



SchoolTool Mobile App for Students and Parents

What is it?

The SchoolTool Mobile application allows students and parents to quickly view assignments, grades, and schedule from their phone or other mobile device. Users can also opt-in to receive push notification so as soon as a grade is entered into SchoolTool, a notification will pop-up on your mobile device.

Compatibility

The SchoolTool Mobile Application is available for mobile devices running Android 4.0 and higher or Apple iOS 7 or higher.

Downloading and Installing the App



Download and install the app on your mobile device (from iTunes, Google Play, etc.)

First Time Logging In

Upon your initial/first-time login, you will be prompted to enter schooltool credentials.

Note: If you do not have a SchoolTool account, please refer to the Student-Parent Portal (SPP) User Guide available on the [SPP website](#) to set one up. You do not need to use your child's account, parents can have their own.

The following fields are required:

- **URL:** <https://st.esmschools.org/schooltoolweb>
- **SchoolTool Username:** This is the same username used to login to the SchoolTool website (email address provided to district with contact information)
- **SchoolTool Password:** This is the same password used to log into SchoolTool website. Passwords cannot be changed from within the app.

If you wish to save your credentials and remain logged in, check the “**Stay logged in**” option. Any time you open the app, you will automatically be logged in using the credentials you entered. If you do not check this option, you will need to enter your credentials each time you open the app.

Please note: If you reset your password or your credentials change in any way or expire, you will be logged out of the app and will need to re-enter your credentials.

Navigation Menu

You can access the **Navigation menu** at any time by swiping your screen horizontally from the left edge of the screen to the right. This will display the menu that allows you to quickly navigate to any student screen.

HomeScreen

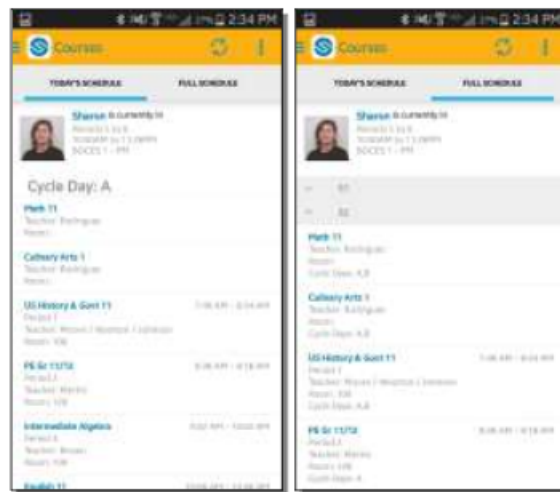
After logging in successfully, you will be presented with a home screen that shows data for each student to whom you have access.

- **Courses:** This shows the student’s current location if available. Clicking on a student in this section will bring you to that student’s Courses view, where you can view full schedules.
- **Assignments:** This shows any assignments for the current day, including any assignment grades or assignments that are due. Clicking on a student in this section will bring you to that student’s Assignments view.
- **Attendance:** This shows any absences the student has received for the current day, including daily and course attendance. Clicking on a student in this section will bring you to that student’s Attendance view.

Courses View

The Courses view for a student includes 2 tabs (current and full schedule). Slide the screen horizontally to navigate between the tabs.

Today's Schedule shows the student's courses for the current cycle day, ordered by start period/time. **Full schedule** shows the student's schedule for all cycle days, grouped by semester. This tab shows the current semester's schedule by default; to view other semesters, expand the group pressing the down button.



Assignments View

The assignments view for a student includes 2 tabs (by date and by course). Slide the screen horizontally to navigate between the tabs.

The **By Date** tab shows assignments based on date, with the most recent at the top. The **By Course** tab shows assignments group by course, in alphabetical order by course, then sorted by date.

Use the **Filter button** at the top of the screen to change the marking period being shown.

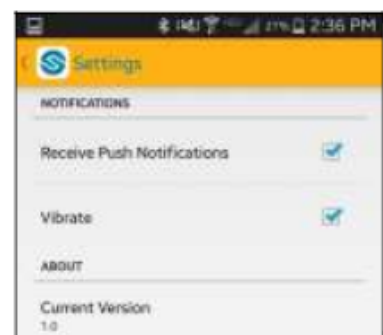


Notifications for Graded Assignments

When an assignment grade is entered or modified, users who have notifications enabled will receive a push notification. Notifications are sent when the teacher saves an assignment grade in the grade book editor

Settings Area

Use the settings area to choose whether or not to receive push notifications.



Attendance View

The Attendance view for a student includes 2 tabs (daily and course attendance). Slide the screen horizontally to navigate between the tabs.

The **Daily Attendance** tab shows all daily absences, late arrivals/in records, and early dismissal/out records, organized by date. The **Course Absences** tab shows all period attendance. By default this tab shows only course absences not attributed to a daily absence; use the checkbox to include all course absences.

