



August 22, 2022 ~ 6:00pm  
Regular Meeting of the Board of Education  
Central High School Library

III-A-4526  
09/12/2022

## REGULAR MEETING

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese (arrived @ 7:18 pm), Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Diane Seaman.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mrs. Cheryl West, Director of Counseling, Youth Development & Leadership; Mr. John Young, Director of Facilities; Mr. Gernardo Avellino, Executive Principal CHS; Ms. Naomi Trivison, Associate Principal CHS; Ms. Shelley LaMarche, Coordinator for Spartan Academy, College & Career Pathways; Ms. Ashleigh Wilson, Principal PG; Mr. Thomas Sweeney, Assist. Principal CHS.

**Other Present:** Mr. Michael Rood, District Treasurer; Mrs. Tammy Hughes, ESM TA; Mrs. Susan Lamphier.

**Interested Citizens:** 8

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:00 PM AT CENTRAL HIGH SCHOOL.

## PLEDGE OF ALLEGIANCE

### SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. Summer Learning Adventures & Experiences
  - Elementary Summer Learning Programs
  - Spartan Camp, Pine Grove Middle School
  - Spartan Academy ECHS Summer Learning
- B. Smart Scholars - Early College High School Grant 5 Year Renewal
- C. District-wide Safety Plan/Building Safety Plan/Safety & Security Enhancements
- D. Mental Health Support Services 2022-23 School Year

**FIFTEEN MINUTE PERIOD:** A resident spoke regarding district communication & school safety.

**REPORTS:**

Acceptance of Minutes:

July 11, 2022 Annual Organizational Meeting

July 11, 2022 Regular Meeting

August 1, 2022 Special Meeting

B. President/Vice President/Board Member Reports:

Class of 2022 Summer Graduation

2022 InterFaith Leadership Award Dinner

- September 8, 2022 @ SRC Arena

Covey's 7 Habits Training

- September 26, October 1 & October 5, 2022

NYSSBA Annual Business Meeting Voting Delegate

- October 17, 2022, Virtual Meeting @ 4:00pm

C. Superintendent Reports:

New OCC President - Dr. Hilton

NYS Increase to Maximum Eligibility Income for Senior Citizens

Ribbon-Cutting and Rededication Ceremonies

- Park Hill School, August 29, 2022 @ 6:00pm

- Minoa Elementary, August 30, 2022 @ 6:00pm

Preparing for the Opening of the 2022-2023 School Year

- ESM Strategic Plan 2018-2022 Year 5

- School Reopening Plan/Workplace Plan/COVID Testing

District Comprehensive Improvement Plan (DCIP)

School Comprehensive Education Plan (SCEP)

Staffing Transfers (FYI)

Name	Transfer From:	Transfer To:	Effective
Patricia Arnold	School Nurse @ Bishop Grimes	School Nurse @ Central HS	8/31/2022
Patricia Auger	School Nurse @ Central HS	School Nurse @ PGMS	8/31/2022
Cheryl English	School Nurse @ PGMS	School Nurse @ Bishop Grimes	8/31/2022

“RESOLVED BY MRS. ALBANESE, SECONDED BY MRS. CAIN THAT, the Reports A – C, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

**ACTION ITEMS:**

A. Tax Warrants 2022-2023

“**WHEREAS**, in accordance with Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1, of the Real Property Tax Law, the entire fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

“**WHEREAS**, this latter amount may be held as surplus funds during the current school year;

**NOW THEREFORE** the following resolution was MOVED BY \_\_\_\_\_, and SECONDED BY \_\_\_\_\_ that the Board of Education retain as surplus funds \$4,580,000 from the total fund balance of \$ 5,080,000 thereby applying \$500,000 to the reduction of the tax levy be approved.”

**“BE IT ADDITIONALLY RESOLVED AS FOLLOWS:**

The collectors for East Syracuse Minoa Central School District, Towns of DeWitt, Manlius, and Cicero, County of Onondaga, and the Town of Sullivan, Madison County, New York State are authorized:

1. To give notice and start collection 9/1/22 in the Town of DeWitt, 9/1/22 in the Town of Manlius, and 9/1/22 in the Town of Cicero, County of Onondaga, and 9/2/22 in the Town of Sullivan, Madison County in accordance with the provisions of the Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on 11/15/22 in the Town of DeWitt, 11/15/22 in the Town of Manlius, and 11/15/22 in the Town of Cicero, County of Onondaga, and 11/15/22 in the Town of Sullivan, Madison County.
3. To collect taxes in the total sum of \$28,211,271.32 in the Town of DeWitt, \$17,278,041.58 in the Town of Manlius, \$637,772.06 in the Town of Cicero, Onondaga County, and \$1,332,423.94 in the Town of Sullivan, Madison County in the same manner that collectors are authorized to collect town and county taxes in accordance with the provision of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed in the tax rolls within ten (10) days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.

6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2, of the Real Property Tax Law.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CALLAHAN THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

B. District Comprehensive Improvement Plan (DCIP)

“RESOLVED THAT, the Board of Education approves the enclosed District Comprehensive Improvement Plan for submission to NYSED, as recommended by the Superintendent.”

C. School Comprehensive Education Plan (SCEP)

“RESOLVED THAT, the Board of Education approve the enclosed School Comprehensive Education Plan for Pine Grove Middle School, as recommended by the Superintendent.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. GALLERY THAT, the Action Items B + C, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Treasurer's Report (June-22 & July-22)  
Extra Classroom Activity Fund Reports CHS/PGMS (June-22 & July-22)  
Appropriation Status Report (June-22 & July-22)  
Budget Transfers (June-22 & July-22)  
Revenue Status Report (Quarterly)  
Accounts Payable Warrant Reports #49, #51, #52, #54, #55 / #3  
Payroll Warrant Reports #48, #50, #53, #56, #1, #2  
CSE/CPSE Reports  
Combining Sports Contracts for Boys Ice Hockey, Boys Swimming & Girls Gymnastics  
Donations

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

A. Appointments

Administrative, Continuing Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Thomas Sweeney, Associate Principal - Pine Grove Middle School, Eff. 9/19/2022-1/17/2026

The probationary period expiration date will depend on the individual's APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, Four-Year Probationary Appointment

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Aimee Sheehan, Teaching Assistant (Special Education) - ESE, Eff. 8/31/2022-8/30/2026  
Danielle Kepler, Teaching Assistant (Pre-K) - Park Hill School, Eff. 8/31/2022-8/30/2026  
Amanda Zelinsky, Teaching Assistant (Pre-K) - Park Hill School, Eff. 9/12/2022-9/11/2026

The probationary period expiration date will depend on the individual's APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Instructional, Annual Appointment

Olivia Minor, Permanent Itinerant Substitute - Pine Grove Middle School, Eff. 8/31/2022-6/30/2023

Non-Instructional, 52-Week Probationary Appointment

Amy River, Teacher Aide - Woodland Elementary, Eff. 9/12/2022

Deborah DeLorenzo, Teacher Aide - East Syracuse Elementary, Eff. 9/6/2022

B. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated 08/22/2022, be approved.

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. ALBANESE THAT, Personnel Items A + B, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

C. Unpaid Leave of Absence Request

“RESOLVED THAT, an unpaid leave of absence request for Theresa Shea, as outlined in the enclosed memorandum, be approved.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD THAT, Personnel Item C, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

D. Resignations

Thomas Sweeney, Assistant Principal, Pine Grove Middle School, Eff. 9/19/2022

Samantha Carr, Permanent Itinerant Substitute - Minoa Elementary, Eff. 8/18/2022

Kyleigh Kinney, School Nurse - Woodland Elementary, Eff. 8/22/2022

E. Create Position

“RESOLVED THAT, a Teaching Assistant position at Park Hill be created, as outlined in the enclosure.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. AIRD THAT, Personnel Items D + E, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

F. Rates of Pay

“RESOLVED THAT, the Board of Education approve an increase in the substitute staff hourly rates of pay, as outlined in the enclosed memorandum, effective September 1, 2022.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, Personnel Item F, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

**POLICY DISCUSSION:** None

**POLICY ACTION:** None

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. AIRD THAT, THE REGULAR MEETING  
BE ADJOURNED AT 9:38 PM”

Ayes - 8, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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### **I. SPECIAL PRESENTATIONS:**

- A. Summer Learning Adventures & Experiences
- B. Smart Scholars - Early College High School Grant 5 Year Renewal
- C. District-wide Safety Plan/Building Safety Plan/Safety & Security Enhancements
- D. Mental Health Support Services 2022-23 School Year

### **II. FIFTEEN MINUTE PERIOD:**

### **III. REPORTS:**

#### Acceptance of Minutes:

- July 11, 2022 Annual Organizational Meeting
- July 11, 2022 Regular Meeting
- August 1, 2022 Special Meeting

#### B. President/Vice President/Board Member Reports:

- Class of 2022 Summer Graduation
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- NYSSBA Annual Business Meeting Voting Delegate

#### C. Superintendent Reports:

- New OCC President - Dr. Hilton
- NYS Increase to Maximum Eligibility Income for Senior Citizens
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- Preparing for the Opening of the 2022-2023 School Year
  - ESM Strategic Plan 2018-2022 Year 5
  - School Reopening Plan/Workplace Plan/COVID Testing
- District Comprehensive Improvement Plan (DCIP)
- School Comprehensive Education Plan (SCEP)
- Staffing Transfers (FYI)

### **IV. ACTION ITEMS:**

- A. Tax Warrants 2022-2023
- B. District Comprehensive Improvement Plan (DCIP)
- C. PGMS School Comprehensive Education Plan (SCEP)

### **CONSENT AGENDA:**

- Treasurer's Report (June-22 & July-22)
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Revenue Status Report (Quarterly)  
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Payroll Warrant Reports #48, #50, #53, #56 / #1, #2  
CSE/CPSE Reports  
Combining Sports Contracts  
Donations

**V. PERSONNEL ITEMS:**

- A. Appointments
- B. Amended Substitute List
- C. Unpaid Leave of Absence Request
- D. Resignations
- E. Create Position
- F. Rates of Pay

**VI. POLICY DISCUSSION:** None

**VII. POLICY ACTION:** None

