



March 27, 2023 at 6:00pm
Regular Meeting of the ESM Board of Education
Pine Grove Middle School Community Cafe'
District-wide Safety & Security Plan
Project S.A.V.E. Public Hearing @ 7:30pm

III-A-4590
4/17/2023

REGULAR MEETING

Board of Education Present: Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mrs. Diane Seaman.

Board of Education Absent: Mr. D. Paul Waltz

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mrs. Cheryl West, Coordinator of Youth Development and Leadership; Mrs. Michele Gipe, Director of Teaching and Learning; Mr. Thomas Decker, Coordinator for Community Engagement, Data and Fine Arts CHS; Mr. Gernardo Avellino, Executive Principal CHS; Mrs. Ashleigh Wilson, Principal PG; Mr. Thomas Sweeney, Associate Principal PG; Ms. Kerri Lopez, Assistant Principal PG.

Other Present: Mr. Michael Rood, District Treasurer; Mrs. Carolyn Scott, ESMUT; Ms. Tammy Hughes, ESM TA.

Interested Citizens: 25

MRS. TRACY CALLAHAN, VICE PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:00 PM AT PINE GROVE MIDDLE SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. Pine Grove Middle School Improvement Team Highlight: *Greatness at the Grove!*
- B. Seal of Biliteracy
- C. Dr. DeSiato Inspiration Award

FIFTEEN MINUTE PERIOD: No one spoke

REPORTS:

- A. Acceptance of Minutes
March 13, 2023 Regular Meeting
- B. President/Vice President/Board Member Reports
OCM BOCES Annual Meeting: April 13, 2023 - BOCES Main Campus

Board of Education Retreat - May 22, 2023, 6:00pm - High School Career Center
CNYSBA Annual Meeting: May 24, 2023, 5:00pm - The Lodge, Skaneateles Falls
NYSSBA 2023 Annual Convention: October 26-28, 2023 - Buffalo, NY

C. Superintendent Reports

NYSED Individual Arts Assessment Pathway (IAAP)

STEM EcoSystem Update

- Semiconductor Chip Manufacturing Plant Production Model
- Career & Technical Education Update and Learning Tour
- Micron CHIP Camp at OCC, July 11-13, 2023

2023-2024 Superintendent's Proposed School Budget Presentation

ESM Instructional Technology Update

District-wide Safety & Security Plan

Draft 2023-2024 Board of Education Meeting Dates

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. KOLOD THAT, the Reports A –C, as recommended by the Superintendent be approved.”

Ayes – 8, Nays – 0, Motion Carried

ACTION ITEMS:

A. Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments

NOTICE OF ANNUAL MEETING

“BE IT RESOLVED by the Board of Education (the Board) of the East Syracuse Minoa Central School District, Onondaga County, New York (the District), as follows:

Section 1. That the annual budget hearing will be held on May 8, 2023 at 6:00 p.m. for the purpose of discussing expenditure of funds for the 2023-2024 school year and the budgeting thereof. The hearing is open to the public and will be held at the Central High School located at 6400 Fremont Road, in the Town of Manlius, New York. Any updated information about access and location in light of the COVID-19 pandemic will be published on the School District's website at <https://www.esmschools.org/> when available and questions may also be directed to the District Clerk at 315-434-3004, or kskahen@esmschools.org.

Section 2. That voting upon (i) the 2023-2024 annual school budget; (ii) any additional propositions and (iii) the election of members of the Board will take place on May 16, 2023 at the High School gymnasium, between the hours of 12:00 noon and 9:00 p.m., and that such voting shall be by voting machine or paper ballots.

Section 3. That the School District Clerk is hereby authorized to publish the legal notices as specified by law and to amend such notice from time to time as, in her discretion, such amendment may be required by law.

Section 4. This resolution shall take effect immediately.”

VOTE PROPOSITIONS

“BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District as follows:

Section 1. The propositions set forth below are hereby authorized to be submitted for the approval of the qualified voters at the annual vote and election to be conducted on May 16, 2023.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual vote and election notice in substantially the following form regarding said propositions:

NOTICE IS HEREBY FURTHER GIVEN THAT, at said Annual Vote and Election to be held on May 16, 2023 the following propositions will be submitted:

Proposition 1: BUDGET

“RESOLVED, that the Board of Education of the East Syracuse Minoa Central School District be and hereby is authorized to expend the sum of \$97,585,195 as general fund appropriation for the school year 2023-2024 and to levy the necessary tax therefore.”

Proposition 2: PURCHASE OF SCHOOL BUSES

“Shall the Board of Education of the East Syracuse Minoa Central School District be authorized to purchase and finance one (1) 48-passenger wheelchair accessible diesel powered school bus and five (5) 66-passenger diesel powered school buses, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and expend a total sum not to exceed \$977,514, which is estimated to be the total maximum cost thereof, and pay for such vehicles by using \$800,000 from the District’s 2016 Bus Purchase Reserve Fund and \$177,514 from 2023-2024 budgetary appropriations.”

Proposition 3: EAST SYRACUSE FREE LIBRARY

“Shall the annual appropriation for the East Syracuse Free Library be increased from \$333,922 to \$353,957 and shall the Board of Education of the East Syracuse Minoa Central School District be authorized to collect such sum by a tax levy.”

Proposition 4: MINOA FREE LIBRARY

“Shall the annual appropriation for the Minoa Free Library be increased from \$239,700 to \$249,900 and shall the Board of Education of the East Syracuse Minoa Central School District be authorized to collect such sum by a tax levy.”

ELECTION PERSONNEL APPOINTMENTS

“NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the East Syracuse Minoa Central School District, Onondaga County, New York, as follows:

Section 1. The following named qualified voters are appointed as officers of the special District Meeting and Annual Budget Vote and election of board members referred to in the preambles hereof as follows:

Chairperson & Chief Inspector: Linda Deyo

Deputy Chairperson: Loretta Clark 12-3 Deputy Chief Inspector: Judy Dougherty 12-3
 Deputy Chairperson: Lindy Tompkins 3-6 Deputy Chief Inspector: Gina McGinn 3-6
 Deputy Chairperson: Marybeth Vasiloff 6-9 Deputy Chief Inspector: Sue Wysocki 6-9
 Clerk: Katherine Skahen Deputy Clerk: Tracy Lothridge

Section 2. The following named qualified voters are hereby appointed to act as inspectors and assistant clerks of the Annual Budget Vote and election of Board members:

Loretta Clark, Linda Deyo, Judy Dougherty, Michelle Costello, Gina McGinn, Karen Stuper, Lindy Tompkins, Marybeth Vasiloff, Susan Wysocki.

Section 3. This resolution shall take effect immediately.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. KOLOD THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

B. Bid Award - Transportation Parts

“**WHEREAS**, on February 12, 2023 the School District advertised a bid for Transportation Parts and Supplies for the period of April 1, 2023 – March 31, 2024; and

WHEREAS, on March 1, 2023 the School District opened fifteen (15) bids; and

WHEREAS, the bids submitted by Allegiance Trucks, Allied Spring, Bus Parts Warehouse, D & W Diesel, FleetPride, Good Year, Leonard Bus Sales, Matthew’s Bus Sales, NAPA, New York Bus Sales, PBS Brake, Pen Power Group and United Auto Supply were the lowest responsive bidders. One hundred and seventeen (117) categories will be awarded; now, therefore

BE IT RESOLVED by the Board of Education of East Syracuse Minoa Central School District as follows:

1. The Contract for the Transportation Parts and Supplies Bid is hereby awarded to Allegiance Trucks, Allied Spring, Bus Parts Warehouse, D & W Diesel, FleetPride, Good Year, Leonard Bus Sales, Matthew’s Bus Sales, NAPA, New York Bus Sales, PBS Brake, Pen Power Group and United Auto Supply
2. The award of the Contract is made contingent upon receipt and review of the District’s legal counsel, together with compliance with all other terms and conditions of the Contract Documents applicable to the awarding of the contract.
3. This Resolution shall take effect immediately.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

C. Lead Evaluator Certification for Administrators

“BE IT RESOLVED THAT, **Beth Anne Lozier** is hereby certified as Qualified Lead Evaluators of **classroom teachers** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, their related elements and performance Indicators and the Leadership Standards, and their related functions, as applicable;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved teacher rubrics selected by the East Syracuse Minoa CSD for use in the evaluation of **classroom teachers**, including training on the effective application of such rubric to observe a **classroom teacher’s** practice;
- (5) Application and use of the assessment tools that the East Syracuse Minoa CSD utilizes to evaluate its **classroom teachers**, including, but not limited to multiple classroom observations and structured reviews of lesson plans and/or student work;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the East Syracuse Minoa CSD to evaluate its **classroom teachers**;
- (7) The scoring methodology utilized by the Department and the East Syracuse Minoa CSD to evaluate a **classroom teacher** under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of **classroom teachers**, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of **classroom teachers** and their subcomponent ratings; and
- (8) Specific considerations in evaluating **classroom teachers** of English language learners and students with disabilities.”

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the East Syracuse Minoa CSD annual professional performance review plan.

“RESOLVED BY MRS. AIRD, SECONDED BY MRS. SEAMAN THAT, the Action Item C, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

D. Architectural Services Contract

“**WHEREAS**, the Board of Education of the East Syracuse Minoa Central School District (the “Board of Education”) has determined that it is in the best interest of the East Syracuse Minoa Central School District (the “School District”) to retain an architect/engineer to: provide architectural and engineering services; provide design, construction planning, and construction oversight; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis; provide status reports; and provide related professional services (“Architectural Services”) in connection with its 2023 \$19,100,000 Capital Improvement Project involving the

Central High School and the Transportation Center (the “Project”); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with King + King Architects, LLP (“King + King”) for the purpose of providing Architectural Services for the Project; and

WHEREAS, King + King has proposed a contract for Architectural Services for the Project (the “Contract”) which has been shared with the Board of Education;

WHEREAS, the School District’s Superintendent has reviewed the contract with legal counsel and recommends approval of the Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. Based on the recommendation of the Superintendent of Schools, the Board of Education hereby approves the retention of King + King to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, the Action Item D, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

CONSENT AGENDA:

2023-2024 Board of Education Meeting Dates

CSE/CPSE Reports for 2022-23 and 2023-24

Donation

Study Excursion/Non-Curricular Field Trip Request

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignations

Josephine Martinez-Rodriguez, School Bus Attendant - Transportation Dept., Eff. 3/7/2023
Kerri Lopez, Assistant Principal - Pine Grove Middle School, Eff. 7/1/2023

B. Appointments

Administrative, Continuing Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Kerri Lopez, Associate Principal - Pine Grove Middle School, Eff. 7/1/2023-9/18/2026

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

2022-2023 Spring Coach Appointment

Sports	Position	Coach
Lacrosse - Girls	Assistant Coach - JV	McGinley, Brigid
Lacrosse - Boys	Assistant Coach - Varsity	Brazell, Joshua

2023 Summer Student Worker

Nathaniel Carr, Athletic Department/Office

C. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated 03/27/2023, be approved.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, Personnel Items A - C, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

POLICY DISCUSSION: None

POLICY ACTION: None

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, THE REGULAR MEETING BE ADJOURNED AT 8:24 PM”

Ayes - 8, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____
Filed _____



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AGENDA

I. SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. Pine Grove Middle School Improvement Team Highlight: *Greatness at the Grove!*
- B. Seal of Biliteracy
- C. Dr. DeSiato Inspiration Award

II. FIFTEEN MINUTE PERIOD:

III. REPORTS:

- A. Acceptance of Minutes
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IV. ACTION ITEMS:

- A. Notice of Annual Meeting, Vote Propositions and Election Personnel Appointments
- B. Bid Award for Transportation Parts
- C. Lead Evaluator Certification for Administrators
- D. Architectural Services Contract

CONSENT AGENDA:

- 2023-2024 Board of Education Meeting Dates
- CSE/CPSE Reports
- Donation
- Study Excursion/Non-Curricular Field Trip Request

V. PERSONNEL ITEMS:

- A. Resignations
- B. Appointments
- C. Amended Substitute List

VI. POLICY DISCUSSION: None

VII. POLICY ACTION: None