



December 12, 2022 ~ 6:00pm  
Regular Meeting of the ESM Board of Education  
Park Hill School Gymnasium

III-A-4562  
01/09/2023

## REGULAR MEETING

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Kay Gallery, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Susan Cain, Mrs. Deborah Kolod, Mrs. Diane Seaman.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities; Ms. Pamela Buddendeck, Principal Park Hill School.

**Other Present:** Mrs Marcia Kelley, SFO; Mrs. Carolyn Scott, ESMUT.

**Interested Citizens:** 13

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:03 PM AT PARK HILL PRE-K SCHOOL.

### PLEDGE OF ALLEGIANCE

#### SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. Park Hill School Improvement Team Highlight: *Parents as Learning Partners at Park Hill*
- B. Dr. DeSiato Inspiration Award

**FIFTEEN MINUTE PERIOD:** One resident spoke on policy for foreign exchange students

#### REPORTS:

- A. Acceptance of Minutes
  - November 14, 2022 Audit Committee Meeting
  - November 14, 2022 Regular Meeting
- B. President/Vice President/Board Member Reports
  - Spartan Stage Fall Production - The Addams Family

C. Superintendent Reports

2023-2028 Strategic Planning Updates  
Tree Planting Memoriam  
Reopening Plan Update  
Building Our Spartan Future Update  
Emergency Project at Transportation Center  
Staffing Transfers (FYI):

Name	Transfer From:	Transfer To:	Effective
Margaret Moziak	Teacher Aide (Special Education) @ Woodland	Teacher Aide @ Minoa	12/13/2022
Jennifer Huyck	Teaching Assistant (Special Education) @ Fremont	Teaching Assistant (Special Education) @ Minoa	12/13/2022
Vacancy (Julie Knittel, Resignation)	Teaching Assistant (Special Education) @ Minoa	Teaching Assistant (Special Education) @ Woodland	12/13/2022

“RESOLVED BY MRS. CUSHING, SECONDED BY MR. ALBANESE THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 6, Nays – 0, Motion Carried

RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR PENDING LITIGATION AT 7:40 PM.” ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; DR. THOMAS NEVELDINE, DEPUTY SUPERINTENDENT.

Ayes – 6, Nays - 0, Motion Carried

“RESOLVED BY MRS. CUSHING, SECONDED BY MRS. AIRD THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:10 PM.”

Ayes – 6 Nays - 0, Motion Carried

**ACTION ITEMS:**

A. SEORA for Emergency Project at Transportation Center

“WHEREAS, the Board of Education of the East Syracuse Minoa Central School District (the “Board”) has considered the impacts to the environment to replace the sewer line at the Transportation Center located at 7225 N. Central Ave, East Syracuse, New York; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the East Syracuse Minoa Central School District as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.”

RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CALLAHAN THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 6, Nays – 0, Motion Carried

B. Declaration of Emergency and Ordinary Contingent Expense

“**WHEREAS**, it was recently discovered that the sewer line at the Transportation Center is broken and frequently backs up, causing unsanitary conditions; and

**WHEREAS**, the School District has received the opinion from King + King Architects that the sewer line must be replaced in order to preserve the life, safety and wellbeing of the School District students and staff; and

**WHEREAS**, NYSED Project Manager concluded the replacement of the sewer line is essential for the protection of the health and safety of the students and staff and for the protection of the District’s property and is a State emergency eligible to receive State aid reimbursement in the 2023-24 school year.”

“**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board of Education hereby finds pursuant to the Education Law, that the replacement of the sewer line at the Transportation Center is essential for protection of the health and safety of the students and staff and for protection of the District’s property, and hereby declares the Project to be an ordinary contingent expense.
2. The maximum estimated cost of the Project, as determined by King + King Architects, the School District’s consultant is Fifty Thousand Dollars (\$50,000.00). The source of funds will be fund balance and State aid.
3. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid.
4. This Resolution shall take effect immediately.”

RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. GALLERY THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 6, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Treasurer's Report (Oct-22)  
Extra Classroom Activity Fund Reports CHS/PGMS (Oct-22)  
Appropriation Status Report (Oct-22)  
Budget Transfers (Oct-22)  
Accounts Payable Warrant Reports #17, #19  
Payroll Warrant Reports #16, #18  
CSE/CPSE Reports  
Donations  
Study Excursion/Non-Curricular Field Trip Request  
Terms and Conditions of Employment - Unrepresented Non-Instructional Supervisors

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Resignations

Sean Archer, Teaching Assistant (Special Edu.) - PGMS, Eff. 11/19/2022  
Emily Holst, Permanent Itinerant Substitute - Woodland Elementary, Eff. 11/15/2022  
Julie Knittel, Teaching Assistant (Special Edu.) - Minoa, Eff. 11/12/2022  
Heather Pickard, Teaching Assistant (Special Edu.) - East Syracuse Elementary, Eff. 1/5/2023

B. Abolish/Create Position

“RESOLVED THAT, one (1.0FTE) Teaching Assistant position be abolished; AND BE IT FURTHER RESOLVED THAT, one (1.0FTE) Teacher Aide position be created at Fremont Elementary School, as outlined in the enclosure, and as recommended by the Superintendent.”

C. Appointments

Administrative, Interim Principal Appointment

“RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Paula Kopp as Interim Principal at East Syracuse Elementary School for a term commencing on January 9, 2023 until June 30, 2023 or such time that a successor Principal at East Syracuse Elementary School has been appointed and a successful transition period is completed. This appointment is subject to termination by either party upon ten (10) days written notice to the other.”

Instructional, Four-Year Probationary Appointments

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Heather Welling, Teaching Asst (Spec. Ed.) - Pine Grove MS, Eff. 1/3/2023-1/2/2027  
Samantha Armstrong, Teaching Asst (Spec. Ed.) - Woodland Elem., Eff. 12/13/2022-12/12/2026  
Ibtisam Almaliji, Teaching Asst (Spec. Ed.) - East Syracuse Elem., Eff. 1/5/2023-1/4/2027

The probationary period expiration date will depend on the individual's APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time."

Instructional, Annual Appointment

Emmalee Conte, Permanent Itinerant Substitute - East Syracuse Elem., Eff. 12/13/2022-6/30/2023

Non-Instructional 52-Week Probationary Appointments

Shelby Bremner, School Bus Driver - Transportation Department, Eff. 1/4/2023  
David Whaley, Maintenance Worker I - Districtwide, Eff. 12/13/2022  
Todd Sargent, Maintenance Worker I - Districtwide, Eff. 1/3/2023  
RoseMary Dupra, Teacher Aide - Fremont Elementary, Eff. 12/13/2022  
Atifa Ajsic, School Nurse - Woodland Elementary, Eff. 1/10/2023

2022-2023 Elementary Extra-Duty Appointment

Rebecca Uryniak - Robotics Club Advisor - Minoa

2022-2023 Winter Guard/Winter Percussion Appointments

VWG	Artistic Director Varsity & JV	Marcie DeRito	\$2,000.00
VWG	Varsity Winter Guard Coach (Lead)	Marcie DeRito	\$2,600.00
VWG	Varsity Winter Guard Coach (Tech)	Jennifer Dormio	\$2,236.00
VWG	Varsity Winter Guard Coach (Tech)	Carrie Ratkoski	\$1,200.00
VWG	Varsity Winter Guard Coach (Tech)	Katrina Harter	\$2,236.00
JVWG	JV Winter Guard Coach (Lead)	Breanna Yung	\$2,236.00
JVWG	JV Winter Guard Coach (Tech)	Samantha Colton	\$2,236.00
JVWG	JV Winter Guard Coach (Tech)	Alyssa Eighmey	\$1,200.00
WPE	Artistic Director	James (Noel) Bottoms	\$2,000.00
WPE	Battery Percussion Coach (Lead)	Thomas Revere	\$2,600.00
WPE	Battery Percussion Coach (Tech)	James (Noel) Bottoms	\$2,236.00
WPE	Front Ensemble Coach (Lead)	Irene Fiesinger	\$2,600.00
WPE	Front Ensemble Coach (Tech)	Samantha Carr	\$1,200.00
Tech	Soundscape Engineer	Thomas James	\$2,236.00
WPE	Marching & Visual Coach (Lead)	Steve Stoddard	\$2,600.00
WPE	Marching & Visual Coach (Tech)	Brandon Morse	\$1,200.00

2022-2023 Volunteer Winter Guard Appointment  
Matthew Castrello, Percussion

2022-2023 Winter Coaching Appointment

Sports	Position	Coach
Boys Modified Volleyball	Assistant Coach	McIntosh, Michael

2022-2023 Volunteer Winter Coaching Appointment

Mitchell, Stephen	Varsity Cheerleading
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D. Amended Substitute List

“RESOLVED THAT, the enclosed substitute list dated 12/12/2022, be approved.”

E. Retirement

Dr. Thomas B. Nevelndine, Deputy Superintendent - ESM District Office, Eff. 06/30/2023

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CUSHING THAT, Personnel Items A-E as, recommended by the Superintendent, be approved.”

Ayes –6, Nays – 0, Motion Carried

**VI. POLICY DISCUSSION:** None

**VII. POLICY ACTION:** None

RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CUSHING THAT, THE REGULAR MEETING BE ADJOURNED AT 8:25 PM”

Ayes - 6, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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## **AGENDA**

### **I. SPECIAL RECOGNITIONS/PRESENTATIONS:**

- A. Park Hill School Improvement Team Highlight: *Parents as Learning Partners at Park Hill*
- B. Dr. DeSiato Inspiration Award

### **II. FIFTEEN MINUTE PERIOD:**

### **III. REPORTS:**

- A. Acceptance of Minutes
  - November 14, 2022 Audit Committee Meeting
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- B. President/Vice President/Board Member Reports
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- C. Superintendent Reports
  - 2023-2028 Strategic Planning Updates
  - Tree Planting Memoriam
  - Reopening Plan Update
  - Building Our Spartan Future Update
  - Emergency Project at Transportation Center
  - Staffing Transfers (FYI)

### **IV. ACTION ITEMS:**

- A. SEQRA for Emergency Project at Transportation Center
- B. Declaration of Emergency and Ordinary Contingent Expense

#### **CONSENT AGENDA:**

- Treasurer's Report (Oct-22)
- Extra Classroom Activity Fund Reports CHS/PGMS (Oct-22)
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### **V. PERSONNEL ITEMS:**

- A. Resignations
- B. Abolish/Create Position
- C. Appointments
- D. Amended Substitute List

### **VI. POLICY DISCUSSION: None**

### **VII. POLICY ACTION: None**