



April 17, 2023 ~ 6:00pm  
Regular Meeting of the ESM Board of Education  
Central High School Library Media Center

III-A-4597  
5/8/2023

## REGULAR MEETING

**Board of Education Present:** Mrs. Lori Aird, Mr. John Albanese, Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Kay Gallery, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

**Board of Education Absent** Mrs. Diane Seaman.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Dr. Thomas Neveldine, Deputy Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. N. Shane Hacker, Exec. Dir. of Curriculum, Learning & Assessment; Mr. Gernardo Avellino, Executive Principal CHS; Ms. Naomi Trivison, Associate Principal CHS; Ms. Shelley LaMarche, Assist. Principal PG; Mr. Antwaun Dixon, Assistant Principal CHS; Mrs. Ashleigh Wilson, Principal PG; Ms. Kathleen Liddle, Assist. Principal PG; Mr. Thomas Sweeney, Associate Principal PG. Ms. BethAnn Lozier, Interim Principal Woodland Elementary; Ms. Paula Kopp, Interim Principa East Syracuse Elementary.

**Other Present:** Mr. Michael Rood, District Treasurer; Mrs Marcia Kelley, SFO; Mrs. Carolyn Scott, ESMUT.

**Interested Citizens:** 30

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER AT 6:00 PM AT CENTRAL HIGH SCHOOL.

## PLEDGE OF ALLEGIANCE

### SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. ESE Cheetahbots: Swimming with Geothermal Energy
- B. NYS Master Teacher Program - Leslie Almstead
- C. CHS School Improvement Team Highlight - *One Size Shoe Doesn't Fit All, So Let's Reboot...*
- D. Dr. DeSiato Inspiration Award
- E. Utica National School Safety Excellence Award - Titanium Level

**FIFTEEN MINUTE PERIOD:** A resident spoke on transportation/bus issues.

**REPORTS:**

- A. Acceptance of Minutes  
March 27, 2023 Regular Meeting
- B. President/Vice President/Board Member Reports  
OCM BOCES Board Candidates  
ESM EXPO 2023 - May 12, 2023, Central High School @ 5:00-8:30pm  
Board of Education Retreat - May 22, 2023, CHS Career Center @ 6:00pm  
CNYSBA Annual Meeting: May 24, 2023, The Lodge at HillRom
- C. Superintendent Reports  
Strategic Plan Updates 2023 - 2028  
2023-2024 Updated ESM School Budget Presentation  
OCM BOCES WAN Increase Request  
2023-2024 OCM BOCES Administrative Budget  
Oswego County BOCES Cooperative Purchasing Program  
LOTTE Biologics USA Ribbon Cutting Ceremony  
SUPA [Syracuse University Project Advance] 50th Anniversary

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. GALLERY THAT, the Reports A –C, as recommended by the Superintendent be approved.”

Ayes – 8, Nays – 0, Motion Carried

RESOLVED BY MR. ALBANESE, SECONDED BY MRS. KOLOD THAT, IN ACCORDANCE WITH PUBLIC OFFICER’S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR EMPLOYMENT MATTERS RELATING TO A PARTICULAR PERSON OR CORPORATION AND ATTORNEY CLIENT PRIVILEGE AT 7:52 PM.”

ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; MR. DOUGLAS DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY; MR. JOSEPH SHIELDS, ATTORNEY

Ayes –8, Nays - 0, Motion Carried

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:25 PM.”

Ayes – 8 Nays - 0, Motion Carried

**ACTION ITEMS:**

- A. 2023-2024 ESM Proposed School Budget for Adoption  
“RESOLVED THAT the East Syracuse Minoa CSD Board of Education adopt an annual budget of \$97,585,195.00, for the 2023-2024 school year; and

BE IT FURTHER RESOLVED THAT the District Clerk is directed to make arrangements for voting on this budget on May 16, 2023, in the Central High School gymnasium from 12 o’clock noon to 9:00 p.m.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

B. 2023-2024 Property Tax Report Card

“RESOLVED THAT, the enclosed Property Tax Report Card for the East Syracuse Minoa Central School District 2023-2024 Budget be approved.”

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. GALLERY THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

C. OCM BOCES WAN Increase Request

“**WHEREAS**, the Board of Education of the East Syracuse Minoa School District (hereinafter referred to as the "District") desires to enter into a 14 month service agreement with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for OCM BOCES to furnish certain services to the District pursuant to New York State Education Law 1950(4)(jj), those services being lit fiber for high speed communication services in Co-Ser 601.”

“**NOW, THEREFORE**, it is **RESOLVED**, that the Board of Education of the District agrees to enter into a contract with OCM BOCES for the provision of said services to the District and not exceed in total over the life of this agreement the annual amount of \$6,555.00 and associated CNYRIC charges with such amount to include annual OCM BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state, or local authority.”

“This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by OCM BOCES as a consequence of any such early cancellation or withdrawal. Payments will be made as part of a regular annual OCM BOCES contract for services. Furthermore, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum of 14 months commencing on or about May 1, 2023.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. GALLERY THAT, the Action Item C, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

D. 2023-2024 OCM BOCES Administrative Budget

“WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties, (the “BOCES”) duly presented its tentative 2023-2024 administrative budget of \$9,902,389.00 at its 2023 annual meeting; and

WHEREAS, the Board desires to approve said tentative administrative budget.”

“NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1: The BOCES’ tentative administrative budget of \$9,902,389.00 is hereby approved;  
Section 2: This Resolution shall take effect immediately.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MR. ALBANESE THAT, the Action Item D, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

E. OCM BOCES Board Candidates

“RESOLVED THAT, the East Syracuse Minoa Central School District cast its vote(s) in the annual election of members of the Onondaga-Cortland-Madison Board of Cooperative Educational Services for:

*To fill the expired term of Christine Gregory:*

Christine Gregory, Resident of Cortland Enlarged City School District

*To fill the expired term of Lisa O’Reilly:*

Lisa O’Reilly, Resident of Westhill Central School District

*To fill the expired term of Joan Reeves:*

Joan Reeves, Resident of Baldwinsville Central School District

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD THAT, the Action Item E, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

F. Internal Audit Corrective Action Plan

“RESOLVED THAT, the Board of Education of the East Syracuse Minoa Central School District approves the District’s Internal Audit Corrective Action Plan, as recommended by the Superintendent.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CUSHING THAT, the Action Item F, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

G. 2023-2024-Capital Outlay Flooring Project SEQRA

“**WHEREAS**, the Board of Education of the East Syracuse Minoa Central School District (the “Board”) has considered the effect upon the environment of the proposed 2023-2024 Capital Outlay Project work, including but not limited to the following:

Flooring replacement at the High School, and work incidental thereto.”

“**WHEREAS**, the Board has reviewed the scope of the project and has further received and considered the advice of its architects, King + King, with respect to the potential for environmental impacts resulting from the proposed action; and

**WHEREAS**, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

**BE IT RESOLVED**, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.”

“**RESOLVED BY MR. ALBANESE, SECONDED BY MRS. AIRD THAT**, the Action Item G, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

H. Oswego County BOCES Cooperative Purchasing Program

“**WHEREAS**, The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

**WHEREAS**, the East Syracuse Minoa Central School District (hereinafter the “Participant”) is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS**, The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf;

**THEREFORE BE IT RESOLVED**, The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

BE IT FURTHER RESOLVED, The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).”

“RESOLVED BY MRS. AIRD, SECONDED BY MRS. GALLERY THAT, the Action Item H, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

I. Amended Declaration of Emergency and Ordinary Contingent Expense

“**WHEREAS**, on December 12, 2022 the East Syracuse Minoa Central School District Board of Education approved an Emergency Project to repair the sewer line at the Transportation Center which is broken and frequently backs up, causing unsanitary conditions; and

**WHEREAS**, upon further investigation of the conditions, the repair is more extensive than originally anticipated; and

**WHEREAS**, the maximum cost of the project is now estimated to be \$85,000, which exceeds the Fifty Thousand Dollars (\$50,000.00) originally approved by the Board;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board of Education hereby finds pursuant to the Education Law, that the replacement of the sewer line at the Transportation Center is essential for protection of the health and safety of the students and staff and for protection of the District’s property, and hereby declares the Project to be an ordinary contingent expense.
2. The maximum estimated cost of the Project, as determined by King + King Architects, the School District’s consultant is Eighty Five Thousand Dollars (\$85,000.00). The source of funds will be fund balance and State Aid.
3. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid.
4. This Resolution shall take effect immediately.”

“RESOLVED BY MR. ALBANESE, SECONDED BY MRS. CAIN THAT, the Action Item I, as recommended by the Superintendent, be approved.”

Ayes – 8, Nays – 0, Motion Carried

J. Reserve RecommendationsReserve Transfer - Workers' Compensation Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$800,000 be made to the Workers' Compensation Reserve Fund, as outlined in the enclosed memorandum.”

Reserve Transfer - Unemployment Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$800,000 be made to the Unemployment Reserve Fund, as outlined in the enclosed memorandum.”

Reserve Transfer - Tax Certiorari Reserve Fund

“RESOLVED THAT, a total appropriation of up to \$2,500,000 be made to the Tax Certiorari Reserve Fund, as outlined in the enclosed memorandum.”

Reserve Transfer - Retirement Reserve TRS Reserve Sub-Fund

“RESOLVED THAT, a total appropriation of up to \$675,000 be made to the Retirement Reserve TRS Reserve Sub-Fund, as outlined in the enclosed memorandum.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. KOLOD THAT, the Action Items J, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

**CONSENT AGENDA:**

Treasurer's Report (Feb-23)

Extra Classroom Activity Fund Reports CHS/PGMS (Feb-23)

Appropriation Status Report (Feb-23)

Budget Transfers (Feb-23)

Accounts Payable Warrants Reports #33, #35

Payroll Warrant Reports #32, #34

CSE Reports for 2022-23 and 2023-24

Donations

Study Excursion/Non-Curricular Field Trip Request

“RESOLVED BY MRS. CAIN, SECONDED BY MRS. KOLOD, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**A. Retirements

Christina Flandera, Account Clerk II - District Office, Eff. 7/1/2023

Mary Jane Leo, School Bus Driver - Transportation Dept., Eff. 6/24/2023

B. Resignations

Caitlyn Burns - Typist II (12-month), Central High School - Eff. 4/18/2023

Todd A. Henry, School Transportation Supervisor - Transportation Department, Eff. 5/14/2023

Grenardo L. Avellino, Executive Principal - Central High School, Eff. 7/1/2023

C. Appointments/Amended Appointments

Administrative, Four-Year Probationary Appointment

Grenardo L. Avellino, Deputy Superintendent - District Office, Eff. 7/1/2023 - 6/30/2027

Non-Instructional, 52-Week Probationary Appointment

Caitlyn Burns, School Secretary I - Central High School, Eff. 4/18/2023

2023 Summer Student Worker Appointments

<u>College: 5/22/23 through 8/11/23</u> Morgan Ransom - Grounds	
<u>High School: 7/1/23 through 8/11/23</u>	
Zack Harmon - Grounds	Justin Oakley - Woodland
Jared Bricco - CHS	Jacob Harmon - Woodland
Jocelyn Andrews - CHS	Rahmir Baker - ESE
Sara Brefka - CHS	Christopher Janack - ESE
Brianna Drapikowski - CHS	Sofia Costello - Minoa
Owen Tompkins - PGMS	Amelia Costello - Minoa
Amber Hayes - PGMS	Ryan Dablock - Park Hill
Elise Mancini - PGMS	Michael Munger - Park Hill
Isabelle Chavoustie - Fremont	
Leah Chavoustie - Fremont	

Amended 2023 Spring Coaching Appointments

Jaime Vollmer, Head Coach - Unified Basketball

Jeffrey Hayes, Assistant Coach - Unified Basketball

D. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated 04/17/2023, be approved.”

E. Create Positions

“RESOLVED THAT, a School Bus Dispatcher position at the Transportation Department be created, as outlined in the enclosure.”

F. Juul Agreement for Continuation of Probationary Employment

“RESOLVED that, upon the recommendation of the Superintendent of Schools, the Agreement dated April 17, 2023 to extend the probationary period of an ESM Employee, serving in the elementary tenure area, is hereby approved, and the teacher’s probationary period is hereby extended to and including September 2, 2024, (unless extended in accordance with the law); and

BE IT FURTHER RESOLVED that the probationary period expiration date is tentative and conditional only. In order to be granted tenure the ESM Employee must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the ESM Employee receives an ineffective composite or



overall rating in the final year of the probationary period the ESM Employee shall not be eligible for tenure at that time.”

“RESOLVED BY MRS. CAIN, SECONDED BY MR. ALBANESE THAT, Personnel Items A- F, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

**POLICY DISCUSSION:** None

**POLICY ACTION:**

A. Board Policy #8450: Home, Hospital, or Institutional Instruction (Homebound Instruction)

“RESOLVED BY MRS. GALLERY, SECONDED BY MR. ALBANESE THAT, Policy Action A, as recommended by the Superintendent, be approved.”

Ayes –8, Nays – 0, Motion Carried

”RESOLVED BY MRS KOLOD, SECONDED BY MR. ALBANESE THAT, THE REGULAR MEETING BE ADJOURNED AT 8:41 PM”

Ayes - 8, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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## AGENDA

### **I. SPECIAL PRESENTATIONS/RECOGNITIONS:**

- A. ESE Cheetahbots: Swimming with Geothermal Energy
- B. NYS Master Teacher Program
- C. CHS School Improvement Team Highlight - *One Size Shoe Doesn't Fit All, So Let's Reboot...*
- D. Dr. DeSiato Inspiration Award
- E. Utica National School Safety Excellence Award - Titanium Level

### **II. FIFTEEN MINUTE PERIOD:**

### **III. REPORTS:**

- A. Acceptance of Minutes  
March 27, 2023 Regular Meeting
- B. President/Vice President/Board Member Reports  
OCM BOCES Board Candidates  
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LOTTE Biologics USA Ribbon Cutting Ceremony  
SUPA [Syracuse University Project Advance] 50th Anniversary

### **IV. ACTION ITEMS:**

- A. 2023-2024 ESM School Budget Adoption
- B. 2023-2024 Property Tax Report Card
- C. OCM BOCES WAN Increase Request
- D. 2023-2024 OCM BOCES Administrative Budget
- E. OCM BOCES Board Candidates
- F. Internal Audit Corrective Action Plan
- G. 2023-2024-Capital Outlay Flooring Project SEQRA
- H. Oswego County BOCES Cooperative Purchasing Program
- I. Amended Declaration of Emergency and Ordinary Contingent Expense
- J. Reserve Recommendations

**CONSENT AGENDA:**

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**V. PERSONNEL ITEMS:**

A. Retirements

B. Resignation

C. Appointments/Amended Appointments

D. Amended Substitute List

E. Create Positions

F. Juul Agreement for Continuation of Probationary Period

**VI. POLICY DISCUSSION: None**

**VII. POLICY ACTION:**

A. Board Policy #8450: Home, Hospital, or Institutional Instruction (Homebound Instruction)