



March 28, 2022 at 6:00pm
Regular Meeting of the ESM Board of Education
Woodland Elementary Collaborative Commons

III-A-4455
04/18/2022

REGULAR MEETING

Board of Education Present: Mr. John Albanese, Mrs. Susan Cain, Mrs. Leah Cushing, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman.

Board of Education Absent: Mrs. Lori Aird, Mrs. Tracy Callahan, Mr. D. Paul Waltz.

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities; Mrs. Cheryl West, Director of Counseling, Youth Development & Leadership - Districtwide; Mr. Thomas Decker, Coordinator for Community Engagement, Data and Fine Arts; Ms. Gina Terzini, Principal Woodland Elementary

Other Present: Mr. Michael Rood, District Treasurer

Interested Citizens: 19

MRS. DEBORAH KOLOD, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:11 PM AT WOODLAND ELEMENTARY SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. Woodland Elementary School Improvement Team Highlight: *Building a Framework for Social-Emotional Effectiveness*
- B. NYSED "Recognition School" Distinction
- C. Tillie's Touch Organization

FIFTEEN MINUTE PERIOD:

REPORTS:

- A. Acceptance of Minutes
March 14, 2022 Regular Meeting

B. President/Vice President/Board Member Reports

OCM BOCES Annual Meeting: April 6, 2022, BOCES Main Campus

CNYSBA Annual Meeting: May 25, 2022, The Lodge at Hill-Rom

NYSSBA 2022 Annual Convention: October 27-29, 2022, Syracuse, NY

C. Superintendent Reports

2022-2023 Superintendent's Proposed School Budget Presentation

ESM Instructional Technology Plan Update

"RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, the Reports A – C, as recommended by the Superintendent, be approved."

Ayes – 6, Nays – 0, Motion Carried

ACTION ITEMS:

A. Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments

NOTICE OF ANNUAL MEETING

"BE IT RESOLVED by the Board of Education (the Board) of the East Syracuse Minoa Central School District, Onondaga County, New York (the District), as follows:

Section 1. That the annual budget hearing will be held on May 9, 2022 at 6:00 p.m. for the purpose of discussing expenditure of funds for the 2022-2023 school year and the budgeting thereof. The hearing is open to the public and will be held at the Central High School located at 6400 Fremont Road, in the Town of Manlius, New York. Any updated information about access and location in light of the COVID-19 pandemic will be published on the School District's website at <https://www.esmschools.org/> when available and questions may also be directed to the District Clerk at 315-434-3004, or kskahen@esmschools.org.

Section 2. That voting upon (i) the 2022-2023 annual school budget; (ii) any additional propositions and (iii) the election of members of the Board will take place on May 17, 2022 at the High School gymnasium, between the hours of 12:00 noon and 9:00 p.m., and that such voting shall be by voting machine or paper ballots.

Section 3. That the School District Clerk is hereby authorized to publish the legal notices as specified by law and to amend such notice from time to time as, in her discretion, such amendment may be required by law.

Section 4. This resolution shall take effect immediately."

VOTE PROPOSITIONS

"BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District as follows:

Section 1. The propositions set forth below are hereby authorized to be submitted for the approval of the qualified voters at the annual vote and election to be conducted on May 17, 2022.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual vote and election notice in substantially the following form regarding said propositions:

NOTICE IS HEREBY FURTHER GIVEN THAT, at said Annual Vote and Election to be held on May 17, 2022 the following propositions will be submitted:

Proposition 1: BUDGET

“RESOLVED, that the Board of Education of the East Syracuse Minoa Central School District be and hereby is authorized to expend the sum of \$92,300,483 as general fund appropriation for the school year 2022-2023 and to levy the necessary tax therefore.”

Proposition 2: PURCHASE OF SCHOOL BUSES

“Shall the Board of Education purchase and, at the option of the Board, finance eight (8) student transportation vehicles at an estimated cost not to exceed \$860,843, including necessary furnishings, fixtures and equipment and all other necessary costs incidental thereto and to expend a total sum not to exceed \$860,843 which is estimated to be the total maximum cost thereof, and levy a tax which is hereby voted for the foregoing in the amount of \$860,843, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$860,843 and a tax is hereby voted to pay the interest on said obligations when due?”

Proposition 3: MINOA FREE LIBRARY

“Shall the annual appropriation for the East Syracuse Public Library be increased from \$235,000 to \$239,700 and shall the Board of Education of the East Syracuse Minoa Central School District be authorized to collect such sum by a tax levy.”

ELECTION PERSONNEL APPOINTMENTS

“NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District, Onondaga County, New York, as follows:

Section 1. The following named qualified voters are appointed as officers of the special District Meeting and Annual Budget Vote and election of board members referred to in the preambles hereof as follows:

Chairperson & Chief Inspector: Linda Deyo

Deputy Chairperson: Lindy Tompkins 12-3

Deputy Chief Inspector: Linda Stoddard 12-3

Deputy Chairperson: Michelle Costello 3-6

Deputy Chief Inspector: Gina McGinn 3-6

Deputy Chairperson: Marybeth Vasiloff 6-9

Deputy Chief Inspector: Anne Baggett 6-9

Clerk: Katherine Skahen

Deputy Clerk: Tracy Lothridge

Section 2. The following named qualified voters are hereby appointed to act as inspectors and assistant clerks of the Annual Budget Vote and election of Board members:

Anne Baggett, Linda Brefka, Michelle Costello, Wendy Czjak, Linda Deyo, Jenn James, Gina McGinn, Linda McGuigan, Susan Reynolds, Laura Rivera, Linda Stoddard, Cori Tackman, Lindy Tompkins, Marybeth Vasiloff, Susan Wysocki.

Section 3. This resolution shall take effect immediately.”

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 6, Nays – 0, Motion Carried

B. OCM BOCES Digital Printing Lease Agreement

“**WHEREAS**, the Board of Education of the East Syracuse Minoa School District desires to enter into up to a 60 month service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to network printing services in CoSer 521, 562 and/or CoSer 620.”

“**WHEREAS**, the Board of Education of the above East Syracuse Minoa School District acknowledges that the Equipment is, and shall at all times be and remain, the sole and exclusive property of the entity leasing the equipment to OCM BOCES, and District shall not have any right, title or interest in the Equipment. Above School District hereby disclaims, waives and releases any right, interest, title, lien or claim in the Equipment, and acknowledges that, upon a default under the lease provided to OCM BOCES, lessor may take possession of the Equipment.”

“**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated annual payment for equipment and Regional Information Center support of \$42,204.00 plus overage charges incurred by the OCM BOCES on behalf of the school district during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Document Services Agreement contract that will be entered into on behalf of the school district at its request. This contract will be for a maximum period of 60 months commencing on or about April 30, 2022.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 6, Nays – 0, Motion Carried

C. 2021-22 Capital Outlay Project at High School - SEQRA

“**WHEREAS**, the Board of Education of the East Syracuse Minoa Central School District has considered the impacts to the environment of the proposed 2022 Capital Outlay Project to complete freezer/cooler condenser renovation work at the High School in accordance with the detailed scope of work prepared by King & King Architects.”

“**WHEREAS**, the Board has reviewed the scope of the Proposed Action and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the Proposed Action; and

“**WHEREAS**, the District has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c) (1), (2) and (3) and concluded that the project involves activities

involving no substantial changes in existing structures or facilities, and replacement, rehabilitation or reconstruction of structures or facilities in kind and routine activities of an educational institution, now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action individually and collectively does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines that the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This Resolution shall be effective immediately.”

“**RESOLVED BY MRS. SEAMAN, SECONDED BY MRS. CUSHING THAT**, the Action Item C, as recommended by the Superintendent, be approved.”

Ayes – 6, Nays – 0, Motion Carried

CONSENT AGENDA:

Treasurer’s Report (Feb-22)

Extra Classroom Activity Fund Reports CHS/PGMS (Feb-22)

Appropriation Status Report (Feb-22)

Budget Transfers (Feb-22)

Accounts Payable Warrant Reports #33, #35

Payroll Warrant Reports #32, #34

Donation

Study Excursion/Non-Curricular Field Trip Requests

“**RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE, THAT**, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignation

Taylor Fletcher, Permanent Itinerant Substitute - Pine Grove MS, Eff. 4/4/2022

B. Appointment

2022-2023 Fall Coaching Appointment

Bradley Keysor, Head Coach - Varsity Football

“RESOLVED BY MRS. CUSHING, SECONDED BY MRS. GALLERY THAT, Personnel Items A & B, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CAIN THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR EMPLOYMENT MATTERS RELATING TO A PARTICULAR PERSON OR CORPORATION AND COLLECTIVE BARGAINING AT 8:02 PM.” ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION.

Ayes – 6, Nays - 0, Motion Carried

“RESOLVED BY MRS. CUSHING, SECONDED BY MRS. CAIN THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:39 PM.”

Ayes – 6, Nays - 0, Motion Carried

C. Tentative Agreement

“RESOLVED THAT, the Tentative Agreement between the ESM Board of Education and the ESM Custodial Unit, Local 200United, effective 7/1/2021 through 6/30/2026, as recommended by the Superintendent, be approved.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, Personnel Item C, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

D. Non-Aligned Supervisors

“RESOLVED THAT, the Superintendent’s authority to allocate non-aligned supervisors within the total administrative salary budget, and in accordance with the total budget appropriations established by the Board of Education is continued until further notice by the Board, effective 7/1/2021.”

D.1. Non-Aligned Supervisors Terms & Conditions of Employment

“RESOLVED THAT, the Terms & Conditions of Employment, effective April 1, 2022 for Non-Aligned, Unrepresented Supervisors as outlined in the enclosure, having been reviewed by the Board of Education, as recommended by the Superintendent, be approved.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, Personnel Items D & D1, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

E. Continuing Appointment/Terms & Conditions of Employment for Executive Cabinet Members

“BE IT RESOLVED THAT, the Memorandum of Continuing Appointment, Terms & Conditions of Employment between the East Syracuse Minoa Central School District and Executive Cabinet Members (Dr. Thomas Neveldine, Douglas Mohorter, Nathan Hacker, Katherine Skahen and Kieran O’Connor) each being managerial, confidential administrators as outlined in the enclosures, having been reviewed by the Board of Education, be hereby approved; and

BE IT FURTHER RESOLVED THAT, the Board of Education hereby authorizes the President of the Board or the Vice President in her absence, to execute said memorandum on behalf of the District and to file the same with the District Clerk.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. GALLERY THAT, Personnel Item E, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

F. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated 03/28/2022, be approved.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CAIN THAT, Personnel Item F, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

POLICY DISCUSSION: None

POLICY ACTION:

A. ESM Board Policy #3160: Community Relations - Lost and Found

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, Policy Action A, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, THE REGULAR MEETING BE ADJOURNED AT 8:44 PM”

Ayes - 6, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen

Katherine Skahen
District Clerk

Approved _____

Filed _____



March 28, 2022 at 6:00pm
Regular Meeting of the ESM Board of Education
Woodland Elementary School Collaborative Commons

AGENDA

I. SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. Woodland Elementary School Improvement Team Highlight: *Building a Framework for Social-Emotional Effectiveness*
- B. NYSED "Recognition School" Distinction
- C. Tillie's Touch Organization

II. FIFTEEN MINUTE PERIOD:

III. REPORTS:

- A. Acceptance of Minutes
March 14, 2022 Regular Meeting
- B. President/Vice President/Board Member Reports
OCM BOCES Annual Meeting
CNYSBA Annual Meeting
NYSSBA 2022 Annual Convention & Educational Expo
- C. Superintendent Reports
2022-2023 Superintendent's Proposed School Budget Presentation
ESM Instructional Technology Plan Update

IV. ACTION ITEMS:

- A. Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments
- B. OCM BOCES Digital Printing Lease Agreement
- C. 2021-22 Capital Outlay Project at High School SEQRA

CONSENT AGENDA:

- Treasurer's Report (Feb-22)
- Extra Classroom Activity Fund Reports CHS/PGMS (Feb-22)
- Appropriation Status Report (Feb-22)
- Budget Transfers (Feb-22)
- Accounts Payable Warrant Reports #33, #35
- Payroll Warrant Reports #32, #34
- Donation
- Study Excursion/Non-Curricular Field Trip Requests

V. PERSONNEL ITEMS:

- A. Resignation
- B. Appointment

VI. POLICY DISCUSSION: None

VII. POLICY ACTION:

- A. ESM Board Policy #3160: Lost and Found