



December 11, 2023 ~ 6:00pm
Regular Meeting of the ESM Board of Education
Minoa Elementary School Community Cafe'

III-A-4705
01/08/2024

REGULAR MEETING

Board of Education Present: Mrs. Diana Abdella, Mrs. Lori Aird, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

Board of Education Absent: Mr. John Albanese.

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Mr. Greg Avellino, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. John Young, Director of Facilities; Mr. Thomas Decker, Coordinator for Community Engagement, Data and Fine Arts CHS; Mr. Edward Michalenko, Executive High School Principal; Mr. Gary Gerst, Principal Minoa.

Other Present: Mr. Michael Rood, District Treasurer; Mrs Marcia Kelley, SIO/SRP; Ms. Tammy Hughes, ESM TA.

Interested Citizens: 30

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:00 PM AT MINOA ELEMENTARY SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS/PRESENTATIONS:

- A. Minoa Elementary School Improvement Team Highlight: *Minoa ROCKS Wellness!*
- B. Positivity Project Shield School
- C. Golden Spartan Award
- D. Citizens Advisory Committee for Tax Exemption of Low-income Seniors/Qualified Disabled Persons
- E. District Wellness Committee

RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, IN ACCORDANCE WITH PUBLIC OFFICER'S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR EMPLOYMENT MATTERS RELATING TO A PARTICULAR PERSON OR CORPORATION AT 7:03 PM." ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MR. DONALD BUDMEN, ATTORNEY.

Ayes – 8, Nays - 0, Motion Carried

“RESOLVED BY MRS. CAIN, SECONDED BY. MRS. CALLAHAN THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 7:24 PM.”

Ayes – 8 Nays - 0, Motion Carried

REPORTS:

- A. Acceptance of Minutes
November 13, 2023 Audit Committee Meeting
November 13, 2023 Regular Meeting
- B. President/Vice President/Board Member Reports
Policy Review 2024
- C. Superintendent Reports
ESM Strategic Plan Update
 - PLC @ Work NY ProjectAchieving STEM Excellence in Public Education ~ Presenting on Capitol Hill
CHS Band Winter Concert ~ Spartan Sleigh Ride - 12/19/2023 @ 7:00pm
Countywide Preventative Behavioral Threat Assessment Training & Implementation
New York Advanced Technology Framework Supported by AFT, MICRON & NYS
Project S.A.V.E. Update
 - Workplace Violence Prevention Act2024-2025 Budget Update- Mrs. Skahen presented

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CUSHING THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 8, Nays – 0, Motion Carried

ACTION ITEMS:

- A. Lead Evaluator Certification for Administrators
“BE IT RESOLVED THAT, **Ashton Rinella** is hereby certified as Qualified Lead Evaluators of **classroom teachers** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):
 - (1) The New York State Teaching Standards, their related elements and performance Indicators and the Leadership Standards, and their related functions, as applicable;
 - (2) Evidence-based observation techniques that are grounded in research;
 - (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
 - (4) Application and use of the State-approved teacher rubrics selected by the East Syracuse Minoa CSD for use in the evaluation of **classroom teachers**, including training on the effective application of such rubric to observe a **classroom teacher’s** practice;
 - (5) Application and use of the assessment tools that the East Syracuse Minoa CSD utilizes to evaluate its **classroom teachers**, including, but not limited to multiple classroom observations and structured reviews of lesson plans and/or student work;
 - (6) Application and use of the State-approved locally selected measures of student achievement used by the East Syracuse Minoa CSD to evaluate its **classroom teachers**;

- (7) The scoring methodology utilized by the Department and the East Syracuse Minoa CSD to evaluate a **classroom teacher** under 8 NYCRR §30-2, including:
- (a) how scores are generated for each subcomponent and the composite effectiveness score of **classroom teachers**, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of **classroom teachers** and their subcomponent ratings; and
- (8) Specific considerations in evaluating **classroom teachers** of English language learners and students with disabilities.”

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the East Syracuse Minoa CSD annual professional performance review plan.

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. GALLERY THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

CONSENT AGENDA:

Treasurer’s Report (Oct-23)
Extra Classroom Activity Fund Reports CHS/PGMS (Oct-23)
Appropriation Status Report (Oct-23)
Budget Transfers (Oct-23)
Revenue Status Report (Oct-23)
Accounts Payable Warrant Reports #16, #18
Payroll Warrant Reports #17, #19
CSE/CPSE Reports
Donations
ESM Reserves Plan
Surplus - School Furniture

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignations

Bryan Mengel, Custodian 3, District-wide, Effective 11/14/2023
 Aimee Healy-Reeves, Teacher Aide (Special Education - 6.5 hrs/day) - CHS, Eff. 12/12/2023
 Theresa Shea, Teaching Assistant (Special Education) - Minoa Elementary, Eff. 11/21/2023

B. Appointments

Non-Instructional 52-Week Probationary Appointments

Brittany St. Laurent, School Bus Driver - Transportation Center, Eff. 11/14/2023
 Sandra Buck, School Bus Driver - Transportation Center, Eff. 12/12/2023
 James Crary, School Bus Driver - Transportation Center, Eff. 12/12/2023
 Rebecca Fladd, Teacher Aide (Spec. Ed.) - Central High School, Eff. 12/12/2023

Non-Instructional, Provisional Appointment

Chiara Armstrong, Account Clerk II - District Office (Business Off.), Eff. 1/4/2024

Non-Instructional Appointment

Aimee Healy-Reeves, Teacher Aide (Office) - Central High School, Eff. 12/12/2023

2023-2024 Elementary Extra-Duty Appointments

Eileen Christopher, Rocket Club Co-Advisor - Woodland Elementary
 Christina Fahey, Rocket Club Co-Advisor - Woodland Elementary

2023-2024 Winter Guard & Winter Percussion Arts-In-Education Ensemble Appointments

VWG	Artistic Director Varsity & JV	Marcie DeRito
VWG	Varsity Winter Guard Coach (Lead)	Marcie DeRito
VWG	Varsity Winter Guard Coach (Tech/Part-Time)	Jennifer Dormio
VWG	Varsity Winter Guard Coach (Tech)	Carrie Ratkoski
VWG	Varsity Winter Guard Coach (Tech)	Katrina Harter
JVWG	JV Winter Guard Coach (Lead)	Breanna Yung
JVWG	JV Winter Guard Coach (Tech)	Samantha Colton
JVWG	JV Winter Guard Coach (Tech/Part-Time)	Alyssa Eighmey
WPE	Artistic Director-Marching Percussion Ensembles	James (Noel) Bottoms
WPE	Battery Percussion Coach (Lead)	James (Noel) Bottoms
WPE	Battery Percussion Coach (Tech)	Samuel Carlin
WPE	Front Ensemble Coach (Lead)	Samantha Carr
WPE	Front Ensemble Coach (Tech/Part-Time)	Alex Talarico
WPE	Marching & Visual Coach (Lead)	Steve Stoddard
WPE	Marching & Visual Coach (Tech/Part-Time)	Brandon Morse
Tech	Soundscape Engineer	Thomas James

2023-2024 Volunteer Coach Appointment (Winter Season)

Emily Casazza, Indoor Track

C. Amended Substitute List

“RESOLVED THAT, the enclosed substitute list dated December 11, 2023 be approved.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, Personnel Item C, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

D. Unpaid Leave of Absence Request

“RESOLVED THAT, an unpaid leave of absence request for Renee Simone, as outlined in the enclosed memorandum, be approved.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, Personnel Item D, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

E. Retirement

Douglas Mohorter, Executive Director of Employee Engagement and Accountability - District Office, Eff. 7/1/2024

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, Personnel Item E, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

POLICY DISCUSSION:

A. Policy Review Overview and Process

- Presented by Grenardo Avellino and Don Budmen

B. [Workplace Violence Prevention Policy](#)

POLICY ACTION: None

FIFTEEN MINUTE PERIOD: No one spoke

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. GALLERY THAT, THE REGULAR MEETING BE ADJOURNED AT 8:15 PM”

Ayes - 8, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____
Filed _____



AGENDA

I. SPECIAL RECOGNITIONS/PRESENTATIONS:

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- C. Golden Spartan Award
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 - Project S.A.V.E. Update
 - Workplace Violence Prevention Act
 - 2024-2025 Budget Update

III. ACTION ITEMS:

- A. Lead Evaluator Certification for Administrator

CONSENT AGENDA:

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IV. PERSONNEL ITEMS:

- A. Resignations
- B. Appointments
- C. Amended Substitute List
- D. Unpaid Leave of Absence Request
- E. Retirement

V. POLICY DISCUSSION:

- A. Policy Review Overview and Process
- B. Workplace Violence Prevention Policy

VI. POLICY ACTION: None

VII. FIFTEEN MINUTE PERIOD: