



August 21, 2023 ~ 6:00pm  
Regular Meeting of the Board of Education  
Central High School Library

III-A-4667  
9/11/2023

## REGULAR MEETING

**Board of Education Present:** Mrs. Susan Cain, Mrs. Tracy Callahan, Mrs. Kay Gallery  
Mrs. Deborah Kolod, Mr. D. Paul Waltz.

**Board of Education Absent:** Mrs. Diana Abdella, Mrs. Lori Aird, Mr. John Albanese,  
Mrs. Leah Cushing.

**Administrative Personnel Present:** Dr. Donna DeSiato, Supt.; Mr. Greg Avellino, Deputy Supt.;  
Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Mr. Douglas Mohorter, Executive  
Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning,  
Development & Technology.

**Other Present:** Mr. Michael Rood, District Treasurer; Joseph Shields, Attorney.

**Interested Citizens:** 9

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER  
AT 6:00 PM AT ESM CENTRAL HIGH SCHOOL.

### PLEDGE OF ALLEGIANCE

RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, IN ACCORDANCE  
WITH PUBLIC OFFICER'S LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO  
EXECUTIVE SESSION FOR EMPLOYMENT MATTERS RELATING TO A PARTICULAR  
PERSON OR CORPORATION AT 6:01 PM." ATTENDING WAS, DR. DONNA DESIATO,  
SUPERINTENDENT; GREG AVELLINO, DEPUTY SUPERINTENDENT; MR. DOUGLAS  
MOHORTER, DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY; AND  
MR. JOSEPH SHIELDS, ATTORNEY.

Ayes – 5, Nays - 0, Motion Carried

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, THE EXECUTIVE  
SESSION BE ADJOURNED AT 6:38 PM.”

Ayes – 5, Nays - 0, Motion Carried

**SPECIAL PRESENTATIONS/RECOGNITIONS:** None

**FIFTEEN MINUTE PERIOD:** Two residents spoke about ESM Football

**REPORTS:**

A. Acceptance of Minutes:

- July 6, 2023 Annual Organizational Meeting
- July 6, 2023 Regular Meeting
- July 24, 2023 Special Meeting
- August 9, 2023 Special Meeting

B. President/Vice President/Board Member Reports:

- Finalizing Golden Spartan Award Criteria
- Class of 2023 Summer Graduation
- NYSSBA Annual Business Meeting - Select Voting Delegate
  - September 26, 2023, Distribution of Voting Delegates' Guide - Proposed Bylaw Amendments and Resolutions
  - October 16, 2023, Virtual Meeting @ 4:00pm

C. Superintendent Reports:

- Preparing for the Opening of the 2023-2024 School Year
  - ESM Strategic Plan 2023-2028
  - School Reopening Plan 2023-2024
  - District-wide Safety & Security Enhancements
  - PLC @ Work: District Leadership Learning, 10/10/2023 at CHS Career Center
- 2023-2024 School Meal Pricing
- Construction Management Services Contract
- Amended Special Patrol Officer (SPO) Agreement
- Staffing Transfers (FYI)

Name	Transfer From:	Transfer To:	Effective
Vacancy (Due to Ines Tamilia Resignation)	ENL Teacher @ ESE	ENL Teacher @ Woodland	9/5/2023
Ellen Terrien	ENL Teacher @ Districtwide	ENL Teacher @ ESE	9/5/2023
Marshall Bailey	ENL Teacher @ CHS	ENL Teacher @ Fremont	9/5/2023
Christina McConnell	ENL Teacher @ CHS (0.7FTE) & Woodland (0.3FTE)	ENL Teacher @ CHS (1.0FTE)	9/5/2023

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. CAIN THAT, the Reports A – C, as recommended by the Superintendent be approved.”

Ayes – 5, Nays – 0, Motion Carried

**ACTION ITEMS:**

A. 2023-2024 School Meal Pricing

“RESOLVED THAT, the breakfast/lunch meal prices noted below and outlined in the enclosed memorandum be approved, as recommended by the Superintendent.”

\$1.80 Breakfast (All Levels)    \$2.90 Lunch (Elementary)    \$3.15 Lunch (Secondary)

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes – 5, Nays – 0, Motion Carried

B. Tax Warrants 2023-2024

“**WHEREAS**, in accordance with Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1, of the Real Property Tax Law, the entire fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

“**WHEREAS**, this latter amount may be held as surplus funds during the current school year;

**NOW THEREFORE** the following resolution was **MOVED BY MRS. KOLOD**, and **SECONDED BY MRS. GALLERY** that the Board of Education retain as surplus funds \$4,348,270 from the total fund balance of \$ 4,698,270 thereby applying \$350,000 to the reduction of the tax levy be approved.”

**“BE IT ADDITIONALLY RESOLVED AS FOLLOWS:**

The collectors for East Syracuse Minoa Central School District, Towns of DeWitt, Manlius, and Cicero, County of Onondaga, and the Town of Sullivan, Madison County, New York State are authorized:

1. To give notice and start collection 9/5/23 in the Town of DeWitt, 9/5/23 in the Town of Manlius, and 9/5/23 in the Town of Cicero, County of Onondaga, and 9/5/23 in the Town of Sullivan, Madison County in accordance with the provisions of the Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on 11/15/23 in the Town of DeWitt, 11/15/23 in the Town of Manlius, and 11/15/23 in the Town of Cicero, County of Onondaga, and 11/15/23 in the Town of Sullivan, Madison County.
3. To collect taxes in the total sum of \$28,653,349.40 in the Town of DeWitt, \$18,540,742.41 in the Town of Manlius, \$683,654.89 in the Town of Cicero, Onondaga County, and \$1,442,761.87 in the Town of Sullivan, Madison County in the same manner that collectors are authorized to collect town and county taxes in accordance with the provision of Section 1318 of the Real Property Tax Law.

4. To make no changes or alterations in the tax warrant or attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed in the tax rolls within ten (10) days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2, of the Real Property Tax Law.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. GALLERY THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 5, Nays – 0, Motion Carried

C. Refund of Taxes

“RESOLVED THAT, due to a clerical error in assessment, a tax refund to People of the State of New York, 7666 Green Lakes Road, Fayetteville, NY 13066, in the amount of \$2,778.63, be approved.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CAIN THAT, the Action Item C, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

D. Construction Management Services Contract

“WHEREAS, the Board of Education of the East Syracuse Minoa Central School District (the “Board of Education”) has determined that it is in the best interest of the East Syracuse Minoa Central School District (the “School District”) to retain a construction manager to: collaborate with the project architect; provide construction planning; prepare and update as needed a project schedule; assist with bid solicitation and analysis; coordinate the activities of multiple contractors to meet the milestone dates set forth in the project schedule and comply with the Contract Documents; provide cost estimating and accounting services; provide project status reports; and provide related professional services (“Construction Management Services”) in connection with its 2023 \$19,100,000 Capital Improvement Project involving the Central High School and the Transportation Center (the “Project”); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with Watchdog Building Partners, LLC (“Watchdog”) for the purposes of providing Construction Management Services for the Project; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC and Watchdog have jointly prepared a contract for Construction Management Services for the Project (the “Contract”) and the School District’s Superintendent has recommended approval of the Contract as being in the best interest of the School District, a copy of the Contract has been shared with the Board; NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of Watchdog to provide Construction Management Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District’s legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.”

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CALLAHAN THAT, the Action Item D, as recommended by the Superintendent, be approved.”

Ayes – 5, Nays – 0, Motion Carried

E. Amended Special Patrol Officer (SPO) Agreement

“WHEREAS, the East Syracuse Minoa Central School District (the “District”) wishes to enter into an Agreement with the Town of Manlius for the provision of School Patrol Officers; and

WHEREAS, the Board of Education has reviewed a proposed Agreement with the Town of Manlius for the provision of school security services as School Patrol Officers, and has held a public hearing for the purpose of soliciting input from various stakeholders regarding this Agreement, as required by law; and

WHEREAS, individuals are generally prohibited from possessing and carrying firearms on School District property, absent written authorization from the School District, pursuant to New York Penal Law Section 265.01-a; and

WHEREAS, the Town of Manlius Special Patrol Officers' work activities and duties necessitate the possession and/or carrying of a firearm on School District property;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the proposed School Patrol Officer Agreement, and authorizes the Superintendent of Schools to take all necessary actions and to execute any necessary documents on behalf of the Board of Education.
2. The Board of Education hereby authorizes the Town of Manlius to possess and carry a firearm on School District property while working in its capacity as a School Patrol Officer.
3. This authorization shall be in effect for the duration of Todd Galarneau, Percy Clark, III and Mark Zesky's employment by the Town of Manlius as a School Patrol Officer.
4. The Board of Education reserves the right to revoke this authorization at any time without cause.
5. This resolution shall take effect immediately."

"RESOLVED BY MRS. CAIN, SECONDED BY MRS. CALLAHAN THAT, the Action Item E, as recommended by the Superintendent, be approved."

Ayes – 5, Nays – 0, Motion Carried

### **CONSENT AGENDA**

Treasurer's Report (June-23)

Extra Classroom Activity Fund Reports CHS/PGMS (June-23)

Appropriation Status Report (June-23)

Budget Transfers (June-23)

Revenue Status Report (Quarterly)

Accounts Payable Warrant Reports #51, #53, #55

Payroll Warrant Reports #50, #52

Combining Sports Contracts

CSE Reports for 2022-23 & 2023-24

Donations

ESM Revised/Updated School Reopening Plan

Surplus School Buses

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. CALLAHAN, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

**PERSONNEL ITEMS:**

**A. Resignations**

Amanda Jackson, Part-Time Teacher Aide (3.5 hrs a day) - Woodland, Eff. 9/5/2023

Susan Jesmer, Teacher Aide - Minoa Elementary, Eff. 9/5/2023

Gail Garvey Dempsey, Teaching Assistant (Spec. Education) - Central High School, Eff. 9/1/2023

**B. Appointments/Amended Appointments**

**Instructional, Three-Year Probationary Appointments**

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Shelby Russo, Elementary Learning Support Teacher - Woodland, Eff. 9/25/2023-9/24/2026

Marie Smith, Teaching Assistant (Spec. Ed.) - Pine Grove MS, Effective 9/5/2023-9/4/2026

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least two (2) of the three (3) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

**Instructional, Four-Year Probationary Appointment**

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Emily Rudd, Special Education Teacher - Pine Grove MS, Effective 9/5/2023-9/4/2027

Holly Wheaton, Teaching Assistant (Spec. Ed.) - East Syracuse Elem., Eff. 9/5/2023-9/4/2027

John Geer, Elementary Teacher (Grade 4) - East Syracuse Elem., Effective 9/5/2023-9/4/2027

Danielle Spencer, English as a New Language Teacher, Woodland, Eff. 9/5/2023-9/4/2027

Jennifer Janack, Special Education Teacher - Central High School, Eff. 9/5/2023-9/4/2027

Kalysta Donohue, Teaching Assistant (Spec. Ed.) - Woodland, Effective 9/5/2023-9/4/2027

Elizabeth Weekley, Teaching Assistant (Spec. Ed.) - Fremont, Effective 9/5/2023-9/4/2027

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

**2023-2024 Instructional, Annual Appointment**

Stevi Wilson, Spanish Teacher (.6FTE) - Central High School, Effective 9/5/2023-6/30/2024

2023-2024 Non-Instructional, Annual Appointment

Morgan Starczewski, Occupational Therapist - Districtwide, Effective 9/5/2023-6/30/2024

2022-2023 Non-Instructional, Annual Appointments

Maureen Aliani, Occupational Therapist (1.0FTE) - District-wide, Eff. 8/31/2022-6/30/2023

Catherine Keough, Physical Therapist (1.0FTE) - District-wide, Eff. 8/31/2022-6/30/2023

Amended 2023-2024 Non-Instructional, Annual Appointments

Maureen Aliani, Occupational Therapist (1.0FTE) - District-wide, Eff. 9/5/2023-6/30/2024

Catherine Keough, Physical Therapist (1.0FTE) - District-wide, Eff. 9/5/2023-6/30/2024

“RESOLVED BY MRS. GALLERY, SECONDED BY MRS. KOLOD THAT, Personnel Items B, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

C. Personnel Change

Name	From	To	Effective
Carolyn Mangicaro	Typist II (12-month) @ PGMS 7.5 hrs a day, M-F	Typist II (12-month) @ PGMS 8.0 hrs a day, M-F	8/9/2023
Donna Foley	Elementary Teacher (Grd 4) @ ESE	Elementary Learning Support Teacher @ ESE	9/5/2023

D. Substitute Rates of Pay

“RESOLVED THAT, the Board of Education approve an increase in the substitute staff hourly rates of pay, as outlined in the enclosed memorandum, effective September 1, 2023.”

E. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated August 21, 2023, be approved.

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. GALLERY THAT, Personnel Items A,C,D,E as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

**POLICY DISCUSSION:** None

**POLICY ACTION:** None



“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. GALLERY THAT, THE REGULAR MEETING BE ADJOURNED AT 7:18 PM”

Ayes - 5, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen  
District Clerk

Approved \_\_\_\_\_  
Filed \_\_\_\_\_



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Central High School Library

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## AGENDA

- I. SPECIAL PRESENTATIONS:** None
- II. FIFTEEN MINUTE PERIOD:**
- III. REPORTS:**
- A. Acceptance of Minutes:
    - July 6, 2023 Annual Organizational Meeting
    - July 6, 2023 Regular Meeting
    - July 24, 2023 Special Meeting
    - August 9, 2023 Special Meeting
  - B. President/Vice President/Board Member Reports:
    - Finalizing Golden Spartan Award Criteria
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      - District-wide Safety & Security Enhancements
      - PLC @ Work: District Leadership Learning, 10/10/2023, 5-6:15pm at CHS Career Center
    - 2023-2024 School Meal Pricing
    - Construction Management Services Contract
    - Amended Special Patrol Officer (SPO) Agreement
    - Staffing Transfers (FYI)
- IV. ACTION ITEMS:**
- A. 2023-2024 School Meal Pricing
  - B. Tax Warrants 2023-2024
  - C. Refund of Taxes
  - D. Construction Management Services Contract
  - E. Amended Special Patrol Officer (SPO) Agreement

**CONSENT AGENDA:**

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**V. PERSONNEL ITEMS:**

A. Resignations

B. Appointments/Amended Appointments

C. Personnel Change

D. Substitute Rates of Pay

E. Amended Substitute List

**VI. POLICY DISCUSSION:** None

**VII. POLICY ACTION:** None