



April 21, 2025 ~ 6:00pm
Regular Meeting of the ESM Board of Education
Woodland Elementary School Community Commons

II-A-4891
05/12/2025

REGULAR MEETING

Board of Education Present: Mrs. Lori Aird, Mrs. Tracy Callahan, Mrs. Leah Cushing, Mrs. Deborah Kolod, Mr. D. Paul Waltz.

Board of Education Absent: Mrs. Diana Abdella, Mr. John Albanese, Mrs. Susan Cain, Mrs. Kay Gallery.

Administrative Personnel Present: Dr. Donna DeSiato, Supt.; Mrs. Katherine Skahen, Exec. Dir. of School Bus. Admin./Clerk; Ms. Pamela Buddendeck, Executive Director of Employee Engagement & Accountability; Mr. Kieran O'Connor, Exec. Dir. of Planning, Development & Technology; Mr. John Young, Director of Facilities; Mrs. Vanessa McClowry, Principal Woodland.

Other Present: Mr. Michael Rood, District Treasurer; Mrs. Marcia Kelley, SIO/SRP; Ms. Tammy Hughes, ESM TA.

Interested Citizens: 28

MR. D. PAUL WALTZ, PRESIDENT, CALLED THE REGULAR MEETING TO ORDER
AT 6:02 PM AT WOODLAND ELEMENTARY SCHOOL.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS/RECOGNITIONS:

- A. Woodland Elementary School Improvement Team Highlight, *"Woodland Presents...I Am."*
- B. Golden Spartan Award
- C. Utica National School Safety Excellence Award - Titanium Level (with Honors)

REPORTS:

- A. Acceptance of Minutes
 - March 31, 2025 Regular Meeting
 - April 9, 2025 Special Meeting

B. President/Vice President/Board Member Reports

OCM BOCES Board Candidates

Board of Education Book Study - May 5, 2025, 5:00-6:00pm at CHS Career Center [pgs. 1-110]

Board of Education Retreat - May 5, 2025, 6:00pm at CHS Career Center

ESM EXPO 2025 - May 16, 2025, 5:00pm to 8:30pm at CHS

ESM Education Foundation Chicken Bar-B-Que - May 20, 2025, 4:00-6:00pm

CNYSBA Annual Meeting - May 29, 2025, 5:00pm at The Lodge in Skaneateles

C. Superintendent Reports

Smart Scholars/Early College High School

2025 ESY Program Parent Informational Meeting: April 30, 2025, 6:30pm at PGMS

2025-2026 Updated ESM School Budget Presentation

2025-2026 OCM BOCES Administrative Budget

2025-2026 Project S.A.V.E. Committee Members

School Physician Services RFP Award

Staffing Transfer(s) (FYI):

Name	From	To	Effective
Catherine Walsh-Glowacki	Kindergarten Teacher @ Woodland Elementary	Pre-Kindergarten Teacher @ Park Hill School	8/28/2025
Leah Turner	Elem. (Grd 1) Teacher @ East Syracuse Elementary	Elem. (Grd 4) Teacher @ Woodland	8/28/2025

Grade-Level Change(s) (FYI):

Name	From	To	Effective
Lauren Malloy	Kindergarten Teacher @ East Syracuse Elem.	Elem. (Grd 1) Teacher @ East Syracuse Elem.	8/28/2025
Jenna Somers	Elem. (Grd 5) Teacher @ East Syracuse Elem.	Kindergarten Teacher @ East Syracuse Elem.	8/28/2025

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. CUSHING THAT, the Reports A –C, as recommended by the Superintendent be approved.”

Ayes – 5, Nays – 0, Motion Carried

FIFTEEN MINUTE PERIOD:

ACTION ITEMS:

A. 2025-2026 ESM Proposed School Budget for Adoption

“RESOLVED THAT the East Syracuse Minoa CSD Board of Education adopt an annual budget of \$107,312,000.00, for the 2025-2026 school year; and

BE IT FURTHER RESOLVED THAT the District Clerk is directed to make arrangements for voting on this budget on May 20, 2025, in the Central High School gymnasium from 12 o’clock noon to 9:00 p.m.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD THAT, the Action Item A, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

B. 2025-2026 Property Tax Report Card

“RESOLVED THAT, the enclosed Property Tax Report Card for the East Syracuse Minoa Central School District 2025-2026 Budget be approved.”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, the Action Item B, as recommended by the Superintendent, be approved.”

Ayes – 5, Nays – 0, Motion Carried

C. 2025-2026 OCM BOCES Administrative Budget

“WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties, (the “BOCES”) duly presented its tentative 2025-2026 administrative budget of \$11,370,274.00 at its 2025 annual meeting; and

WHEREAS, the Board desires to approve said tentative administrative budget.”

“NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1: The BOCES’ tentative administrative budget of \$11,370,274.00 is hereby approved;

Section 2: This Resolution shall take effect immediately.”

“RESOLVED BY MRS. AIRD, SECONDED BY MRS. KOLOD THAT, Action Item C, as recommended by the Superintendent be approved.”

Ayes – 5, Nays – 0, Motion Carried

D. OCM BOCES Board Candidates

“RESOLVED THAT, the East Syracuse Minoa Central School District cast its vote(s) in the annual election of members of the Onondaga-Cortland-Madison Board of Cooperative Educational Services for:

Term of Office - Three Years: July 1, 2025 - June 30, 2028

To fill the expired term of Robert Crabtree:

Robert Crabtree, Resident of North Syracuse Central School District

To fill the expired term of Margaret Peri:

Margaret Peri, Resident of Cincinnatus School District

To fill the expired term of Kimberly Sacco:

Kimberly Sacco, Resident of West Genesee School District

To fill the expired term of Jodi Wiesing:

Jodi Wiesing, Resident of DeRuyter Central School District

Term of Office - Two Years: July 1, 2025 - June 30, 2027

To fill the expired term of Stacy Petri:

Staci Petri, Resident of Homer Central School District”

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. CUSHING THAT, the Action Item D, as recommended by the Superintendent, be approved.”

Ayes – 5, Nays – 0, Motion Carried

E. 2025-2026 Project S.A.V.E. Committee Members

“RESOLVED THAT, the Board of Education appoints the following individuals as members of the Project Safe Schools Against Violence in Education (S.A.V.E.) Committee:

Grenardo L. Avellino, Deputy Superintendent, Chief Emergency Officer; D. Paul Waltz, Board of Education, Pam Buddendeck, Executive Director of Employee Engagement & Accountability; John Young, Director of Facilities; Ed Michalenko, Executive Principal Central High School; Heidi Allen, Director of Special Education; Meghan Thomas, Director of Counseling, Youth Development & Leadership; Mike Clonan, Director of Physical Education and Health; Rebecca Kammar, SIRO; Gregory Snyder, Lieutenant Town of Manlius Police; Percy Clarke III, SPO; Mark Zesky, SPO; Jeffrey MacDonald, SPO; Jeff Slater, Captain Town of Manlius Police; Jessica Fletcher, Coordinator of Health, Safety & Risk Management OCM BOCES; Robert Sinclair, Safety Officer OCM BOCES; Tim Bonaparte, CHS Parent Representative; Jennifer Homeyer, Director of Safety, Operations & Employee Accountability at Transportation Supervisor; Carolyn Scott, ESMUT; Tammy Hughes, ESM Teaching Assistant Association; Marcia Kelley, ESM SRP Association.”

“RESOLVED BY MRS. CUSHING, SECONDED BY MRS. AIRD THAT, the Action Item E, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

F. School Physician Services RFP Award

“RESOLVED THAT, the RFP for School Physician Services be awarded to Dr. Daniel Rancier, and that the agreement between the East Syracuse Minoa CSD and Dr. Daniel Rancier, effective July 1, 2025 through June 30, 2028, in accordance with the terms of the Agreement as outlined in the enclosure, be approved;

BE IT FURTHER RESOLVED THAT, the Superintendent of Schools is authorized to execute said agreement.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, the Action Item F, as recommended by the Superintendent, be approved.”

Ayes – 5, Nays – 0, Motion Carried

CONSENT AGENDA:

CSE / CPSE Reports for 2024-25

CSE / CPSE Reports for 2025-26

Donations

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN, THAT, the Consent Agenda, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

PERSONNEL ITEMS:

A. Resignations

Anastasia Earley, Teaching Assistant (Spec. Ed.) - Pine Grove Middle School, Eff. 4/22/2025

Aimee Healy-Reeves, Teacher Aide (Office) - Central High School, Effective 4/14/2025

Kevin Lothridge, Custodian I - Park Hill School, Effective 6/1/2025

Benjamin Cooper, Permanent Itinerant Substitute - Central High School, Eff. 4/1/2025

B. Retirements

Tracy Lothridge, Typist II (12-month Confidential) - District Office (Business Office), Eff. 7/1/2025

Madelyn Dievendorf, Teacher Aide (office) - Fremont Elementary, Effective 7/1/2025

C. Create Position

“RESOLVED THAT, the position of School Psychologist be created, as outlined in the enclosed memorandum, and as recommended by the Superintendent.”

D. Appointments

Instructional, Four-Year Probationary Appointments

“BE IT RESOLVED THAT, the Board of Education for the East Syracuse Minoa Central School District hereby appoints the following probationary employee(s):

Sara Bourdon, Elementary (Grd 2) Teacher - Woodland Elem., Eff. 8/28/2025 -8/27/2029

Katherine McCarthy, Elementary (Grd 5) Teacher - Fremont Elem., Eff. 8/28/2025 - 8/27/2029

The probationary period expiration date will depend on the individual’s APPR ratings. To receive tenure, the individual must receive an overall APPR rating of effective or highly effective in at least three (3) of the four (4) preceding years. Probationary employees who receive an ineffective APPR rating in their final year of probation will not be eligible for tenure at that time.”

Non-Instructional, 52-Week Probationary Appointments

Andrea Auer, Occupational Therapist - Districtwide, Effective 8/28/2025

Catherine Keough, Physical Therapist - Districtwide, Effective 8/28/2025

Kirk Evans, Custodial Worker I - Central High School, Effective 4/22/2025

Dylan Cerio, Custodial Worker I - CHS/Park Hill (split), Effective 4/22/2025

2025-2026 Instructional Specialist, Teacher on Special Assignment Annual Appointments

Name	Position	Location	Effective
Christina Hamilton	Instructional Specialist, Pre-Kindergarten - 12 Special Education	District-wide	8/28/2025
Kate Smith	Instructional Specialist Pre Kindergarten - 12 Special Education	District-wide	8/28/2025

2025 Summer Student Worker Appointment (Eff. 5/21/2025-8/15/2025)

Xuzhi Shaughnessy

2025 Summer Student Worker Appointments (7/7/2025-8/15/2025)

Ahmad Almasri	Thomeke Charette	Meya Jones
Jocelyn Andrews	Amelia Costello	Zachary Kassel
Emily Baxter	Sofia Costello	Anthony LaGuardia
Nathan Bonaparte	Ryan Dablock	Lawrence Landry
Sara Brefka	Brianna Drapikowski	Kenzie Monaghan
Cole Brooks	Jillian Evelyn-Burts	Jackson Sherrell
Christina Burts	Benjamin Fricke	James Voodre IV
Michelle Burts	Matthew Fricke	Joseph Zirilli

E. Amended Substitute List

“RESOLVED THAT, the enclosed amended substitute list dated April 21, 2025, be approved.”

“RESOLVED BY MRS. AIRD, SECONDED BY MRS. KOLOD THAT, Personnel Items A - E, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

F. Unpaid Leave of Absence

“RESOLVED THAT, an unpaid leave of absence request for Matthew Kissling, as outlined in the enclosed memorandum, be approved.”

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. AIRD THAT, Personnel Item F, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

POLICY DISCUSSION: None

POLICY ACTION:

A. Board Policy #1140 By-Laws: Ex-Officio Student Member to Board of Education

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. KOLOD THAT, Policy Action A, as recommended by the Superintendent, be approved.”

Ayes –5, Nays – 0, Motion Carried

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CALLAHAN THAT, IN ACCORDANCE WITH PUBLIC OFFICERS LAW SECTION 96, SUBDIVISION I, THE BOARD ADJOURN TO EXECUTIVE SESSION FOR COLLECTIVE BARGAINING AT 7:09 PM.”

Ayes –5, Nays - 0, Motion Carried

ATTENDING WAS, DR. DONNA DESIATO, SUPERINTENDENT; MRS. KATHERINE SKAHEN, EXECUTIVE DIRECTOR OF SCHOOL BUSINESS ADMINISTRATION; MRS. PAMELA BUDDENDECK, EXECUTIVE DIRECTOR OF EMPLOYEE ENGAGEMENT & ACCOUNTABILITY; AND MR. DONALD BUDMEN, ATTORNEY..

“RESOLVED BY MRS. CALLAHAN, SECONDED BY MRS. CUSHING THAT, THE EXECUTIVE SESSION BE ADJOURNED AT 8:04 PM.”

Ayes – 5, Nays - 0, Motion Carried

“RESOLVED BY MRS. KOLOD, SECONDED BY MRS. CUSHING THAT, THE REGULAR MEETING BE ADJOURNED AT 8:04 PM”

Ayes - 5, Nays - 0, Motion Carried

Respectfully submitted,

Katherine Skahen
District Clerk

Approved _____
Filed _____



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AGENDA

I. SPECIAL PRESENTATIONS/RECOGNITIONS:

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- B. Golden Spartan Award
- C. Utica National School Safety Excellence Award - Titanium Level (with Honors)

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 - School Physician Services RFP Award
 - Staffing Transfers (FYI)
 - Grade Level Changes (FYI)

III. FIFTEEN MINUTE PERIOD:

IV. ACTION ITEMS:

- A. 2025-2026 ESM School Budget Adoption
- B. 2025-2026 Property Tax Report Card
- C. 2025-2026 OCM BOCES Administrative Budget
- D. OCM BOCES Board Candidates
- E. Project S.A.V.E. Committee
- F. School Physician Services RFP Award

CONSENT AGENDA:

CSE Reports for 2024-25 and 2025-26
Donations

V. PERSONNEL ITEMS:

- A. Resignations
- B. Retirements
- C. Create Position
- D. Appointments
- E. Amended Substitute List
- F. Unpaid Leave of Absence

VI. POLICY DISCUSSION: None

VII. POLICY ACTION:

- A. ESM Board Policy #1140: Non-Voting Student Board of Education Member