



June 25, 2024 ~ 7:15am
Special Meeting of the ESM Board of Education
ESM District Office, Upstairs Conference Room

II-A-4780
07/08/2024

SPECIAL MEETING

Board of Education Present: Mrs. Diana Abdella, Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

Board of Education Absent: Mrs. Leah Cushing, Mrs. Kay Gallery

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Mr. Greg Avellino, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability.

Other Present: Mr. Joseph Shields, Attorney.

Interested Citizens: 0

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE SPECIAL MEETING TO ORDER AT 7:16 AM AT THE ESM DISTRICT OFFICE.

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS: NONE

REPORTS:

- A. Acceptance of Minutes
June 10, 2024 Audit Committee Meeting
June 10, 2024 Regular Meeting
- B. President/Vice President/Board Member Reports
NONE
- C. Superintendent Reports
Staffing Transfer (FYI)

Name	From	To	Effective
Kelly Sgroi	Art Teacher at Pine Grove MS	Art Teacher at Woodland Elem.	8/28/2024

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 7, Nays – 0, Motion Carried

ACTION ITEMS:

A. Legal Services Contract Extension

“WHEREAS, at the June 14, 2021 board meeting, the firm of Ferrara Fiorenza P.C. was appointed as the District's School Attorney for the fiscal years July 1, 2021-June 30, 2024 with a two (2) year option for extension; and

WHEREAS, the Board has determined that exercising the two year option for extension and continuing the agreement with Ferrara Fiorenza P.C. as the School Attorney is in the best interest of the district;

NOW THEREFORE, BE IT RESOLVED THAT, the Board of Education, upon the recommendation of the Superintendent, authorizes a two-year extension of the agreement with Ferrara Fiorenza P.C. as the District's School Attorney for the fiscal years July 1, 2024 to June 30, 2026.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

B. School Physician Services Contract Extension

“WHEREAS, at the June 14, 2021 board meeting, Dr. Daniel Rancier was appointed as the District's School Physician for the fiscal years July 1, 2021-June 30, 2024 with an option for extension; and

WHEREAS, the Board has determined that exercising a one year option for extension and continuing the agreement with Dr. Daniel Rancier as the School Physician is in the best interest of the district;

NOW THEREFORE, BE IT RESOLVED THAT, the Board of Education, upon the recommendation of the Superintendent, authorizes an extension of the agreement with Dr. Daniel Rancier as the District's School Attorney for the fiscal years July 1, 2024 to June 30, 2025.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MR. ALBANESE THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

C. Lead Evaluator (of Principals/Teachers) Certification for Administrators

“BE IT RESOLVED THAT, **Katherine Skahen and Valerie DiFlorio** are hereby certified as a Qualified Lead Evaluators of **classroom teachers and building principals** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9

(b):

- (1) The New York State Teaching Standards, their related elements and Performance Indicators and the Leadership Standards, and their related functions, as applicable;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the East Syracuse Minoa CSD for use in the evaluation of **classroom teachers and building principals**, including training on the effective application of such rubric to observe a **classroom teacher’s or building principal’s** practice;
- (5) Application and use of the assessment tools that the East Syracuse Minoa CSD utilizes to evaluate its:
 - (a) **classroom teachers**, including, but not limited to multiple classroom observations and structured reviews of lesson plans and/or student work; and
 - (b) **building principals**, including, but not limited to broad assessment of principal leadership and management skills;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the East Syracuse Minoa CSD to evaluate its **classroom teachers and principals**;
- (7) The scoring methodology utilized by the Department and the East Syracuse Minoa CSD to evaluate **classroom teacher or building principal** under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of **classroom teachers and building principals**, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of **classroom teachers or building principals** and their subcomponent ratings; and
- (8) Specific considerations in evaluating **classroom teachers or building principals** of English language learners and students with disabilities.”

“Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.”

“This certification has been issued in accordance with the process for certifying lead evaluators described in the East Syracuse Minoa CSD annual professional performance review plan.”

“RESOLVED THAT, Action Item C, as recommended by the Superintendent, be approved.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, the Action Items C, as recommended by the Superintendent, be approved.”

Ayes – 7, Nays – 0, Motion Carried

CONSENT AGENDA:

Surplus Textbooks

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. ABDELLA THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignation

Jennifer Voodre, School Bus Driver, Transportation Center, Eff. 7/1/2024

B. Appointments/*Amended* Appointments

Instructional, Four-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Jenna Somers, Elementary (Grade 5) Teacher - ESE, Eff. 8/28/2024-8/27/2028

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Amended Instructional, *Three* Year Probationary Appointment

Abby Fero, Elementary (Grade 5) Teacher - Minoa Elementary, Eff. 9/1/2021-*8/31/2024*

2024-2025 Instructional Specialist (one-year) Appointment

Martha McGarry	Instructional Technology Specialist (0.6FTE)	District-wide (Lyncourt)	8/19/2024-6/30/2025
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Non-Instructional, Provisional Appointment

Jennifer Voodre, School Bus Dispatcher - Transportation Center, Eff. 7/1/2024

2024 Stadium Worker Appointments

SUPERVISOR STAFF 2024	ACTUAL ROLE IN DISTRICT	EST. FREQUENCY OF WORK (# OF EVENTS BY SEASON)	TITLE IN EXTRA DUTY PAY (ROLES)	CURRENT RATE OF PAY FOR ALL POSITIONS
Briecke, Payton	Perm. Itin. Sub. Pine Grove MS	15 - Spring	MOD Baseball & Softball Umpire	\$23.00
Dischiave, Joseph	Perm Itin. Sub. Minoa	15 - Spring	MOD Baseball & Softball Umpire	\$23.00

2024-2025 Instructional Specialists, Teacher on Special Assignment Annual Appointments

Christa Andrus	Instructional Specialist, Grade 6 - 8 for Math/STEM	Pine Grove MS	7/8/2024
Pamela Herrington	Instructional Specialist, Pre-K to 12 for Science/STEM	District-wide	7/8/2024
A. Leslie Welch	Instructional Specialist for Literacy and Social Studies Grades 6-12	District-wide	8/28/2024
Kimberly Staniec-Pinkerton	Instructional Specialist, Pre-K to 12 for Special Education	District-wide	7/8/2024
Shadia Stevens	Instructional Specialist, Special Education Behavioral Specialist	District-wide	7/8/2024

2024 Special Education Summer School Appointment

Maria Puma - Teacher Substitute
Brown, Alexandra - Speech Therapist
Bricco, Jennifer - Teaching Assistant (outside candidate)
Comstock, Sarah - Teaching Assistant
Forehand, Colleen - Speech Therapist
Lewis, Jody - School Psychologist
Puma, Maria - Teacher
Rice, Kathleen - Teaching Assistant
Stevens, Shadia - Instructional Specialist
Varre, Nikki-Marie - Teaching Assistant
Puma, Maria - Teaching Assistant Substitute
Zych, Anne Mary - Teaching Assistant Substitute

C. Substitute Rates of Pay

“RESOLVED THAT, the Board of Education approve an increase in the substitute staff hourly rates of pay, as outlined in the enclosed memorandum, effective September 1, 2024.”

D. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated June 25, 2024, be approved.”

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. KOLOD THAT, Personnel Items A- D, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

POLICY DISCUSSION:

- A. Board Policy Review of #7000 Series: Students
- B. Board Policy Review of #8000 Series: Instruction

POLICY ACTION:

A. Board Policy #6000 Series: Personnel

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, Policy Action A, as recommended by the Superintendent, be approved.”

Ayes –7, Nays – 0, Motion Carried

RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR MATTERS OF PUBLIC SAFETY AT 7:29 AM. ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MR. GREG AVELLINO, DEPUTY SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; MR. DOUGLAS MOHORTER, DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY, AND MR. JOSEPH SHIELDS, ATTORNEY.

Ayes – 7, Nays - 0, Motion Carried

“RESOLVED BY MRS. KOLOD, SECONDED BY. MRS. CAIN THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:13 PM.”

Ayes – 7, Nays - 0, Motion Carried

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, THE REGULAR MEETING BE ADJOURNED AT 7:55 AM”

Ayes - 7, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____
Filed _____



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