00</u>
Total	\$4,890,000.00

2. HVAC Construction Contract: Award of contract to Erie Mechanical Contractors, Inc., in the following amount:

Base Bid	\$3,543,000.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$3,543,000.00

3. Plumbing Construction Contract: Award of contract to Burns Bros Contractors, LLC, in the following amount:

Base Bid	\$632,871.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$632,871.00

4. Electrical Construction Contract: Award of contract to Myriad Construction, Inc., in the following amount:

Base Bid	\$1,568,000.00
<u>Alternates</u>	<u>0.00</u>
Total	\$1,568,000.00

5. Asbestos Abatement Contract: Award of contract to Midlantic Environmental, in the following amount:

Base Bid	\$232,000.00
<u>Alternates</u>	<u>0.00</u>
Total	\$232,000.00

6. The Board hereby authorizes the Superintendent of Schools to execute contracts with the Contractors as set out in this Resolution and in compliance with the bid solicitation, and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contracts and complete the Project.

7. This Resolution shall take effect immediately.”

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. AIRD THAT, the Action Items A, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

- B. 2019 Capital Improvement Project Phase 2 Bid Award - East Syracuse Elementary School  
“WHEREAS, the East Syracuse Minoa Central School District solicited bids for the 2019 Capital Improvement Project Phase 2, East Syracuse Elementary School SED #42-04-01-06-0-002-010 (the “Project”); and

WHEREAS, the bids were received and opened on May 6, 2021; and

WHEREAS, the Project Architect, King + King Architects and the Project Construction Manager, Watchdog Building Partners LLC, have recommended award of the bids for the following prime contracts in the amounts set forth below:

<u>Trade</u>	<u>Contractor Name</u>
General Construction	PAC & Associates of Oswego, Inc.
HVAC Construction	DW & Crew Mechanicals, Inc.
Electrical Construction	C&S Technical Resources, Inc.

NOW, THEREFORE, the Board of Education of the East Syracuse Minoa Central School District hereby accepts the recommendation of the Project Architect and the Project Construction Manager and hereby awards the Project contracts as follows:

1. General Construction Contract: Award of contract to PAC & Associates of Oswego, Inc., in the following amount:

Base Bid	\$501,000.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$501,000.00

2. HVAC Contract: Award of contract to DW & Crew Mechanicals, Inc., in the following amount:

Base Bid	\$97,000.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$97,000.00

3. Electrical Construction Contract: Award of contract to C&S Technical Resources, Inc., in the following amount:

Base Bid	\$64,823.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$64,823.00

4. The Board hereby authorizes the Superintendent of Schools to execute contracts with the Contractors as set out in this Resolution and in compliance with the bid solicitation, and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contracts and complete the Project.

5. This Resolution shall take effect immediately.”

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. CALLAHAN THAT, the Action Items B, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

C. 2019 Capital Improvement Project Phase 2 Bid Award - Park Hill School

“WHEREAS, the East Syracuse Minoa Central School District solicited bids for the 2019 Capital Improvement Project Phase 2, Park Hill School SED #42-04-01-06-0-003-010 (the “Project”); and

WHEREAS, the bids were received and opened on May 11, 2021; and

WHEREAS, the Project Architect, King + King Architects and the Project Construction Manager, Watchdog Building Partners LLC, have recommended award of the bids for the following prime contracts in the amounts set forth below:

<u>Trade</u>	<u>Contractor Name</u>
Roofing Construction	EV Roofing & Construction Supply Corporation
General Construction	Murnane Building Contractors, Inc.
HVAC Construction	Erie Mechanical Contractors, Inc.
Plumbing Construction	HMI Mechanical Systems, Inc.
Electrical Construction	C&S Technical Resources, Inc.

NOW, THEREFORE, the Board of Education of the East Syracuse Minoa Central School District hereby accepts the recommendation of the Project Architect and the Project Construction Manager and hereby awards the Project contracts as follows:

1. Roofing Construction Contract: Award of contract to EV Roofing & Construction Supply Corporation, in the following amount:

Base Bid	\$399,000.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$399,000.00

2. General Construction Contract: Award of contract to Murnane Building Contractors, Inc., in the following amount:

Base Bid	\$2,105,000.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$2,105,000.00

3. HVAC Construction Contract: Award of contract to Erie Mechanical Contractors, Inc., in the following amount:

Base Bid	\$1,119,821.00
<u>Alternates</u>	<u>0.00</u>
Total	\$1,119,821.00

4. Plumbing Construction Contract: Award of contract to HMI Mechanical Systems, Inc., in the following amount:

Base Bid	\$378,000.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$378,000.00

5. Electrical Construction Contract: Award of contract to C&S Technical Resources, Inc., in the following amount:

Base Bid	\$483,700.00
<u>Alternates</u>	<u>\$0.00</u>
Total	\$483,700.00

6. The Board hereby authorizes the Superintendent of Schools to execute contracts with the Contractors as set out in this Resolution and in compliance with the bid solicitation, and take all actions necessary or convenient on behalf of the Board of Education to enter into the said contracts and complete the Project.

7. This Resolution shall take effect immediately.”

“RESOLVED BY MRS. AIRD, SECONDED BY MR. ALBANESE THAT, the Action Items C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

D. Reserve Recommendations

Reserve Transfer - ERS Retirement Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$265,000 be made to the ERS Retirement Reserve Fund, as outlined in the enclosed memorandum.”

Reserve Transfer - TRS Retirement Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$350,000 be made to the Retirement Reserve Fund (NYSTRS Sub-fund), as outlined in the enclosed memorandum.”

Reserve Transfer - 2017 Capital Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$300,000 be made to the 2017 Capital Reserve Fund, as outlined in the enclosed memorandum.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. WALTZ THAT, the Action Items D, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

## CONSENT AGENDA

Driver Education Program Course Fee

“RESOLVED THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

## PERSONNEL ITEMS:

### A. Resignations

Krystal Ward, Assistant Principal - Central High School, Eff. 7/2/2021

Christina Fahey, 2020-21 Woodland Elementary Extra Duty Robotics Club Advisor

### B. Retirements

Margaret Carhart, Typist I (11-month) - Pine Grove Middle School, Eff. 6/30/2021

Cheryl Lavigne, Speech Therapist - Minoa Elementary, Eff. 6/30/2021

David Williams, Custodian 1 - Pine Grove Middle School, Eff. 7/30/2021

### C. Appointments/Amended Appointment

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#### Instructional, Four-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Brittany Rodriguez, Special Education Teacher - CHS, Eff. 9/1/2021-8/31/2025

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

#### Non-Instructional, 52-Week Probationary Appointment

Erin Pease, Teacher Aide (Clerical) - Woodland Elementary, Eff. 5/26/2021

#### Amended Spring Coaching Appointment

Carolyn Scott, Assistant Coach - Modified Girls Lacrosse (coaching 3 of 7 wks)

#### 2021 Spring Coaching Appointment

Carrie Zdobyak, Assistant Coach - Modified Girls Lacrosse (coaching 4 of 7 wks)

D. Tenure Recommendations

“RESOLVED THAT the Superintendent of Schools recommends the following personnel for appointment to tenure:”

Name	Area	Certification	Eff. Date
Matthew Acenowr	Music Teacher	Music	9/5/2021
David Brandon	English Teacher	English Language Arts 7-12	9/5/2021
Sarah Casey	School Library Media Specialist	School Library Media Specialist	9/3/2021
Laura Critelli	Math Teacher	Mathematics 7-12	9/5/2021
Leonard DiFino	English Teacher	English Language Arts 7-12	9/26/2021
Alex Feulner	Science Teacher	Earth Science 7-12	9/3/2021
Joseph Gigliotti	Physical Education Teacher	Physical Education	9/5/2021
Nikolas Gray	Math Teacher	Mathematics 7-12	9/5/2021
Matthew Kissling	Social Studies Teacher	Social Studies 7-12	9/5/2021
Courtney Naphen	Social Studies Teacher	Social Studies 7-12	9/5/2021
Erica Crowley	Teaching Assistant	Level III Teaching Assistant	10/8/2021
Rosalind Day	Teaching Assistant	Level I Teaching Assistant	10/4/2021
Meaghan DeMatties	Speech Pathologist	Speech	9/5/2021
Jennifer Huyck	Teaching Assistant	Level III Teaching Assistant	9/5/2021
Jennifer Merz	Teaching Assistant	Teaching Assistant	9/5/2021

E. Restructuring/Retitling Position

“RESOLVED THAT, an Administrative position at the Central High School, be restructured and retitled, as outlined in the enclosed memorandum, and as recommended by the Superintendent.”

F. Tentative Agreement

“RESOLVED THAT, the Tentative Agreement between the East Syracuse Minoa Board of Education and the Association of Auto and General Mechanics, effective 7/1/2020 through 6/30/2021, as outlined in the enclosed memorandum and recommended by the Superintendent, be approved.”

“RESOLVED BY MR. WALTZ, SECONDED BY MRS. AIRD THAT, Personnel Items A- F, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

**VI. POLICY DISCUSSION:** None

**VII. POLICY ACTION:** None



RESOLVED BY MR. WALTZ, SECONDED BY MRS. AIRD THAT, THE SPECIAL MEETING  
BE ADJOURNED AT 8:22 AM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



May 25, 2021 ~ 8:00am  
Special Meeting of the ESM Board of Education  
*Video Conferencing Meeting via GoogleMeet*

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## AGENDA

- I. RECOGNITIONS/PRESENTATIONS:** None
- II. FIFTEEN MINUTE PERIOD:** *Given this unprecedented time and the virtual nature of this meeting, there will not be a Fifteen Minute Period for public comment. Please follow District [Communications Protocols](#) or contact the [ESM Board Clerk](#) for further information.*
- III. REPORTS:**
- A. Acceptance of Minutes: None
  - B. President/Vice President/Board Member Reports: None
  - C. Superintendent's Report:
    - Elementary and Secondary Education Relief Fund (ESSER) Update - Process/Timeline
    - CoronaVirus Response and Relief Supplemental Appropriations Act (CRRSAA)
    - Governor's Emergency Education Relief Fund (GEER)
    - American Rescue Plan (ARP)
- IV. ACTION ITEMS:**
- A. 2019 Capital Improvement Project Phase 2 Bid Award - Minoa Elementary School
  - B. 2019 Capital Improvement Project Phase 2 Bid Award - East Syracuse Elementary School
  - C. 2019 Capital Improvement Project Phase 2 Bid Award - Park Hill School
  - D. Reserve Transfers
- V. PERSONNEL ITEMS:**
- A. Resignations
  - B. Retirements
  - C. Appointments/Amended Appointment
  - D. Tenure Recommendations
  - E. Restructuring/Retitling Position
  - F. Tentative Agreement
- VI. POLICY DISCUSSION:** None
- VII. POLICY ACTION:** None