



District Office  
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**Food Service Department**  
Phone: 315-434-3304  
Email: esmfoodservice@esmschools.org

## Letter to Parents for School Meal Programs

Dear Parent or Guardian:

We are pleased to inform you that **East Syracuse Elementary School** and **Woodland Elementary School** are implementing a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for **2018-2019**.

### **What does this mean for your child(ren) attending the school(s) identified above?**

All students enrolled at **East Syracuse Elementary School** and **Woodland Elementary School** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the **2018-2019** school year. Regardless of income, we request that you complete the enclosed 2018-2019 Application for Free and Reduced Price School Meals as this information is critical in determining District eligibility for other state and federal funding programs. An envelope is enclosed for your convenience in returning the application.

If you have any further questions, please contact us at **315-434-3304**.

Sincerely,

Katherine Skahen  
Executive Director of School Business Administration

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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